

Rules Of Procedure (RoP)

A whirlwind tour of what is actually an extensive and in some ways ongoing process.

APRALO ALX Representatives meeting in Hong Kong finalising what would then become the 1st APRALO Rules of Procedure.

Current version of the [APRALO Rules of Procedure](#) was finalised and adopted at the end of 2014

Agenda

Part 1 on 12 Sept (90 mins)

- Background to ROP: origins, evolution (10 mins)
- Proposed amendments to implement
 - ALS Mobilization WP Recommendations (20 mins)
 - Membership and expectations
 - UIM Mobilization WP Recommendations (15 mins)
 - Concept of Individual Members
 - Membership and expectations
 - Representation in APRALO
 - Improvements around election process, RALO management etc (10 mins)
 - General corrections needed / tidying up to definitions etc (5 mins)
- Q&A (30 mins)

Part 2 on 13 Sept: GA Plenary Meeting (90 mins)

- More time on Q&A (15 mins)
- Developing resolutions to adopt proposed amendments (20 mins)
- Debate on resolutions (20 mins)
- Obtain general consensus on wording of resolutions (10 mins)
- Next Steps (15 mins) ...
 - Call for Vote outside of this General Assembly (by the APRALO Chair)
 - Final drafting
 - Adjunct documentation

Original Scope of Work - Some essential, some less so...

Scope of Essential Work on APRALO RoPs to Comply with ALS and UIM Mobilization Recommendations and Rec 16 of 2nd At-Large Review.

Scope of Work as defined by the original APRALO Working Group see [Wiki](#)

Review full RoP or Individual Member-related areas

- Unaffiliated Individual Member criteria
 - Says applicant should not be a member of an existing ALS: is this valid?
 - Enforcing the above criteria: trust the initial affidavit or "trust but verify". How about ongoing verification?
- Role of UIM Representative
 - Is he/she an APRALO LT Member?
 - a. What are his/her eligibilities?
 - b. Job description/deliverable (such as Periodic updates to the APRALO community)
- The Election Process
 - How to avoid conflicting leadership positions in APRALO and other ICANN positions
 - Process of Nominations and Elections (for instance, should we forbid expression of support from the community on the list?)
- Membership status
 - Affirming the current types of association
 - ALS Representative
 - Member of an APRALO ALS
 - Unaffiliated Individual Member
 - Subscriber of apac-discuss mailing list

Original Scope of Work - the 'less so' continued...

Review full RoP or Individual Member-related areas Cont...

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- Periodic purge of apac-discuss list?
- Term of appointment for Individual members?
- New Membership Types
 - Need for an Associate Member ALS category? (The recent case of China Internet Development Foundation)
 - Deregistration of ALSes
 - Do we introduce 'levels of activity' linking to rights like voting, is there a role for 'Observer' or 'Inactive'/'Rejuvenation' status linked to expected criteria
 - Any ALAC-level decisions on membership post-ATLAS III
- Code of Conduct
 - Updating Expected Standards of Behaviour/Code of Conduct
 - a. An APRALO Starter Pack?
 - b.
 - c.

Proposed amendments re: ALSes - What we now Expect from ALSes

- [ALS Mobilization Working Party Recommendations](#)

1. Each ALS will report to the ALAC biennially (every two years). The report will include:

List of

- ALS leadership (with confirmation that leadership is aware of ICANN/At-Large affiliation);
- formal ALS representatives,
- membership (approximate numbers and perhaps demographics (students, business, internet professionals, etc.))

A short paragraph outlining:

- "linkages" with ICANN (i.e. why they are an ALS)
- ALS activities related to ICANN (if any);
- details of how information distribution to its members will be carried out (Expectation2);
- details of organizational membership in any other part of ICANN (if applicable)
- the status of the ALS with respect to organizational membership with some other part of ICANN.

To the extent practical, this reporting process will be streamlined and easy. The report, excluding personal information (names, contact details) will be posted for public access. {see also Implementation notes}

What we now Expect from ALSes continued...

2. An ALS must either:

- a. redistribute targeted ICANN At-Large updates to its members; or
- b. provide an e-mail address for direct distribution by At-Large

This requirement may be waived on a case by case basis where the ALS has a mandate that clearly maps to only a specific aspect of ICANN and agrees to act as a resource for issues related to that aspect (such as phishing or spam, etc.). {see also implementation notes}

3. ALS must reference ICANN and At-Large on its website (or Facebook or whatever its Internet presence), either on its home page, or on a secondary page (or comparable). The intent is to ensure that the ALS members and others looking at its web presence are aware that the organization is involved with ICANN through At-Large.

- If an ALS does not have a functioning website (or Facebook presence or comparable) with basic information about the organization, At-Large will provide a basic Wiki space populated with information originally from their application. The ALS will have the option of being able to update this space if they wish.

What we now Expect from ALSes continued...

4. When specific issues are brought to the attention of ALS representatives, each ALS should evaluate whether they can contribute or not, and if they can, their ALS members should be involved. Respond if surveys or other issues are brought to their attention. [Implementation note: We will need to be careful and not flood ALSes with such requests.]
5. Provide an e-mail address or web link which will be publicized (via the At-Large web/wiki) for prospective ALS members or others to contact the ALS.
6. Designate between two and four representatives, one of which will be designated as prime. All representatives will be sent general mailings and unless the ALS requests otherwise, mailings requiring action will go only to the prime representative

Suggestions but NOT Expectations

Issues that were proposed as possible expectations. It was decided that they not be included as expectations, but the ideas were felt to have significant merit and should not be lost.

- ALSes may be encouraged, to survey their members (not just ALS reps) and provide lists of “areas of expertise” on which ALAC or RALO could request input or assistance. At-Large should set a “standard” survey format to ensure results are comparable and readily combined into a single database.
- Participation in Internet Governance (multistakeholder) activities is often complementary with involvement with ICANN and At-Large. ALSes may wish to consider whether such involvement makes sense for them.

What we now Expect from ALSes continued...

Explicitly Not Expectations

These are issues that were discussed as possible expectations. It was formally decided that they not be included. It is conceivable that a RALO might consider these as important, but they will not be in the ALAC-established set of expectations for initial or continued accreditation

1. Vote if there are things to vote on (note that some RALOs have very few votes, others more)
2. We will not track participation of an ALS in our various activities. We WILL need to track participation of individuals (whether a member of an ALS or an unaffiliated member) in activities (including GNSO, CCWG, etc.), probably using the forthcoming ICANN Client/Customer Relationship Management (CRM) System. Since individual records will likely include a RALO and ALS (if applicable), we may be able to derive ALS numbers, but it is not a requirement.
3. We will not expect each ALS to produce active participants and will therefore not evaluate them on that basis. Such statistics will however be an interesting measure of our success with this program

Proposed amendments re: Individual Members

- UIM Mobilization Working Party Recommendations
 - Concept of “Individual Members” (“IM”)
 - IM membership & expectations
 - IM Representation in APRALO

APRALO Individual Membership & IM Representative

	With Current Rules of Procedure (ROP)	With UIM Mobilization WP Recommendations
1.	<p>“Unaffiliated Individual Members” (UIMs) recognizing:</p> <ul style="list-style-type: none"> Individuals who are <u>not</u> members of any ALS 	<p>“Individual Members” (IMs) will recognize:</p> <ul style="list-style-type: none"> Individuals who are <u>not</u> members of any ALS; and A new class of individuals who are members of an ALS <u>but who are not Representatives or Leaders of the ALS</u>
2.	UIMs have to meet specific membership criteria, the key of which is “not member of any ALS”	IMs have to meet similar membership criteria except not precluded from holding membership in ALS(es) so long as not a Representative or Leader of such ALS(es)
3.	Does not set out any expectations save for UIM membership criteria (ie. eligibility)	Sets out specific, non exhaustive expectations for all IMs intended to increase the ability of At-Large to bring forward issues of importance to Individual Internet Users
4.	Silent on withdrawal of UIM membership	Allows for withdrawal of IM membership , whether voluntarily or otherwise
5.	Provides vaguely for a “UIM Representative” by way of selection or ratification and without a clear role	Sets out clearly the selection process for an “IM Representative” and role vis a vis all IMs and specifically for UIMs in the election of Chair, 2 Vice-Chairs & the 2 elected ALAC Members
6.		+ Needed general corrections / tidying up to definitions etc

Improvements around election process, RALO mgt etc

NEW Member in Good Standing:-

A Full Member (Individual of an ALS, Representative of an ALS or Unaffiliated Individual Member) who complies with the Expected Standards of Behaviour<link>, the established criteria for Membership in these Rules *and* has applied and been accepted (either as an individual or via appropriate ALS membership);

- ❑ As well as any listed minimum standards of engagement or metrics for any role or position held, or being appointed to;
- ❑ Continues to agree to and operate within these Rules of Procedure and any associated adjunct documentation;
- ❑ AND has not been sanctioned or removed or is under review for such sanction or removal from activities such as posting rights to APRALO lists and or Membership in Good Standing status.

XXX (TBD)
Sec 7 Para 7.12.1
and

Sec 25 of ALAC Code of Conduct

Improvements around election process, RALO mgt etc

NEW Selection Call:-

An email sent to specific APRALO mailing lists asking for nominations for a position, nominations (including self nominations) and support for Nominations must be made by Members in Good Standing of the RALO at the time they are made and maintained in good standing through the selection process.

Nominees need **not** be a full or Member of the RALO at the time of the nomination but they must be Members in good standing at the time of any appointment and maintain their good standing to continue in any appointed role.

Para 29.2.6
Sec 5.6

Improvements around election process, RALO mgt etc

NEW regarding Voting:-

Votes are cast by a nominated Representative of an ALS or of the IM/UIMs where:

- in the case of appointments voting is required to appoint, such as where more candidates are successfully nominated than are required to fill positions.
- As called for from time to time to endorse or agree on policy or organisational matters (such as to alter Rules of Procedure or endorse (or otherwise) an action, statement or Policy etc.,

Template resolutions

1) Amendments to the Section 2: Defined Terms

Mover:
Secunder:

Whereas,

1. On 13 September 2023, the APRALO General Assembly 2023 considered and debated the proposed amendments to **Section 2: Defined Terms** of the APRALO Rules of Procedure v1.3 adopted on 26 March 2014 ("RoP"), as set out in Proposed Amendments to the RoP document dated 12 September 2023 ("Proposed Amendments Document"),
2. The APRALO General Assembly 2023 took into account the feedback provided on the amendments to Section 2 as set out in the Proposed Amendments Document,
3. The amendments to Section 2 are intended to be read as complementary to the other proposed amendments to the RoP,
4. The APRALO Chair had on 13 September 2023 called for a vote on these amendments to be taken outside of the APRALO General Assembly 2023, on [dates]

Resolved,

1. The APRALO Members approves the proposed amendments to **Section 2: Defined Terms** as set out in the Proposed Amendments Document.
2. The APRALO Members requests the At-Large Support Staff to undertake the necessary onward action to update the RoP to reflect the proposed amendments to **Section 2: Defined Terms** as set out in the Proposed Amendments Document.

Template resolutions

2) Amendments to relevant Sections and Paragraphs to implement the ALS Mobilization WP recs.

Mover:

Secunder:

Whereas,

1. On 13 September 2023, the APRALO General Assembly 2023 considered and debated the proposed amendments to **Sections and Paragraphs** of the APRALO Rules of Procedure v1.3 adopted on 26 March 2014 (“RoP”), as set out in the Proposed Amendments to the RoP document dated 12 September 2023 (“Proposed Amendments Document”),
2. The APRALO General Assembly 2023 took into account the feedback provided on the said amendments as set out in the Proposed Amendments Document,
3. The amendments to **Sections and Paragraphs** are intended to be read as complementary to the other proposed amendments to the RoP,
4. The APRALO Chair had on 13 September 2023 called for a vote on these amendments to be taken outside of the APRALO General Assembly 2023, on [dates]

Resolved,

1. The APRALO Members approves the proposed amendments to **Sections and Paragraphs** as set out in the Proposed Amendments Document.
2. The APRALO Members requests the At-Large Support Staff to undertake the necessary onward action to update the RoP to reflect the proposed amendments to **Sections and Paragraphs** as set out in the Proposed Amendments Document.

Template resolutions

3) Amendments to relevant Paragraphs to implement the UIM Mobilization WP recommendations.

Mover:

Secunder:

Whereas,

1. On 13 September 2023, the APRALO General Assembly 2023 considered and debated the proposed amendments to **Paragraphs 3.3.2, 5.2.2.9, 5.5.4.3, 5.5.4.5, and to replace the entire Paragraph 27.5** of the APRALO Rules of Procedure v1.3 adopted on 26 March 2014 (“RoP”), as set out in the Proposed Amendments to the RoP document dated 12 September 2023 (“Proposed Amendments Document”),
2. The APRALO General Assembly 2023 took into account the feedback provided on the said amendments as set out in the Proposed Amendments Document,
3. The amendments to **Paragraphs 3.3.2, 5.2.2.9, 5.5.4.3, 5.5.4.5, and to replace the entire Paragraph 27.5** are intended to be read as complementary to the other proposed amendments to the RoP.
4. The APRALO Chair had on 13 September 2023 called for a vote on these amendments to be taken outside of the APRALO General Assembly 2023, on [dates]

Resolved,

1. The APRALO Members approves the proposed amendments to **Paragraphs 3.3.2, 5.2.2.9, 5.5.4.3, 5.5.4.5, and to replace the entire Paragraph 27.5** as set out in the Proposed Amendments Document.
2. The APRALO Members requests the At-Large Support Staff to undertake the necessary onward action to update the RoP to reflect the proposed amendments to **Paragraphs 3.3.2, 5.2.2.9, 5.5.4.3, 5.5.4.5, and to replace the entire Paragraph 27.5** as set out in the Proposed Amendments Document.

Template resolutions

4) Amendments to relevant Paragraphs to provide for an Individual Members' Representative and role.

Mover:

Secunder:

Whereas,

1. On 13 September 2023, the APRALO General Assembly 2023 considered and debated the proposed amendments to **Paragraphs 5.5.4.3, 5.5.4.4, 5.5.4.6, of and to insert a new Paragraph 27.6** to the APRALO Rules of Procedure (RoP) v1.3 adopted on 26 March 2014, as set out in the Proposed Amendments to the RoP document dated 12 September 2023 ("Proposed Amendments Document"),
2. The APRALO General Assembly 2023 took into account the feedback provided on the said amendments as set out in the Proposed Amendments Document,
3. The amendments to **Paragraphs 5.5.4.3, 5.5.4.4, 5.5.4.6, and for a new Paragraph 27.6** are intended to be read as complementary to the other proposed amendments to the RoP,
4. The APRALO Chair had on 13 September 2023 called for a vote on these amendments to be taken outside of the APRALO General Assembly 2023, on [dates]

Resolved,

1. The APRALO General Assembly 2023 approves the proposed amendments to **Paragraphs 5.5.4.3, 5.5.4.4, 5.5.4.6, and for a new Paragraph 27.6** as set out in the Proposed Amendments Document.
2. The APRALO General Assembly requests the At-Large Support Staff to undertake the necessary onward action to update the RoP to reflect the proposed amendments to **Paragraphs 5.5.4.3, 5.5.4.4, 5.5.4.6, and for a new Paragraph 27.6** as set out in the Proposed Amendments Document.

Template resolutions

5) Amendments to improve the Election process and RALO management

Mover:
Secunder:

Whereas,

1. On 13 September 2023, the APRALO General Assembly 2023 considered and debated the proposed amendments to **Paragraphs 5.5.4.4, 13.2.4.1,.....** to the APRALO Rules of Procedure v1.3 adopted on 26 March 2014 (“RoP”), as set out in the Proposed Amendments to the RoP document dated 12 September 2023 (“Proposed Amendments Document”),
2. The APRALO General Assembly 2023 took into account the feedback provided on the said amendments as set out in the Proposed Amendments Document,
3. The amendments to **Paragraphs 5.5.4.4, 13.2.4.1,.....** are intended to be read as complementary to the other proposed amendments to the RoP,
4. The APRALO Chair had on 13 September 2023 called for a vote on these amendments to be taken outside of the APRALO General Assembly 2023, on [dates]

Resolved,

1. The APRALO Members approves the proposed amendments to **Paragraphs 5.5.4.4, 13.2.4.1,.....** as set out in the Proposed Amendments Document.
2. The APRALO Members requests the At-Large Support Staff to undertake the necessary onward action to update the RoP to reflect the proposed amendments to **Paragraphs 5.5.4.4, 13.2.4.1,.....** as set out in the Proposed Amendments Document.

Template resolutions

6) Amendments for general corrections and tidying up

Mover:

Secunder:

Whereas,

1. On 13 September 2023, the APRALO General Assembly 2023 considered and debated the proposed amendments to **Paragraphs 5.5, 7.9, 8.2, 11.4, 11.5, 13.2.1, 27.1, 27.2, 27.3,** of the APRALO Rules of Procedure v1.3 adopted on 26 March 2014 (“RoP”), as set out in the Proposed Amendments to the RoP document dated 12 September 2023 (“Proposed Amendments Document”),
2. The APRALO General Assembly 2023 took into account the feedback provided on the said amendments as set out in the Proposed Amendments Document,
3. The amendments to **Paragraphs 5.5, 7.9, 8.2, 11.4, 11.5, 13.2.1, 27.1, 27.2, 27.3,** are intended to be read as complementary to the other proposed amendments to the RoP,
4. The APRALO Chair had on 13 September 2023 called for a vote on these amendments to be taken outside of the APRALO General Assembly 2023, on [dates]

Resolved,

1. The APRALO Members approves the proposed amendments to **Paragraphs 5.5, 7.9, 8.2, 11.4, 11.5, 13.2.1, 27.1, 27.2, 27.3,** as set out in the Proposed Amendments Document.
2. The APRALO Members requests the At-Large Support Staff to undertake the necessary onward action to update the RoP to reflect the proposed amendments to **Paragraphs 5.5, 7.9, 8.2, 11.4, 11.5, 13.2.1, 27.1, 27.2, 27.3,** as set out in the Proposed Amendments Document.