

Project Tracking & Rollup DASHBOARD



Project Name GGP: New gTLD Subsequent Procedures - Applicant Support (SubPro_GGP) **Program** gTLD **Project Sponsor** GNSO Council

Project Information

90%
% Complete

08/25/22
Actual Start

04/16/24
Planned Finish

Tasks by Status

4 Not_Started 4 Complete 33 In_Progress

Project Contacts

Mike Silber
Chair

n/a
Vice_Chair

Paul McGrady
Liaison

JH Julie Hedlund
Staff_Lead

SC Steve Chan
Project_Manager

Participant Summary

Member: 10, Alternate: 4, Observer - Email Only: 7, Staff - Assigned: 7, Staff - Not Assigned: 7

Project Status & Health

Project_Status	Project_Health
On-Schedule	On-Target

Summary Gantt & Key Milestones

Health	Primary Task	Current Start	Current Finish	% Complete	Status	Gantt Chart (2022-2024)											
	GGP: New gTLD Subsequent Procedures - Applicant Support (SubPro_GGP)	08/25/22	04/16/24	90%	In Progress	[Gantt bars for 2022-2024]											
	PROJECT CONTROL	08/25/22	04/16/24	99%	In Progress	[Gantt bars for 2022-2024]											
	GROUP DELIBERATIONS	11/21/22	10/23/23	100%	Complete	[Gantt bars for 2022-2024]											
	INITIAL REPORT	01/17/23	08/14/23	100%	Complete	[Gantt bars for 2022-2024]											
	FINAL REPORT	08/15/23	11/27/23	100%	Complete	[Gantt bars for 2022-2024]											

Project Description

The ICANN org Operational Design Phase (ODP) Team identified a concern related to the Applicant Support topic, where the SubPro Final Report envisioned that a dedicated Implementation Review Team (IRT) would be responsible for performing substantive work; the ODP Team submitted a set of questions to the GNSO Council, asking whether the work required to implement Applicant Support may be beyond the scope envisioned for IRTs. The GNSO Council responded to the ODP Team, communicating that it would explore avenues to perform work as envisaged by the SubPro Final Report. The GNSO Council discussed and agreed that the GNSO Guidance Process (GGP) would serve as an appropriate mechanism in order to provide additional guidance to support eventual implementation efforts. The GNSO Council further agreed that the GGP should be limited to the single topic of Applicant support, with an allowance to add additional scope to the GGP subject to Council vote. The GGP Initiation Request was refined following input from Councilors and an updated GGP Initiation Request was shared with the GNSO Council on 24 August 2022. On 25 August the GNSO Council approved the GGP Initiation Request.

- [Mailing List](#)
- [Meeting Schedule](#)
- [Wiki](#)
- [Initiation Request](#)

Completed in Prior Period

- Revised recommendations as deemed necessary, from reviewing public comments.
- Closed the public comment proceeding for its preliminary Guidance Recommendation Report on 11 September 2023. Published summary report on 25 September 2023.
- Completed final [project package](#).

Current Activities & Tasks

- Develop Final Guidance Recommendation Report and submit to GNSO Council for consideration at the 21 December 2023 meeting.

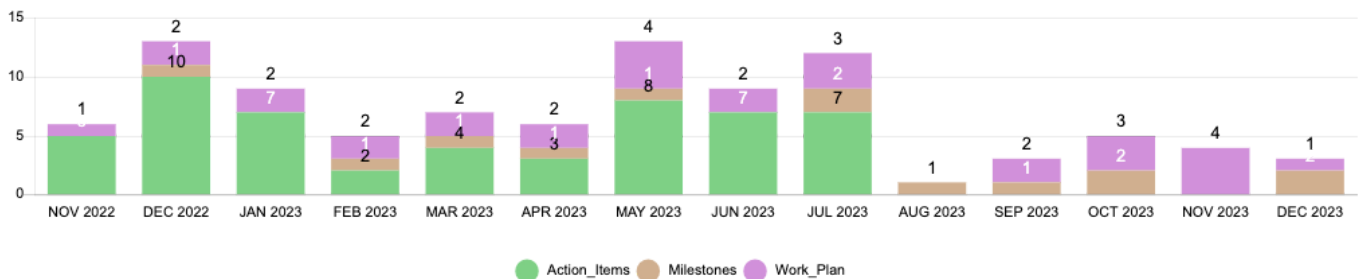
Planned Activities & Tasks

- Staff to prepare Recommendations Report for Board consideration.

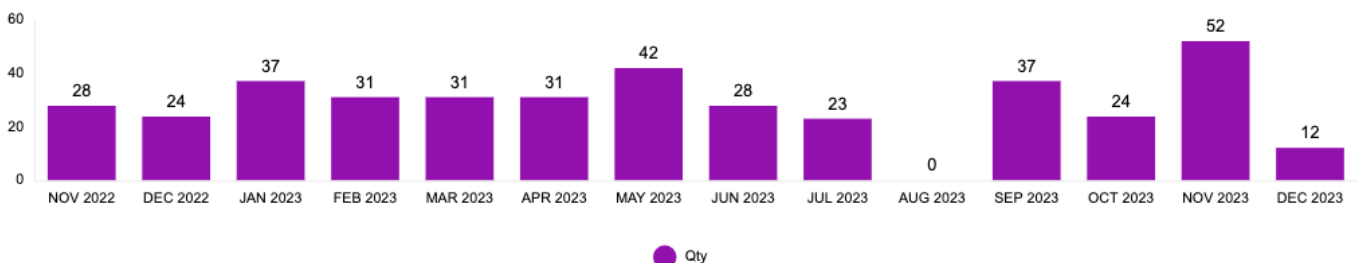
Open Issues & Risks

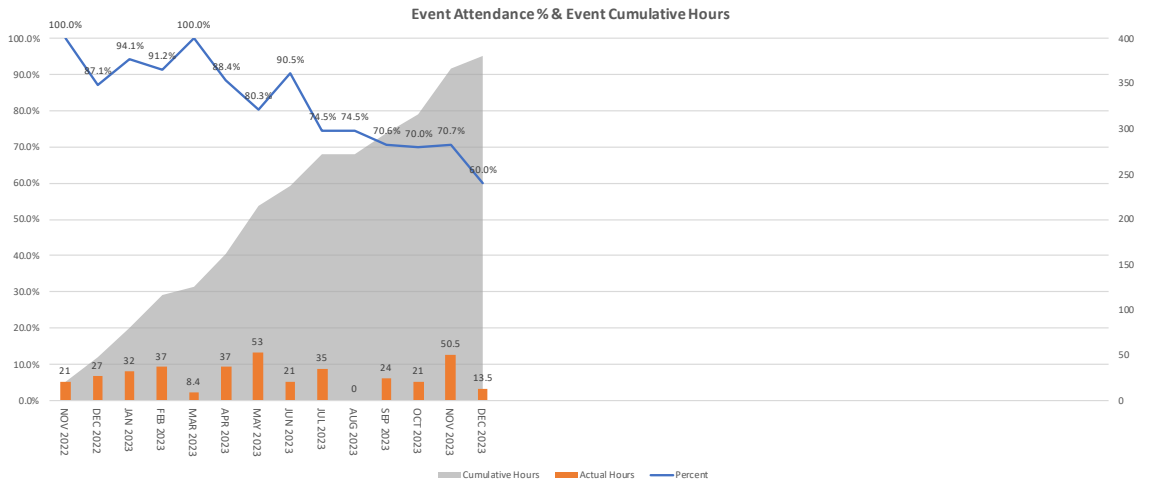
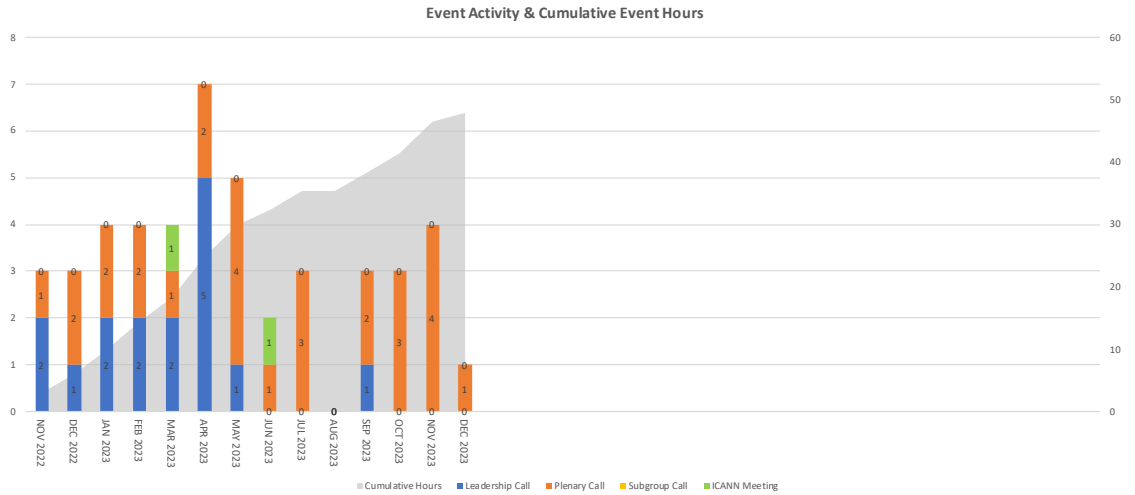
- None for this period.

Work-Plan Activity Metrics



Mailman Activity





Plenary Roster and Attendance Only

Row Labels	Sum of Invited Qty	Sum of Attended Qty	Percent	Role	SOI	Start Date	Depart Date
Member	230	169	73.5%				
At-Large Advisory Committee (ALAC)	26	23	88.5%				
Tijani Ben Jemaa	3	2	66.7%		https://community.icann.org/x/AMHhAg	9/29/2022	12/19/2022
Maureen Hilyard	23	21	91.3%		https://community.icann.org/x/KV7RAw	1/4/2023	
Commercial Business Users Constituency (BC)	26	21	80.8%				
Lawrence Olawale-Roberts	26	21	80.8%		https://community.icann.org/x/PAF1Aw	9/21/2022	
GNSO Council	54	45	83.3%				
Mike Silber	28	27	96.4%	Chair	https://community.icann.org/x/oCSJBw	9/23/2022	
Paul McGrady	26	18	69.2%	Liaison	https://community.icann.org/x/cTcFAg	9/27/2022	
Non-Commercial Stakeholder Group (NCSG)	26	26	100.0%				
Rafik Dammak	26	26	100.0%		https://community.icann.org/x/VYXDAQ	10/3/2022	
Registrar Stakeholder Group (RrSG)	26	18	69.2%				
Thomas Barrett	26	18	69.2%		https://community.icann.org/x/CeGMAg	10/19/2022	
Registry Stakeholder Group (RySG)	26	12	46.2%				
Rubens Kuhl	26	12	46.2%		https://community.icann.org/x/Li5wAg	11/3/2022	
Governmental Advisory Committee (GAC)	46	24	52.2%				
María Gabriela Mattausch	26	17	65.4%		https://community.icann.org/x/qYqFDQ	11/8/2022	
Olga Cavalli	20	7	35.0%		https://community.icann.org/x/LeCMAg	2/15/2023	
Alternate	58	39	67.2%				
At-Large Advisory Committee (ALAC)	25	15	60.0%				
Sarah Kiden	11	11	100.0%		https://community.icann.org/x/7JEOAw	11/2/2022	5/23/2023
Satish Babu	14	4	28.6%		https://community.icann.org/x/RLzRAw	5/22/2023	
Registrar Stakeholder Group (RrSG)	10	3	30.0%				
Matt Serlin	10	3	30.0%		https://community.icann.org/x/9gHPAQ	11/6/2022	
Governmental Advisory Committee (GAC)	23	21	91.3%				
Rosalind KennyBirch	23	21	91.3%		https://community.icann.org/x/lioFDQ	11/7/2022	
Grand Total	288	208	72.2%				

Staff Support Roster

Row Labels							
Internet Corporation for Assigned Names & Numbers (ICANN)							
Devan Reed						9/1/2022	
Emily Barabas						12/5/2022	9/1/2023
Julie Hedlund						9/1/2022	
Terri Agnew						9/1/2022	
Steve Chan						9/1/2022	
Leon Grundmann						10/18/2022	
Kristy Buckley						12/19/2022	
Julia Bisland						9/1/2022	

Health	Category	Action Item	Priority	Assigned To	Baseline Finish	Current Finish	Status	Notes
	WP	Meeting #01 Introductions and Review of Workplan	↓	Working Group	11/21/22	11/21/22	Complete	
	AI	Staff to provide to the WG for reference the link to the GNSO Guidance Process Manual annex 5 of the GNSO Operating Procedures. COMPLETE see: https://gns0.icann.org/en/council/annex-5-ggp-manual-24oct19-en.pdf .	—	Policy Support Staff	11/22/22	11/22/22	Complete	
	AI	TASK 1: WG members to review the following documents and those who have had experience with the Joint Applicant Support (JAS) WG and Applicant Support Program implementation are encouraged to provide their input on the list and at the meeting on 05 December. See: Joint Working Group Applicant Support 2011 Final Report: https://newgtlds.icann.org/en/applicants/candidate-support/jas-wg-materials [newgtlds.icann.org] and 2016 Policy Implementation Review Report (PIRR) Chapter 6 Applicant Support: https://www.icann.org/en/system/files/files/program-review-29jan16-en.pdf .	—	Working Group	12/05/22	12/05/22	Complete	
	AI	TASK 2: Staff to develop a draft input request document for WG members to review;	—	Policy Support Staff	11/22/22	11/22/22	Complete	
	AI	TASK 2: WG members should be prepared to discuss the draft document and timing at the meeting on 05 Dec.	—	Working Group	12/05/22	12/05/22	Complete	
	AI	Staff to send the schedule of meetings for December using the current time slot (Mondays at 1500 UTC).	—	Policy Support Staff	11/22/22	11/22/22	Complete	
	AI	Staff to suggest a rotating alternative time for Mondays at 20:00 UTC.	—	Policy Support Staff	11/22/22	11/22/22	Complete	
	AI	Staff to send to the WG to review a revised Work Plan and Timeline for discussion at the 05 December meeting with a goal to submit to the Council for approval either at its December 2022 meeting or the January 2023 meeting.	—	Policy Support Staff	11/22/22	11/22/22	Complete	
	WP	Meeting #02 Review Proposed workplan, Task 1 and Task 2	↓	Working Group	12/05/22	12/05/22	Complete	
	AI	Work Plan and Liaison: Motions to approve the GGP Working Group Work Plan and to confirm Paul McGrady as GNSO Council liaison to the GGP to be submitted to the GNSO Council per the document and motion deadline for the meeting on 15 December.	—	Policy Support Staff	12/15/22	12/15/22	Complete	
	AI	TASK 1: Staff to request a briefing from GDS on implementation of Applicant Support Program, ideally for 19 December.	—	Policy Support Staff	12/19/22	12/19/22	Complete	
	AI	TASK 2: Staff to suggest revisions to the TASK 2 input request document providing clarification in line with the GGP Initiation Request, and particularly Tasks 3, 4, and 5. (DONE – See attached)	—	Policy Support Staff	12/06/22	12/06/22	Complete	
	AI	TASK 2: By Monday, 12 December, WG members to review the revised draft TASK 2 input request document and provide comments on the list.	—	Working Group	12/12/22	12/12/22	Complete	
	AI	TASKS 3, 4, and 5: WG members to review the attached document with the text of Task 3, 4, and 5 from the GGP Initiation Request.	—	Working Group	12/12/22	12/12/22	Complete	
	AI	TASKS 3, 4, and 5: Staff to develop a framing document to assist the WG in its analysis of tasks 3, 4, and 5.	—	Policy Support Staff	12/12/22	12/12/22	Complete	
	MS	Submit Project workplan and motion to GNSO Council.	—	Leadership	12/05/22	12/05/22	Complete	
	WP	Meeting #03 Task 1 and Task 2 continued deliberations	↓	Working Group	12/19/22	12/19/22	Complete	
	AI	TASK 2: 1) Staff to accept the changes in the revised Input Request and circulate it to the WG;	—	Policy Support Staff	12/22/22	12/22/22	Complete	
	AI	TASK 2: Staff to send on behalf of the WG to the Advisory Committees/Supporting Organizations, Stakeholder Groups/Constituencies by mid-January 2023.	—	Policy Support Staff	01/16/23	01/19/23	Complete	
	AI	TASKS 3, 4, and 5: 1) Staff to circulate the framework documents to aid discussion on Tasks 3, 4, and 5	—	Policy Support Staff	12/23/22	12/23/22	Complete	
	AI	TASKS 3, 4, and 5: 2) WG members are requested to provide feedback.	—	Working Group	01/09/23	01/23/23	Complete	
	WP	Meeting #04 Begin Discussion of Task 3	↓	Working Group	01/09/23	01/09/23	Complete	
	AI	Tom Barrett to suggest on the list the lifecycle elements of the application process. WG members and staff to provide comments.	—	Policy Support Staff	01/23/23	01/10/23	Complete	
	AI	WG members to review the Google worksheet at: https://docs.google.com/spreadsheets/d/13Q9QRDOBC0mdPBRDWxfMsUptt4d-gV19w8pBCKfugQc/edit?usp=sharing [docs.google.com] for format and provide comments.	—	Policy Support Staff	01/30/23	01/30/23	Complete	
	AI	Staff to draft a sample survey.	—	Policy Support Staff	01/16/23	01/16/23	Complete	
	WP	Meeting #05 Update from ICANN org staff on Applicant Support in the ODA; Continue Discussion of Task 3	↓	Working Group	01/23/23	01/23/23	Complete	
	AI	Staff to send to the GGP WG list Section 9 of the GGP along with related text from the Bylaws.	—	Policy Support Staff	01/24/23	01/24/23	Complete	
	AI	Rafik to provide text of his question for the GNSO Council for the WG to consider.	—	Policy Support Staff	02/06/23	02/06/23	Complete	
	AI	WG members to provide their comments in the Google sheet at https://docs.google.com/spreadsheets/d/13Q9QRDOBC0mdPBRDWxfMsUptt4d-gV19w8pBCKfugQc/edit?usp=sharing [docs.google.com] or via separate document by Thursday, 26 January for staff to integrate in the main sheet as necessary.	—	Policy Support Staff	01/26/23	01/26/23	Complete	
	WP	Meeting #06 Continue Discussion of Tasks 3-5	↓	Working Group	02/06/23	02/06/23	Complete	
	MS	Submit Monthly Project Package to Council	—	Leadership	02/06/23	02/06/23	Complete	
	AI	WG members to continue to provide feedback on indicators of success in the document at: https://docs.google.com/document/d/1KNRUuW7KIBEL0_OcS3Fxd0FouzyI0PFJNV-LCCpRfjg/edit?usp=sharing [docs.google.com] (set in Editing mode, but select Suggesting).	—	Policy Support Staff	03/06/23	03/06/23	Complete	
	AI	Staff to provide input on recommendations in the ODA that do not have dependencies to the GGP WG recommendations, particularly those relating to Pro Bono services.	—	Policy Support Staff	02/15/23	02/15/23	Complete	
	AI	Staff to develop a template of a Recommendations Report.	—	Policy Support Staff	03/20/23	03/20/23	Complete	
	WP	Meeting #07 Continue Discussion of Tasks 3-5	↓	Working Group	02/27/23	02/27/23	Complete	
	AI	WG members to comment on the suggested proposal at: https://docs.google.com/document/d/1eJ9S7xJBpHdFnqbQragn1nJsSgQNavLX-q3i_17w7qA/edit?usp=sharing [docs.google.com]	—	Policy Support Staff	03/10/23	03/10/23	Complete	
	AI	Staff to circulate the criteria from the 2012 round: Here is the 2012 handbook. You can see the overall evaluation criteria on page 6: https://newgtlds.icann.org/sites/default/files/financial-assistance-handbook-11jan12-en_0.pdf [newgtlds.icann.org]. The evaluation process and scoring criteria are on 9-20.	—	Policy Support Staff	02/27/23	03/27/23	Complete	
	MS	Submit Monthly Project Package to Council	—	Leadership	03/06/23	03/06/23	Complete	
	WP	Meeting - ICANN76 Brief Overview of the GGP; Discussion of Guidance Recommendations Relating to Tasks 3, 4, 5 on Metrics (Review of new Working Document); Begin Discussion of Task 6 on Financial Support (time permitting)	↓	Working Group	03/13/23	03/13/23	Complete	
	WP	Meeting #08 CANCELLED	↓	Working Group	03/27/23	03/27/23	Complete	
	MS	Submit Monthly Project Package to Council	—	Leadership	04/07/23	04/11/23	Complete	

Health	Category	Action Item	Priority	Assigned To	Baseline Finish	Current Finish	Status	Notes
	WP	Meeting #09 Continued Discussion of Guidance Recommendations Relating to Tasks 3, 4, 5 on Metrics – See: https://docs.google.com/document/d/15CHHQIXFGONxJe0F66Oe02EdLJMTuQUMvHXvUIYEs/edit?usp=sharing [docs.google.com]	↓	Working Group	04/10/23	04/10/23	Complete	
	AI	Staff to revise section #1, Outreach/Awareness, in the working document per the discussion with a goal to streamline it.	—	Policy Support Staff	04/17/23	04/17/23	Complete	
	WP	Meeting #10 Continued Discussion of Goals and Metrics Relating to Tasks 3, 4, 5	↓	Working Group	04/17/23	04/17/23	Complete	
	AI	Staff to produce a streamlined version of the working document with explanatory comments on how the original document was incorporated and distribute it to the WG by COB Tuesday, 25 April for review in advance of the meeting on Monday, 01 May.	—	Policy Support Staff	04/24/23	04/24/23	Complete	
	AI	Secretariat staff to cancel the meeting on Monday, 24 April at 1500 UTC and reschedule it for Monday, 01 May at 1500 UTC for 60 minutes.	—	Policy Support Staff	04/24/23	04/24/23	Complete	
	WP	Meeting #11 Continued Discussion of Goals and Metrics Relating to Tasks 3, 4, 5	↓	Working Group	05/01/23	05/01/23	Complete	
	AI	WG members to review the revised clean version of the working document dated 01 May 2023 at: https://docs.google.com/document/d/1bU_QTPqYKvwOp0I90sHLigCNmTE8YkvrX59FIPeTjQ/edit?usp=sharing . The focus should be on sections 5 and 6, but if members have comments on earlier sections they should highlight them in an email to the WG list, rather than in comments in the document.	—	Working Group	05/08/23	05/08/23	Complete	
	WP	Meeting #12 Continued Discussion of Goals and Metrics Relating to Tasks 3, 4, 5	↓	Working Group	05/08/23	05/08/23	Complete	
	AI	Staff will produce a draft Recommendations Guidance Report text incorporating the recommendation guidance for Tasks 3, 4, and 5 as discussed by the WG, filling in the rationale and deliberations from the discussions as well as some suggested assumptions for the WG to review	—	Working Group	05/15/23	05/15/23	Complete	
	AI	Staff also will produce a draft Working Document for Task 6 for the WG to begin the discussion at the meeting on Monday, 15 May.	—	Working Group	05/08/23	05/08/23	Complete	
	MS	Submit Monthly Project Package to Council	—	Leadership	05/15/23	05/15/23	Complete	
	WP	Meeting #13 Begin Discussion of Task 6	↓	Working Group	05/15/23	05/15/23	Complete	
	AI	Staff to revise the Task 6 Working Document to capture suggested Recommendation Guidance, assumptions, and deliberations.	—	Working Group	05/16/23	05/16/23	Complete	
	AI	Staff to explore the pros and cons of two options: OPTION 1: Wait until all applications are received and evaluated before determining level of support, i.e., based on the number of qualified applicants; OPTION 2: Hold a first-in, first-out continuous process while the application window is open and inform qualified applicants that their level of support will be within a range (i.e., 50-75%) – that is, determine if this approach is feasible before all applications are received/evaluated and the window is closed. i. For both options, consider the question of timing of when to close the application window before the round begins.	—	Working Group	05/29/23	05/29/23	Complete	
	AI	WG members to add suggestions to the Working Document at https://docs.google.com/document/d/1uocXS6_6VFlg-tOslZFrYVVMu7DES9XdubmRcjHa6-X4/edit?usp=sharing [docs.google.com]	—	Working Group	05/29/23	05/29/23	Complete	
	WP	Meeting #14 Work Plan & ICANN77; Continue Discussion of Task 6	↓	Working Group	05/22/23	05/22/23	Complete	
	AI	Staff to revise the Task 6 Working Document to capture suggested Recommendation Guidance, assumptions, and deliberations.	—	Working Group	05/29/23	05/29/23	Complete	
	AI	WG members to add suggestions to the Task 6 Working Document once complete.	—	Working Group	05/29/23	05/29/23	Complete	
	AI	Staff to prepare a slide presentation for the meeting on 05 June of the Task 6 recommendation guidance, rationale, and assumptions.	—	Working Group	06/05/23	06/05/23	Complete	
	WP	Meeting #15 Work Plan & ICANN77; Continue Discussion of Task 6	↓	Working Group	06/05/23	06/05/23	Complete	
	AI	Rafik to combine Recommendation Guidance 3 and 4 for WG consideration.	—	Working Group	06/12/23	06/12/23	Complete	
	AI	Staff to revise the Task 6 Working Document based on the discussion and submit it for final review to the WG.	—	Working Group	06/12/23	06/12/23	Complete	
	AI	WG members to review the final revised version of the Task 6 Working Document.	—	Working Group	06/12/23	06/12/23	Complete	
	AI	Staff to prepare the Task 3-5 Working Document to include rationale and deliberations, along with a slide deck, to guide the discussion at the ICANN77 meeting.	—	Working Group	06/12/23	06/12/23	Complete	
	WP	Meeting ICANN 77 Overview of the GGP; Review of the Draft Recommendation Guidance	↓	Working Group	06/13/23	06/13/23	Complete	
	AI	Staff to insert the finalized text for Tasks 3-6 Recommendation Guidance into the Report format for WG review.	—	Working Group	06/26/23	06/26/23	Complete	
	AI	WG members to provide comments on 1) any gaps in the rationale or deliberations summaries for Tasks 3-6; 2) re: Task 3-5 Recommendations Guidance 5 – whether “applications” should replace “applicants” in, “Of all successfully delegated gTLD applicants [applications], the goal is that no fewer than 10, or 0.5 percent (.005), of them were supported applicants [applications]” and in the text that follows. If so, please provide a rationale for the change.	—	Working Group	06/26/23	06/26/23	Complete	
	WP	Meeting #16 Review of Draft Guidance Recommendation Initial Report Section 3 (the section of the Report with the Guidance Recommendations for Tasks 3-6 and deliberations)	↓	Working Group	07/03/23	07/03/23	Complete	
	AI	Staff to revise per the WG discussion at the meeting on 03 July and produce a clean version for WG members for final review.	—	Working Group	07/10/23	07/10/23	Complete	
	AI	Staff to provide the Draft Guidance Recommendation Initial Report “boilerplate” sections.	—	Working Group	07/12/23	07/12/23	Complete	
	AI	WG members to review.	—	Working Group	07/17/23	07/17/23	Complete	
	WP	Meeting #17 Discussion of the final CLEAN Draft Guidance Recommendation Initial Report Section 3 (the section of the Report with the Guidance Recommendations for Tasks 3-6 and deliberations), particularly the text highlighted in yellow and within that section the suggested new text in brackets based on the brief discussion at ICANN77 and the issue of applications versus applicants raised by Lawrence; Guidance Recommendation Report Format; Timing of Public Comment/Work Plan	↓	Working Group	07/10/23	07/10/23	Complete	
	AI	Staff to produce the Draft Initial Guidance Recommendation Report by Wednesday, 12 July including the revised Section 3 and the boilerplate text for WG review.	—	Working Group	07/12/23	07/12/23	Complete	
	AI	WG to review the Draft Initial Guidance Recommendation Report and provide final comments or questions, if any, before the meeting on Monday, 10 July.	—	Working Group	07/17/23	07/17/23	Complete	
	WP	Meeting #18 Discussion of the attached Draft Guidance Recommendation Initial Report including the revised Section 3 and the boilerplate text	↓	Working Group	07/17/23	07/17/23	Complete	
	AI	Staff to produce the final Guidance Recommendation Initial Report for public comment noting no comments or edits from the meeting on 17 July.	—	Working Group	07/21/23	07/19/23	Complete	
	AI	Staff to request the creation of the public comment input form and create the announcement.	—	Working Group	07/31/23	07/24/23	Complete	
	MS	Submit Draft Report for public comment	!	Working Group	06/23/23	07/31/23	Complete	
	MS	Submit Monthly Project Package to Council	—	Leadership	07/10/23	07/10/23	Complete	
	MS	Submit Monthly Project Package to Council	—	Leadership	08/14/23	08/14/23	Complete	

Health	Category	Action Item	Priority	Assigned To	Baseline Finish	Current Finish	Status	Notes
	MS	Submit Monthly Project Package to Council	—	Leadership	09/11/23	09/11/23	Complete	
	WP	Meeting #19 Review public comments	↓	Working Group	09/18/23	09/18/23	Complete	
	WP	Meeting #20 Review public comments	↓	Working Group	09/25/23	09/25/23	Complete	
	WP	Meeting #21 Review public comments	↓	Working Group	10/02/23	10/02/23	Complete	
	MS	Submit Monthly Project Package to Council	—	Leadership	10/15/23	10/15/23	Complete	
	WP	Meeting #22 Review public comments	↓	Working Group	10/16/23	10/16/23	Complete	
	WP	Meeting #23 Cancelled	↓	Working Group	10/30/23	10/30/23	Complete	
	MS	Submit Monthly Project Package to Council	—	Leadership	11/06/23	10/15/23	Complete	Given short duration between ICANN78 and Nov Council, a package will not be created.
	WP	Meeting #24 Review public comments	↓	Working Group	11/06/23	11/06/23	Complete	
	WP	Meeting #25 Review public comments	↓	Working Group	11/13/23	11/13/23	Complete	
	WP	Meeting #26 Complete public comments and ready Final Report	↓	Working Group	11/20/23	11/20/23	Complete	
	WP	Meeting #27 Prepare Final Report	↓	Working Group	11/27/23	11/27/23	Complete	
	WP	Meeting #28 Prepare Final Report	↓	Working Group	12/04/23	12/04/23	Complete	
	MS	Submit Monthly Project Package to Council	—	Leadership	12/11/23	12/11/23	Complete	
	MS	Submit Final Report to GNSO Council	!	Working Group	11/27/23	12/11/23	Complete	