Project Tracking & Rollup
DASHBOARD

Project Name	Program	Project Sponsor
GGP: New gTLD Subsequent Procedures - Applicant Support (SubPro_GGP)	**gTLD**	**GNSO Council**

Project Information

25%
% Complete

08/25/22
Actual Start

04/16/24
Planned Finish

Project Status & Health

Project_Status	Project_Health
On-Schedule	**On-Target**

Tasks by Status

- 19 Not_Started
- 12 Complete
- 18 In_Progress

Project Contacts

Mike Silber
Chair

n/a
Vice_Chair

Paul McGrady
Liaison

Julie Hedlund
Staff_Lead

Steve Chan
Project_Manager

Participant Summary

- Member: 9
- Alternate: 3
- Observer - Email Only: 6
- Staff - Assigned: 7
- Staff - Not Assigned: 6

Summary Gantt & Key Milestones

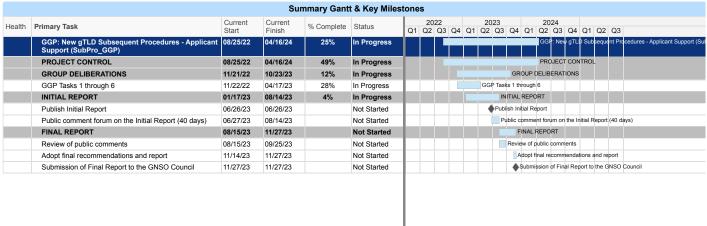| Health	Primary Task	Current Start	Current Finish	% Complete	Status
	GGP: New gTLD Subsequent Procedures - Applicant Support (SubPro_GGP)	08/25/22	04/16/24	**25%**	**In Progress**
	PROJECT CONTROL	08/25/22	04/16/24	**49%**	**In Progress**
	GROUP DELIBERATIONS	11/21/22	10/23/23	**12%**	**In Progress**
	GGP Tasks 1 through 6	11/22/22	04/17/23	28%	In Progress
	INITIAL REPORT	01/17/23	08/14/23	**4%**	**In Progress**
	Publish Initial Report	06/26/23	06/26/23		Not Started
	Public comment forum on the Initial Report (40 days)	06/27/23	08/14/23		Not Started
	FINAL REPORT	08/15/23	11/27/23		**Not Started**
	Review of public comments	08/15/23	09/25/23		Not Started
	Adopt final recommendations and report	11/14/23	11/27/23		Not Started
	Submission of Final Report to the GNSO Council	11/27/23	11/27/23		Not Started

Project Description

The ICANN org Operational Design Phase (ODP) Team identified a concern related to the Applicant Support topic, where the SubPro Final Report envisioned that a dedicated Implementation Review Team (IRT) would be responsible for performing substantive work; the ODP Team submitted a set of questions to the GNSO Council, asking whether the work required to implement Applicant Support may be beyond the scope envisioned for IRTs. The GNSO Council responded to the ODP Team, communicating that it would explore avenues to perform work as envisaged by the SubPro Final Report. The GNSO Council discussed and agreed that the GNSO Guidance Process (GGP) would serve as an appropriate mechanism in order to provide additional guidance to support eventual implementation efforts. The GNSO Council further agreed that the GGP should be limited to the single topic of Applicant support, with an allowance to add additional scope to the GGP subject to Council vote. The GGP Initiation Request was refined following input from Councilors and an updated GGP Initiation Request was shared with the GNSO Council on 24 August 2022. On 25 August the GNSO Council approved the GGP Initiation Request.

Mailing List

Meeting Schedule

Wiki

Initiation Request

Open Issues & Risks

- None for this period.

Completed in Prior Period

- The GGP Chair and the Liaison from the GNSO Council provided an update to the Council at its meeting on 19 January on the current status of the GGP WG's work.
- Completed and distributed Project Package for January 2023.
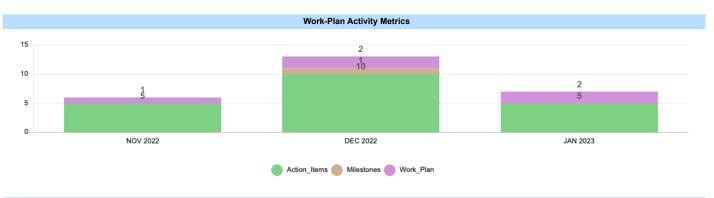
Current Activities & Tasks

- Continue review of Tasks 3, 4, and 5 pertaining to metrics identification and prioritization, with a focus on identifying indicators of success in each phase of the Applicant Support Program (ASP).
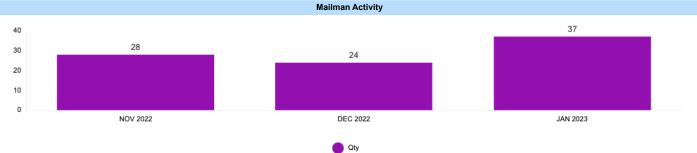
Planned Activities & Tasks

- Begin review of Task 6 pertaining to funding.

Work-Plan Activity Metrics

- Action_Items
- Milestones
- Work_Plan

Mailman Activity

- Qty

Event Activity & Cumulative Event Hours

Legend: Cumulative Hours | Leadership Call | Plenary Call | Subgroup Call | ICANN Meeting

Event Attendance % & Event Cumulative Hours
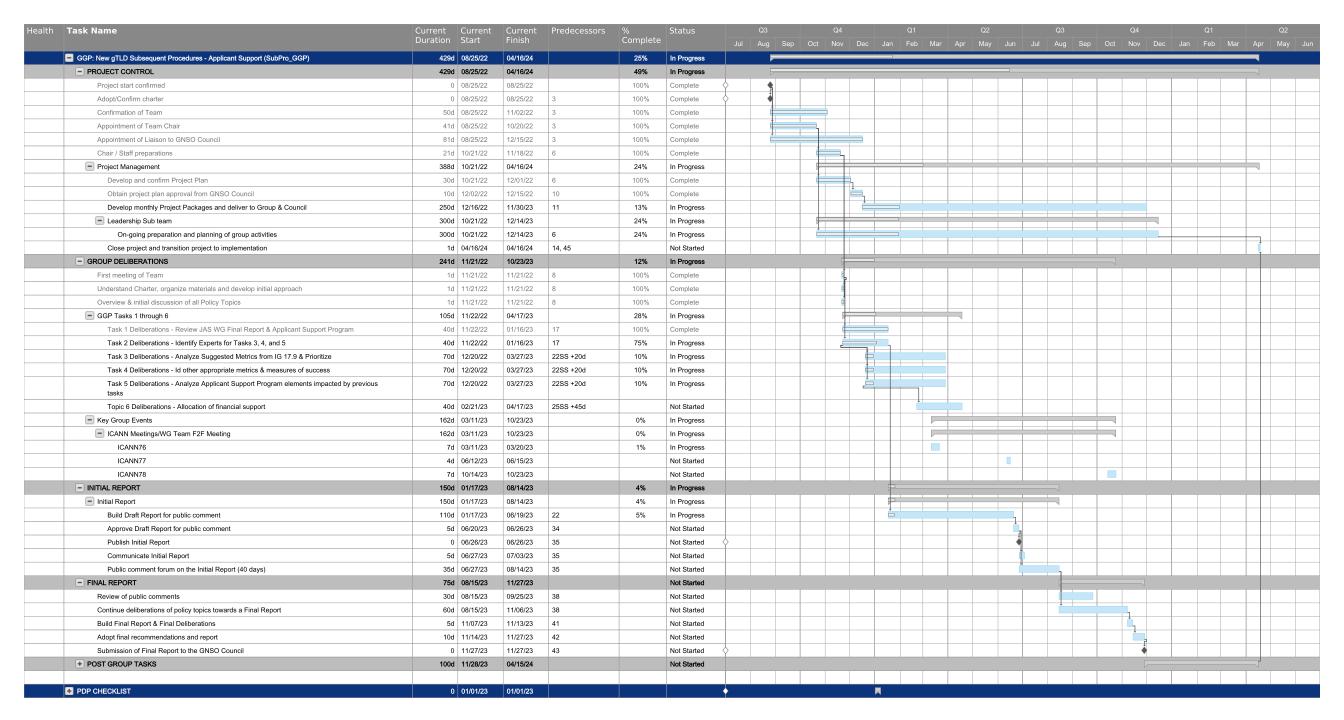

Legend: Cumulative Hours | Actual Hours | Percent

Plenary Roster and Attendance Only

Row Labels	Sum of Invited Qty	Sum of Attended Qty	Percent	Role	SOI	Start Date	Depart Date
Member	**40**	**36**	**90.0%**				
At-Large Advisory Committee (ALAC)	**5**	**4**	**80.0%**				
Tijani Ben Jemaa	3	2	66.7%		https://community.icann.org/x/AMHhAg	9/29/2022	12/19/2022
Maureen Hilyard	2	2	100.0%		https://community.icann.org/x/KY7RAw	1/4/2023	
Commercial Business Users Constituency (BC)	**5**	**5**	**100.0%**				
Lawrence Olawale-Roberts	5	5	100.0%		https://community.icann.org/x/PAF1Aw	9/21/2022	
GNSO Council	**10**	**9**	**90.0%**				
Mike Silber	5	5	100.0%	Chair	https://community.icann.org/x/oCSJBw	9/23/2022	
Paul McGrady	5	4	80.0%	Liaison	https://community.icann.org/x/cTCfAg	9/27/2022	
Non-Commercial Stakeholder Group (NCSG)	**5**	**5**	**100.0%**				
Rafik Dammak	5	5	100.0%		https://community.icann.org/x/VYXDAQ	10/3/2022	
Registrar Stakeholder Group (RrSG)	**5**	**5**	**100.0%**				
Thomas Barrett	5	5	100.0%		https://community.icann.org/x/CgGMAg	10/19/2022	
Registry Stakeholder Group (RySG)	**5**	**3**	**60.0%**				
Rubens Kuhl	5	3	60.0%		https://community.icann.org/x/LI5wAg	11/3/2022	
Governmental Advisory Committee (GAC)	**5**	**5**	**100.0%**				
María Gabriela Mattausch	5	5	100.0%		https://community.icann.org/x/qYoFDQ	11/8/2022	
Alternate	**14**	**12**	**85.7%**				
At-Large Advisory Committee (ALAC)	**4**	**4**	**100.0%**				
Sarah Kiden	4	4	100.0%		https://community.icann.org/x/7JEQAw	11/2/2022	
Registrar Stakeholder Group (RrSG)	**5**	**3**	**60.0%**				
Matt Serlin	5	3	60.0%		https://community.icann.org/x/9gHPAQ	11/6/2022	
Governmental Advisory Committee (GAC)	**5**	**5**	**100.0%**				
Rosalind KennyBirch	5	5	100.0%		https://community.icann.org/x/rIoFDQ	11/7/2022	
Grand Total	**54**	**48**	**88.9%**				

Staff Support Roster

Row Labels	
Internet Corporation for Assigned Names & Numbers (ICANN)	
Devan Reed	
Emily Barabas	
Julie Hedlund	
Terri Agnew	
Steve Chan	
Leon Grundmann	

Health	Task Name	Current Duration	Current Start	Current Finish	Predecessors	% Complete	Status	Timeline
	GGP: New gTLD Subsequent Procedures - Applicant Support (SubPro_GGP)	429d	08/25/22	04/16/24		25%	In Progress	
	PROJECT CONTROL	429d	08/25/22	04/16/24		49%	In Progress	
	Project start confirmed	0	08/25/22	08/25/22		100%	Complete	
	Adopt/Confirm charter	0	08/25/22	08/25/22	3	100%	Complete	
	Confirmation of Team	50d	08/25/22	11/02/22	3	100%	Complete	
	Appointment of Team Chair	41d	08/25/22	10/20/22	3	100%	Complete	
	Appointment of Liaison to GNSO Council	81d	08/25/22	12/15/22	3	100%	Complete	
	Chair / Staff preparations	21d	10/21/22	11/18/22	6	100%	Complete	
	Project Management	388d	10/21/22	04/16/24		24%	In Progress	
	Develop and confirm Project Plan	30d	10/21/22	12/01/22	6	100%	Complete	
	Obtain project plan approval from GNSO Council	10d	12/02/22	12/15/22	10	100%	Complete	
	Develop monthly Project Packages and deliver to Group & Council	250d	12/16/22	11/30/23	11	13%	In Progress	
	Leadership Sub team	300d	10/21/22	12/14/23		24%	In Progress	
	On-going preparation and planning of group activities	300d	10/21/22	12/14/23	6	24%	In Progress	
	Close project and transition project to implementation	1d	04/16/24	04/16/24	14, 45		Not Started	
	GROUP DELIBERATIONS	241d	11/21/22	10/23/23		12%	In Progress	
	First meeting of Team	1d	11/21/22	11/21/22	8	100%	Complete	
	Understand Charter, organize materials and develop initial approach	1d	11/21/22	11/21/22	8	100%	Complete	
	Overview & initial discussion of all Policy Topics	1d	11/21/22	11/21/22	8	100%	Complete	
	GGP Tasks 1 through 6	105d	11/22/22	04/17/23		28%	In Progress	
	Task 1 Deliberations - Review JAS WG Final Report & Applicant Support Program	40d	11/22/22	01/16/23	17	100%	Complete	
	Task 2 Deliberations - Identify Experts for Tasks 3, 4, and 5	40d	11/22/22	01/16/23	17	75%	In Progress	
	Task 3 Deliberations - Analyze Suggested Metrics from IG 17.9 & Prioritize	70d	12/20/22	03/27/23	22SS +20d	10%	In Progress	
	Task 4 Deliberations - Id other appropriate metrics & measures of success	70d	12/20/22	03/27/23	22SS +20d	10%	In Progress	
	Task 5 Deliberations - Analyze Applicant Support Program elements impacted by previous tasks	70d	12/20/22	03/27/23	22SS +20d	10%	In Progress	
	Topic 6 Deliberations - Allocation of financial support	40d	02/21/23	04/17/23	25SS +45d		Not Started	
	Key Group Events	162d	03/11/23	10/23/23		0%	In Progress	
	ICANN Meetings/WG Team F2F Meeting	162d	03/11/23	10/23/23		0%	In Progress	
	ICANN76	7d	03/11/23	03/20/23		1%	In Progress	
	ICANN77	4d	06/12/23	06/15/23			Not Started	
	ICANN78	7d	10/14/23	10/23/23			Not Started	
	INITIAL REPORT	150d	01/17/23	08/14/23		4%	In Progress	
	Initial Report	150d	01/17/23	08/14/23		4%	In Progress	
	Build Draft Report for public comment	110d	01/17/23	06/19/23	22	5%	In Progress	
	Approve Draft Report for public comment	5d	06/20/23	06/26/23	34		Not Started	
	Publish Initial Report	0	06/26/23	06/26/23	35		Not Started	
	Communicate Initial Report	5d	06/27/23	07/03/23	35		Not Started	
	Public comment forum on the Initial Report (40 days)	35d	06/27/23	08/14/23	35		Not Started	
	FINAL REPORT	75d	08/15/23	11/27/23			Not Started	
	Review of public comments	30d	08/15/23	09/25/23	38		Not Started	
	Continue deliberations of policy topics towards a Final Report	60d	08/15/23	11/06/23	38		Not Started	
	Build Final Report & Final Deliberations	5d	11/07/23	11/13/23	41		Not Started	
	Adopt final recommendations and report	10d	11/14/23	11/27/23	42		Not Started	
	Submission of Final Report to the GNSO Council	0	11/27/23	11/27/23	43		Not Started	
	POST GROUP TASKS	100d	11/28/23	04/15/24			Not Started	
	PDP CHECKLIST	0	01/01/23	01/01/23				

Health	Category	Action Item	Priority	Assigned To	Baseline Finish	Current Finish	Status	Notes
	WP	Meeting #01 Introductions and Review of Workplan	↓	Working Group	11/21/22	11/21/22	Complete	
	AI	Staff to provide to the WG for reference the link to the GNSO Guidance Process Manual annex 5 of the GNSO Operating Procedures. COMPLETE see: https://gnso.icann.org/en/council/annex-5-ggp-manual-24oct19-en.pdf.	−	Policy Support Staff	11/22/22	11/22/22	Complete	
	AI	TASK 1: WG members to review the following documents and those who have had experience with the Joint Applicant Support (JAS) WG and Applicant Support Program implementation are encouraged to provide their input on the list and at the meeting on 05 December. See: Joint Working Group Applicant Support 2011 Final Report: https://newgtlds.icann.org/en/applicants/candidate-support/jas-wg-materials [newgtlds.icann.org] and 2016 Policy Implementation Review Report (PIRR) Chapter 6 Applicant Support: https://www.icann.org/en/system/files/files/program-review-29jan16-en.pdf.	−	Working Group	12/05/22	12/05/22	Complete	
	AI	TASK 2: Staff to develop a draft input request document for WG members to review;	−	Policy Support Staff	11/22/22	11/22/22	Complete	
	AI	TASK 2: WG members should be prepared to discuss the draft document and timing at the meeting on 05 Dec.	−	Working Group	12/05/22	12/05/22	Complete	
	AI	Staff to send the schedule of meetings for December using the current time slot (Mondays at 1500 UTC).	−	Policy Support Staff	11/22/22	11/22/22	Complete	
	AI	Staff to suggest a rotating alternative time for Mondays at 20:00 UTC.	−	Policy Support Staff	11/22/22	11/22/22	Complete	
	AI	Staff to send to the WG to review a revised Work Plan and Timeline for discussion at the 05 December meeting with a goal to submit to the Council for approval either at its December 2022 meeting or the January 2023 meeting.	−	Policy Support Staff	11/22/22	11/22/22	Complete	
	WP	Meeting #02 Review Proposed workplan, Task 1 and Task 2	↓	Working Group	12/05/22	12/05/22	Complete	
	AI	Work Plan and Liaison: Motions to approve the GGP Working Group Work Plan and to confirm Paul McGrady as GNSO Council liaison to the GGP to be submitted to the GNSO Council per the document and motion deadline for the meeting on 15 December.	−	Policy Support Staff	12/15/22	12/15/22	Complete	
	AI	TASK 1: Staff to request a briefing from GDS on implementation of Applicant Support Program, ideally for 19 December.	−	Policy Support Staff	12/19/22	12/19/22	Complete	
	AI	TASK 2: Staff to suggest revisions to the TASK 2 input request document providing clarification in line with the GGP Initiation Request, and particularly Tasks 3, 4, and 5. (DONE – See attached)	−	Policy Support Staff	12/06/22	12/06/22	Complete	
	AI	TASK 2: By Monday, 12 December, WG members to review the revised draft TASK 2 input request document and provide comments on the list.	−	Working Group	12/12/22	12/12/22	Complete	
	AI	TASKS 3, 4, and 5: WG members to review the attached document with the text of Task 3, 4, and 5 from the GGP Initiation Request.	−	Working Group	12/12/22	12/12/22	Complete	
	AI	TASKS 3, 4, and 5: Staff to develop a framing document to assist the WG in its analysis of tasks 3, 4, and 5.	−	Policy Support Staff	12/12/22	12/12/22	Complete	
	MS	Submit Project workplan and motion to GNSO Council.	−	Leadership	12/05/22	12/05/22	Complete	
	WP	Meeting #03 Task 1 and Task 2 continued deliberations	↓	Working Group	12/19/22	12/19/22	Complete	
	AI	TASK 2: 1) Staff to accept the changes in the revised Input Request and circulate it to the WG;	−	Policy Support Staff	12/22/22	12/22/22	Complete	
	AI	TASK 2: Staff to send on behalf of the WG to the Advisory Committees/Supporting Organizations, Stakeholder Groups/Constituencies by mid-January 2023.	−	Policy Support Staff	01/16/23	01/19/23	Complete	
	AI	TASKS 3, 4, and 5: 1) Staff to circulate the framework documents to aid discussion on Tasks 3, 4, and 5	−	Policy Support Staff	12/23/22	12/22/22	Complete	
	AI	TASKS 3, 4, and 5: 2) WG members are requested to provide feedback.	−	Working Group	01/09/23	01/23/23	Complete	
	WP	Meeting #04 Begin Discussion of Task 3	↓	Working Group	01/09/23	01/09/23	Complete	
🔴	AI	Tom Barrett to suggest on the list the lifecycle elements of the application process. WG members and staff to provide comments.	−	Policy Support Staff	01/23/23		In Progress	
	AI	WG members to review the Google worksheet at: https://docs.google.com/spreadsheets/d/13Q9QRDOBC0mdPBRDWxfMsUPtt4d-gVl9w8pBCkfugQc/edit?usp=sharing [docs.google.com] for format and provide comments.	−	Policy Support Staff	01/30/23	01/30/23	Complete	
🔴	AI	Staff to draft a sample survey.	−	Policy Support Staff	01/16/23		In Progress	
	WP	Meeting #05 Update from ICANN org staff on Applicant Support in the ODA; Continue Discussion of Task 3	↓	Working Group	01/23/23	01/23/23	Complete	
	AI	Staff to send to the GGP WG list Section 9 of the GGP along with related text from the Bylaws.	−	Policy Support Staff	01/24/23	01/24/23	Complete	
	AI	Rafik to provide text of his question for the GNSO Council for the WG to consider.	−	Policy Support Staff	02/06/23		In Progress	
	AI	WG members to provide their comments in the Google sheet at https://docs.google.com/spreadsheets/d/13Q9QRDOBC0mdPBRDWxfMsUPtt4d-gVl9w8pBCkfugQc/edit?usp=sharing [docs.google.com] or via separate document by Thursday, 26 January for staff to integrate in the main sheet as necessary.	−	Policy Support Staff	01/26/23	01/26/23	Complete	
	WP	Meeting #06 TBD	↓	Working Group	02/06/23		In Progress	
	MS	Submit Monthly Project Package to Council	−	Leadership	02/06/23		In Progress	
	WP	Meeting #07 TBD	↓	Working Group	02/20/23		Not Started	
	WP	Meeting #08 TBD	↓	Working Group	03/06/23		Not Started	
	MS	Submit Monthly Project Package to Council	−	Leadership	03/10/23		Not Started	
	MS	Submit Monthly Project Package to Council	−	Leadership	04/07/23		Not Started	
	MS	Submit Monthly Project Package to Council	−	Leadership	05/05/23		Not Started	
	MS	Submit Monthly Project Package to Council	−	Leadership	06/09/23		Not Started	
	MS	Submit Draft Report for public comment	!	Working Group	06/23/23		Not Started	
	MS	Submit Final Report to GNSO Council	!	Working Group	12/01/23		Not Started	