ICANN ALAC
"OneDay" Workshop Agenda
Sunday, February 10, 2008
Proposed by OneDay Workshop Committee

9:30 – 11:15	- **Session 1:** - Presentation of the Workshop Agenda and Methodology; - Report on RALO Activities/ Introduction of members of the RALO Secretariats and ALAC members;
11:15 – 11:30	**Coffee Break**
11:30 – 13:00	**Session 2:** - Brief 5 min presentations by each ALAC Working Group: based on the template "**What is an ALAC/At Large Working Group at ICANN?**" provided prior to New Delhi meeting. - Working in small teams per Working Group on Action Plan for 2008 – main focus is on processes and best possible outcomes including how to get better public and ALS participation; - WG presentations.
12:30 – 13:30	**Lunch**
13:30 – 15:00	**Session 3:** - Continue working in small teams per Working Group on Action Plan for 2008; - WG presentations.
15:00 – 15:30	**Coffee Break**
15:30 – 18:00	**Session 4:** - Finalize WG presentations; - Presentation/workshop session with Kieren McCarthy regarding Public Participation tools and objectives of ICANN and how we can use these tools, contribute to future direction and benefit from use of these tools for our desired policy development outcomes. Possible (if time permits) a short review of how we can better use the web and our wiki page. - Final Evaluation

A. Main Objectives of the "OneDay" for ALAC:

- To involve all ALAC/AT Large Workshop participants in reviewing our new work flow practices as well as current ALAC Working Groups developments;
- To plan the activities for the 2008 per each current Working Group.

B. Main "OneDay" for ALAC outcomes:

- All ALAC Working Groups have an Action Plan for 2008;
- To commit to the agreed policy development processes agreed to in our LOA meeting and explore ways that grater RALO, ALS and Public participation in these can be encouraged.

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What is an ALAC/At Large Working Group at ICANN?

(adopted from Wikipedi by Veronica Cretu)

An ALAC/At Large Working Group (WG) is an interdisciplinary collaboration of ALAC and At Large members working on certain activities that would come to foster Internet end-users participation in ICANN processes and policies. The lifespan of the ALAC/At Large WG can last between a few months and couple of years. An ALAC/At Large WG exists as long as it can provide solutions to the problems and issues it addresses. The WG decides when to terminate its activity.

An **ALAC/At Large Working Group** is intended to be a forum for cooperation and participation.

The policies elaborated, implemented and promoted by any WG should be wherever possible community input and evaluated by community support; this will ensure that such programmes meet the community's vision for its future.

A **WG** should also regularly seek community feedback on their policy and projects/programs, to ensure they continue to be relevant and reflective of current internet user community opinion.

A **WG** should have:

- **GOAL (s)**
- **OBJECTIVES**
- **BACKGROUND DESCRIPTION/JUSTIFICATION**: Why is this WG important and how was it created? What are the main issues of the WG? What is the target group/audience of this WG?
- Clear and well understood mechanisms for input by the wider internet user community
- Transparent and easily accessible mechanisms

- An **ACTION PLAN** including

a) a list of activities carried out by the WG;
b) task division (person/s responsible);
c) timeframe for this activity/s;
d) hardware vs software required;
e) additional resources required;
f) cost (budget) for this activity/s;
g) partners involved;
h) a list of expected outcomes and outputs;
i) evaluation indicators and instruments.