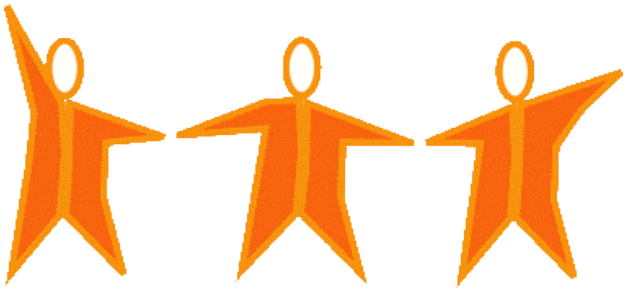

REPORT ON
"ONE DAY" FOR ALAC WORKSHOP
Phase 2

Completed by
Veronica Cretu
Reviewed by
ICANN LA "OneDay" Workshop
Working Team Members
Cheryl Langdon-Orr and Izumi Aizu

March 9, 2008

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IV. Conclusions and recommendations by the OneDay Workshop team members;
V. Annexes

I. MAIN WORKSHOP OBJECTIVES AND AGENDA for OneDay Workshop in New Delhi

Main Objectives of the "OneDay" for ALAC/AtLarge:

- To involve all ALAC/AT Large Workshop participants in reviewing our new work flow practices as well as current ALAC Working Groups developments;
- To plan the activities for the 2008 per each current Working Group.

Proposed Agenda for OneDay Workshop, New Delhi (Sunday, February 10, 2008)

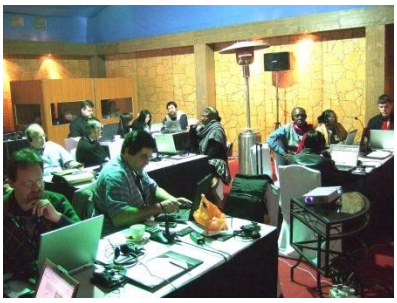
9:30 – 11:15	- Session 1: - Presentation of the Workshop Agenda and Methodology; - Report on RALO Activities/ Introduction of members of the RALO Secretariats and ALAC members;
11:15 – 11:30	Coffee Break
11:30 – 13:00	Session 2: - Brief 5 min presentations by each ALAC Working Group: based on the template "What is an ALAC/At Large Working Group at ICANN?" provided prior to New Delhi meeting. - Working in small teams per Working Group on Action Plan for 2008 – main focus is on processes and best possible outcomes including how to get better public and ALS participation; - WG presentations.
12:30 – 13:30	Lunch
13:30 – 15:00	Session 3: - Continue working in small teams per Working Group on Action Plan for 2008; - WG presentations.
15:00 – 15:30	Coffee Break
15:30 – 18:00	Session 4: - Finalize WG presentations; - Presentation/workshop session with Kieren McCarthy regarding Public Participation tools and objectives of ICANN and how we can use these tools, contribute to future direction and benefit from use of these tools for our desired policy development outcomes. Possible (if time permits) a short review of how we can better use the web and our wiki page. - Final Evaluation

Main "OneDay" for ALAC expected outcomes:

- All ALAC Working Groups have an Action Plan for 2008;
- To commit to the agreed policy development processes agreed to in our LOA meeting and explore ways that grater RALO, ALS and Public participation in these can be encouraged.

II. LIST OF "OneDay" New Delhi PARTICIPANTS WHO HAVE BEEN ASKED TO PROVIDE THEIR FEEDBACK ON THE WORKSHOP

From 18 participants, 17 participants have shared their comments and feedback which is included in the report.



1. Carlos Aguirre (ALAC /LAC)
2. Izumi Aizu (ALAC/APAC)
3. Cheryl Langdon-Orr (ALAC/APAC)
4. Veronica Cretu (ALAC/Europe)
5. Sebastian Bachollet (ALAC/Europe)
6. Beau Brendler (ALAC/NA)
7. Hawa Diakite (ALAC/Africa)
8. Mohamed El Bashir (ALAC/Africa)
9. Alan Greenberg (ALAC/NA)
10. Annette Muehlberg (ALAC/Europe)
11. Jose Salgueiro A. (ALAC/LAC)
12. Vanda Scartezini (ALAC/LAC)
13. Hong Xue (Liason/IDNs)
14. Jaquelene Morris (Liason/ccNSO)
15. Didier Kasole (Regional Secretariat – Africa)
16. Evan Leibovitch (Regional Secretariat - Chair NA)
17. Wolf Ludwig (Regional Secretariat - Chair EU)
18. Carlton Samuels (Regional Secretariat – LAC)

Remote participation - ALAC members:

1. Robert Guerra (ALAC/NA)
2. Thu Hue Nguyen (ALAC/APAC)
3. Fatimata Seye Sylla (ALAC/Africa)

Comments/feedback on remote participation provided by Thu Hue Nguyen included in the report.

III. EVALUATION OF THE "OneDay" WORKSHOP: DESCRIPTION OF THE MAIN SESIONS AND DISCUSSION OF MAIN RESULTS

Session 1:

- Presentation of the Workshop Agenda and Methodology;
- Report on RALO Activities/ Introduction of members of the RALO Secretariats and ALAC members;

Presentation of the participants was done in a less traditional way, so everyone had to share with the group the following details about him/her:

- Name/Last Name
- Country he/she comes from
- Organization he/she represents
- What does he/she do in real life
- What makes him/her DIFFERENT from the other people in the room?

Comment: This activity has been chosen for the purpose of this session, as it allows everyone share some unique things about himself/herself. Experience shows that these kind of activities serve as good ice-breakers for the beginning of the working day.

Session 1 continued with brief reports from RALOs and then followed by the Working Groups.

Here are the main draft notes taken by OneDay team members on the presentations made by the RALOs:

1. **AFRALO** group highlighted the existence of a communication related problem;
2. **EURALO** – shared the difficulty on the list, long summer – that lead to minimum participation, Board election, pleased for ICANN Paris, New comers to RALOs – get them together is a challenge, on ICANN issues, procedures, etc. Also, news on Outreach meeting organized in Berlin, w/Chaos Computer Club with 150 people has been shared with the group;
3. **LACRALO** - Communication w/ ALSs, now working better, know each other better, better relationship, Let users know that they are represented by us, Working essentially as individuals, Language – a major challenge – Spanish, English, Portuguese - also w/ technology, Wider digital divides, Paris meeting – f2f meeting important, Not much money, most organizations are non-profits, Challenges – coordination of ALSs;
4. **NARALO** - MoU in San Juan – July 2007, Conf calls, Contributed to Domain Tasting policy discussion, We had influence on AGP w/ALAC, Looking into other policy issues;

5. **APRALO** - Comments on ccTLD for IDN Fast Track approach, Conf call every month, Out reach works, Need more resources and staff supports, Diversity – language, cultural and economic, Extreme in our region – one size does not fit all, Domain Tasting, gNSO – at LA meeting – started WG; WG to decide next process - Affilias/Nuster (.biz/.info) proposed to severely limit Add Grace Period (AGP), AGP: 5-day period to hold Domain registration - 10,000% reduction on .biz/.info,

Proposal to implement similar policy to all registries – including VeriSign (US), First visible accomplishment by ALAC/RALOs

Session 2 Focused on brief presentations from the ALAC/AtLarge Working Groups

- **Domain Tasting** represented by Alan Greenberg;
- **Whois** Working Group represented by Beau, Jose, Evan Carlton, Vanda;
- **IDN** Working Group represented by Hong, Veronica, Qusai, Mohamed;
- **IPv4v6** Working Group represented by Izumi, Carlos, Didier, Jacqueline, Hawa, Sebastien;
- **Summit** Working Group;
- **RAA** Working Group;

- **(OD) Organizational Development** Working group represented by Veronica and Izumi

Draft notes taken by OneDay workshop team members

- Whois - Position of ALAC in short period, Not much progress, Not achieved the interests of group, In the process of getting involved, What is the hottest issue?, Privacy of database: holder, contact data, rights on Domain Names, Various options presented, but none was approved, How do they relate to users' life?, Same problem with RALOs – how to sell? – contexts & technicality issues, We need to work on this challenge, Prepare Spanish Doc, Balancing the need of privacy and accountability, Privacy – Criminal investigation, etc., Whois – extremely important to (US) consumers/orgs

- RAA - **Registrar Accreditation Agreement -** User comments on RAA for implementation and inclusion, Documents published – important for us, Contacted Registrar community to create better relationship – meeting w/ALAC here, What is at stake for users?, Enforcement – contractual issue, ALAC to help draft "Internet Users Bill of Rights" to help registrars accountable, "Bill of Rights" should cover larger user issues, A model – "Guide for Consumers to help them choose a registrar", Italy Chapter of ISOC working on BoR

- Ipv4v6 - Not much group activities (yet), Technical issues found by Japanese working group – which will become economic, security, users issues, Documents are published on web, APRICOT meeting will discuss v4v6 migration, Transition involves legal and economic aspects, IPv6 started as a possibility of obtaining data about who uses v6 – data about processor – relates to privacy & legal aspects, Dec meeting in Buenos Aires – filters don't work for v6?, French ISOC prepared document on personal data on v6

- IDN - Policy development of ICANN IDNs, Procedure so confusing, IDN ccTLDs, ccTLD – IDN Committee, Fast track implementation, Policy development on IDNccTLD, Sub-com, IDN gTLDs,

PDP – at the Board, Staff implementation report on gTLD IDN – to come, ALAC IDN WG, Report to Board on IDN - ISOC 3166 ccTLDs, 7 members for new WG, Call for Comments on new IDN gTLDs – RALOs to respond, New Call for ccTLD – fast track WG, Final reports – public comments – no deadline yet, Working Methodology – 7 members' team work, Right methodology be implemented

First draft on IDN ccTLD Fast track, Documents prepared so that Public comments will be taken in Hindi, Japanese, Korea, Arabic, Simplified Chinese and Russian languages - Spanish, French …, Translation on existing

documents/orgs?, We can only argue about scripts, not languages for .info etc – still on the table

- **OD** - **Organizational Development Working Group**, came to the workshop with a Document on **What is an ALAC/Atlarge Working Group at ICANN?**

The purpose of the Doc is to help Working Groups clarify their Goals, Objectives, Background descriptions/justification, Action Plans, to discuss budget procedures based on concrete Action Plans, to identify the type/kind of resources WGs need for the effectiveness of their work, etc.

Why do we need to discuss this now? - because ALAC/RALOs are new, need to represent worldwide users with new definitions agreed - earlier cycle is over, we are new!!!

The OD Working Group also made a presentation of the document called ICANN ALAC/AtLarge Organizational Development Components, that provided a clear picture of what are the main components that ALAC/AtLarge needs to improve and further develop in order to achieve maximum efficiency from its activities.

Session 3: Working in Teams/WGs

During this session, participants split into 3 Working Groups and worked on the Policy issue by following the recommendations of the What is an ALAC/AtLarge Working Group at ICANN?

Each Working Group had an hour for discussions and later presentations of the results have been made by each group.

Here is an example of the minutes taken in one of the working groups:

1. Discussion on **IDN Working Group** Mohammed, Hong, Veronica, Wendy, Toni, Qusai, Annette (Minutes taken by Annette)

First IDN WG finished its work successfully and now re-launch

IDN Working Group chair is Fatimata from Senegal (who unfortunately cannot be present at the current ICANN Meeting):

The role of the chair is to facilitate and monitor.

General Objectives of the IDN Working Group:

The WG shall represent users interests and support ALAC to give advice to the ICANN Board on IDN policies. It shall contribute to the policy development on ccTLD and gTLDs in respect to IDN

Currently: call for comments on ccTLD and gTLDs in respect to IDN

General issues:

PDP: ccTLDs policy development process

Prerequisite for IDN implementation is compliance with IDN protocols and other technical standards.

1. Fast track: launch for registries who are ready to have IDN ccTLDs

a) IDN string (which scripts you are going to use)

b) IDN manager

who is going to run IDN ccTLDs, for ccTLDs there are already managers,

should they stay the same concerning IDNs?

do governments have a role?

how do we delegate IDN ccTLD managers?

c) offering the opportunity to object by the local community.

Nobody owns a language

2) IDN gTLDs: for example .arabic who is going to have the right to run it.
3. Avoid monopolies – set up a competition policy:

There is no such thing as an equivalent script to existing TLDs like .com, .org

Next activities:

- Summarizing key policy issues;
- Develop a List of problems, of the crucial issues and questions we need an answer on – and translated those into languages important for IDNs;
- (Fight the overkill of general information);
- Sharing all documents on the wiki:

Translation into several languages important for IDNs

Sharing all documents on the wiki:

Translation into several languages important for IDNs

Channel for information:

Contact person of each RALO,

- Address experts with precise questions and get their feedback;

Support:

Nick helping putting documents on the website and translate documents.

Deadlines: Fast Track February 26th!!!

Session 4.

- During the last session a presentation by Kieren McCarthy regarding Public Participation tools and objectives of ICANN has been made: the main goal was on how ALAC/AtLarge can use these tools, contribute to future direction and benefit from use of these tools for its desired policy development outcomes. After the presentation, Kieren has responded to several questions from the floor.

- **Summit Working Group** was the last to make its presentation. Here are the draft comments taken by the OneDay team: We want to hold AtLarge Summit this calendar year, we have the Proposal, the groups supports inputs from all RALOs, Make comments on Summit at meeting with Board members this week, including EURALO perspectives

Conclusions: Each Working Group has to prepare text for the Chair Report. The Chair will include synopsis into ALAC Report.

IV. POLICY DISCUSSIONS AND STATEMENTS FROM THE New Delhi ICANN MEETING

Here are brief statements from all Working Groups in ALAC/AtLarge

On Sunday (10th) we conducted the second of our One Day workshop, under the Organizational Review Working Group, (see statement below) which was attended by ALAC, RALO secretariats, other interested parties and observers. These observers included two representatives from Westlake consultancy, who have attended most, if not all of our activities and meetings, so far during in this conference and have been conducting ICANN stakeholder interviews as part of the initial stages of the external ALAC Review.
Throughout this meeting ALAC has had the opportunity to not only conduct its own meetings as listed in our schedule where Agenda details are also found, but to be actively involved in public workshops and to meet either informally or formally as a group, for discussions with representative members from the GAC, the ccNSO, the GNSO, the NCUC and the Registrar constituency.

Statements, on At Large Activities by ALAC working groups.

Organizational Review-WG

We believe that these Organizational Development activities have enhanced the efficiency and effectiveness of the new body of ALAC/RALO/ALS and offer a sound base for further development in view of the ALAC Review now launched. We think ALAC Review and its result will contribute further enhancement of At-Large in more sustainable and effective direction that will bring better ICANN as a whole.

Going through organizational development related processes is also one of the cornerstones for both Short Term and Long – Term Objectives. ALAC/At-Large is aware that Organizational Development process is complicated and it takes long time to complete. One of the important aspects of the Organizational Development is that it is a holistic approach that allows the developments of several components. Amongst the most important ones are: data collection, data feedback and confrontation, action planning and problem solving, team-building, inter group development and evaluation and follow–up. An interim report on the outcomes of Sunday's workshop was presented to the Board on our Tuesday meeting and a synopsis can be found (here) and a complete report will be posted on the Wiki after our participant feedback questionnaires have been collated.

Working Group Activities (Policy discussions and statements from this meeting)

Domain Tasting

This ALAC initiative to address Domain Tasting is progressing. In Los Angeles, the GNSO decided to start a PDP on the subject. A working group has been addressing the issue. Based on Wednesday's GNSO council meeting, work will proceed with the possibility of Council adopting a recommendation for a consensus policy to address tasting.

In parallel, two registries (NeuStar for .biz and Afilias for .info) have requested that ICANN approve their modification of their respective registry contracts to allow them to limit the number of free AGP drops - a measure that is expected to eliminate tasting for their domains. We look forward to the outcomes of the GNSO deliberations on this matter, and trust they will fulfil our desire to see a curtailment of domain tasting in a timely manner.

IDNs

Individual user community reiterates the pressing need to timely implement internationalized domain names in both gTLD and ccTLD name space. The fast track approach to implement the IDN ccTLDs is indeed welcomed as a positive step moving forward. No challenge or difficulty shall prevent the fast track implementation, which is characteristic of non-contentiousness, from going ahead really fast, as far as it genuinely reflects the local user community's demand on native-script domain names in the specific ccTLD territory, and takes into account the stability,

consistency and continuation of the registration serviceand the harmony with the long-term solution of IDN ccTLDs for the protection of the legitimate interests of the registrants (particularly individual registrants).

RAA

The ALAC working group on the registrar accreditation agreement came into the Delhi meeting after helpful meetings in Los Angeles to address an issue that many of the user community comments on the RAA were relegated to "section F" of the implementation plan. Days prior to the Delhi meeting, Danny Younger and Beau Brendler reviewed a draft of the staff response, "Summary of Synthesis Section F," and made some minor comments. We suggested that the document be released to the whole of ALAC to discuss it during the Delhi meeting but this has not yet happened. In January, Danny and Beau wrote a formal letter to the registrar constituency co-chairs, suggesting a meeting of that constituency and ALAC in Delhi, to which Jonathan Nevett of Network Solutions graciously responded. The meeting will take place Thursday afternoon marked the first time in recent history that the two groups have met to discuss issues of mutual interest and concern, and we hope it is the first step in strengthening the relationship between the two groups.

WHOIS https://st.icann.org/gnso-liaison/index.cgi?whois_policy* The ALAC working group on WHOIS is setting the task to propose a way that suits both privacy of data and accountability of registrants. We have set the goal of drafting a position to be presented on the ALAC meeting in Paris on June. For that purpose we will ask the ALS`s their thoughts and position in order to fulfil our duty as their representatives. It is mandatory for said task that we rely on translation of documents.

IPv4 to IPv6

Coexistence of IPv4 and IPv6 Network and Services

The ALAC position presented at the ICANN Los Angeles meeting remains essentially unchanged. However, more information has surfaced since then. There will be a need to make sure that the two different IP networks and the services layered on top of them coexist and be interoperable. Recent information from technical experts, including the Study Group Report published by the Japanese government, suggest that majors solutions may each have significant technical, operational, economic and policy challenges.

We are aware that the operation of Internet and provisions of many services on top of IP connectivity are not under the direct purview of ICANN, however in order to minimize the confusion and instability for the users, we call for ICANN to work collaboratively with other bodies as appropriate to address the challenges at hand. It is ALAC's position that the lack of such effort will create more confusion rather than solutions.

To this end, ALAC plans to organize a series of workshops at the coming ICANN meetings and any other feasible venues and hope all stakeholders concerned to join this campaign.

RALO Activities

At this conference, the secretariats of each RALO have again met together and also been included in all other ALAC meetings and activities. Each RALO has its own dedicated Wiki space and your attention is drawn to the activities and information listed in each of these spaces and welcome subscription to any mail list they are running and involvement in their regional working groups and/or activities and outreach projects, by all interested people from the Internet User Community within (and in some cases from outside of) their region.

The following statements have been provided for inclusion in this report by some RALO’s as a sample of the feedback and activity information reporting that has been presented in session during this meeting:-

APRALO - Mr Bilal Beirm, has been appointed as our Chair (he has been Acting Chair in his capacity of Vice Chair since January) And we have opened a call for nominations for the now

vacant position of Vice Chair. APRALO would like to say that in addition to the significant point of the formal signing of our MOU's with ICANN (having worked under letters of intention for since early last year) these days at our first "official" Regional ICANN meeting, as a General Assembly, have been a massive hit. We have given our standpoint and most of our issues were discussed. Of particular note are discussions on such as the proposed ALAC summit, ICANN budget issues and reaching out with local representation, within our region.

NARALO - has become active quite quickly on policy matters, most recently taking a strong and proactive stand on the domain tasting issue.

Currently we are considering a position on the JPA. Our members have also been very active in planning and promoting the ALS Summit.

V. FEEDBACK from ALAC/AtLarge members who have participated in 'OneDay' Workshop

18 Participants of the OneDay Workshop have received a Feedback Questionnaire and were asked to provide their comments, suggestions and recommendations on the event. 17 participants have provided their feedback on OneDay Workshop in New Delhi.

Participants were asked to evaluate each of the following aspects of the OneDay Workshop using the following **1 to 4 marking scale**, in which the 1- strongly disagree, 2 - moderate disagreement, 3 - agree and 4 - strongly agree.

		1	2	3	4	Comments /Suggestions
1	„OneDay" Workshop Objectives have been achieved					
2	The format of the „OneDay" Workshop was appropriate for the current needs of ALAC/AtLarge					
3	„OneDay" Workshop methodology has been appropriately chosen					
4	„OneDay" Workshop has been useful					
5	The working atmosphere contributed to the success of the „OneDay"					
6	I was actively involved in the „OneDay" Workshop activities					
7	My reactions vis-à-vis the „OneDay" Workshop are positive					

Besides, everyone was asked to provide comments/suggestions/recommendations on the following aspects:

- Name 2-3 activities of OneDay Workshop that seem to be most effective to you in terms of outcomes/outputs;
- Name 2-3 activities that you would like to be organized in the future OneDay Workshops;
- What do you think might make our OneDay Workshops more effective and meaningful?
- Please feel free to share any comments, suggestions you may have in regards to OneDay Workshop:

Feedback Questionnaire Results

Marks	1 - „OneDay" Workshop Objectives have been achieved	2 - The format of the „OneDay" Workshop was appropriate for the current needs of ALAC/AtLarge	3 - „OneDay" Workshop methodology has been appropriately chosen	4 - „OneDay" Workshop has been useful	5 - The working atmosphere contributed to the success of the „OneDay"	6- I was actively involved in the „OneDay" Workshop activities	7- My reactions vis-a-vis the „OneDay" Workshop are positive
Mark 1	0 participant	0 participants	0 participant	0 participant	0 participant	0 participant	0 participant
Mark 2	2 participants	0 - participant	Mark 2,5 – 1 participant	0 participants	3 participants	1 participant	0 participant
Mark 3	7 participants	8 participants	9 participants	2 participants	8 participants	7 participants	7 participants
Mark 4	7 participants	8 participants	6 participants	14 participants	5 participants	8 participants	9 participants

Here is the graphic representation of the results:

Chart 1

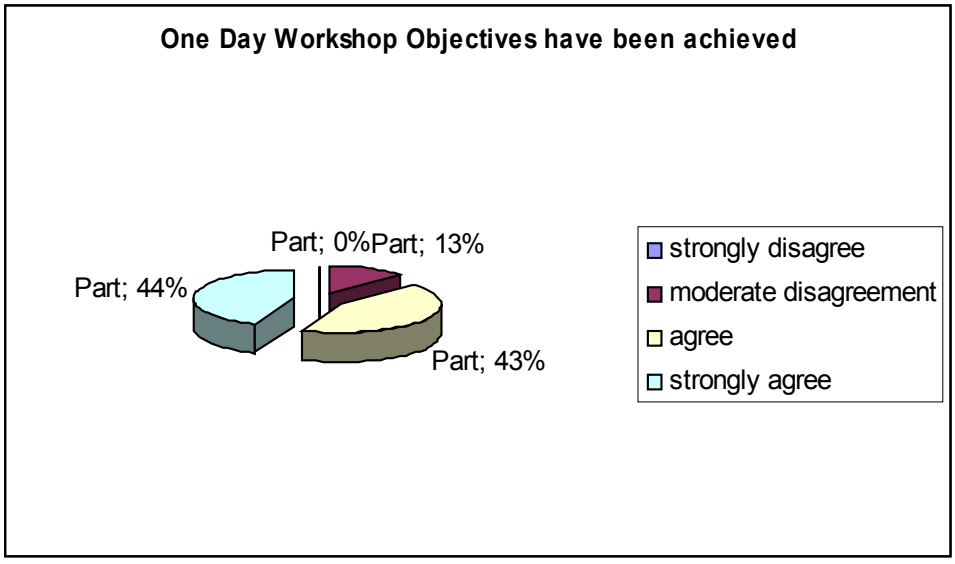


Chart 2

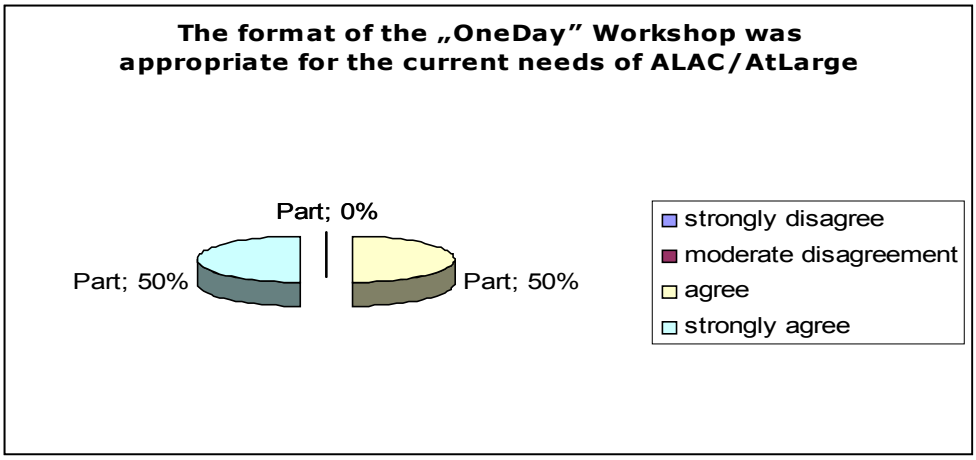


Chart 3

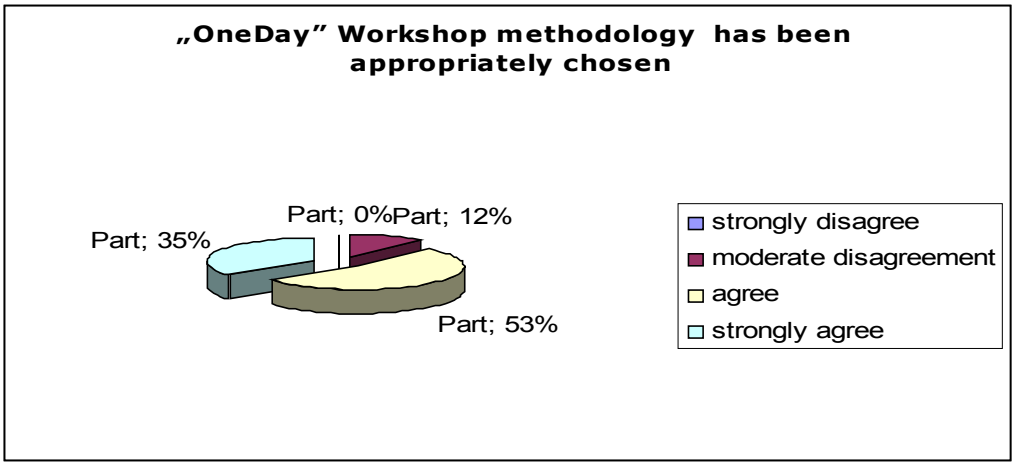


Chart 4

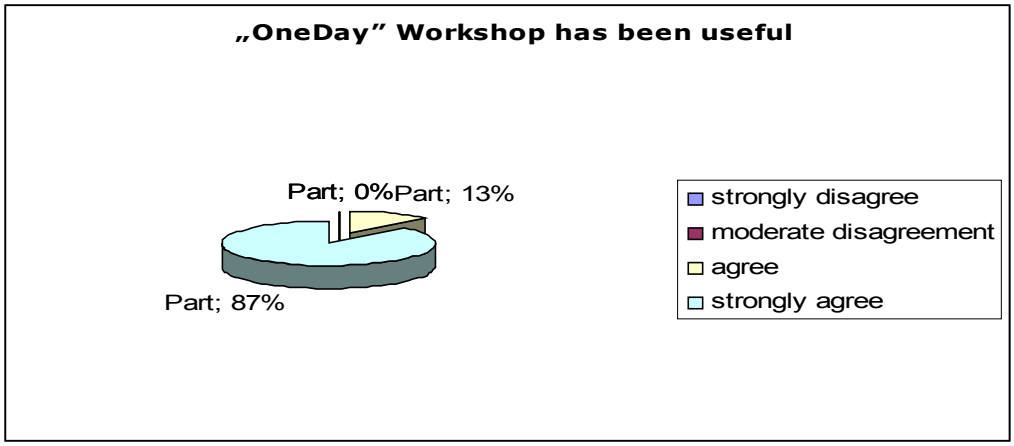


Chart 5

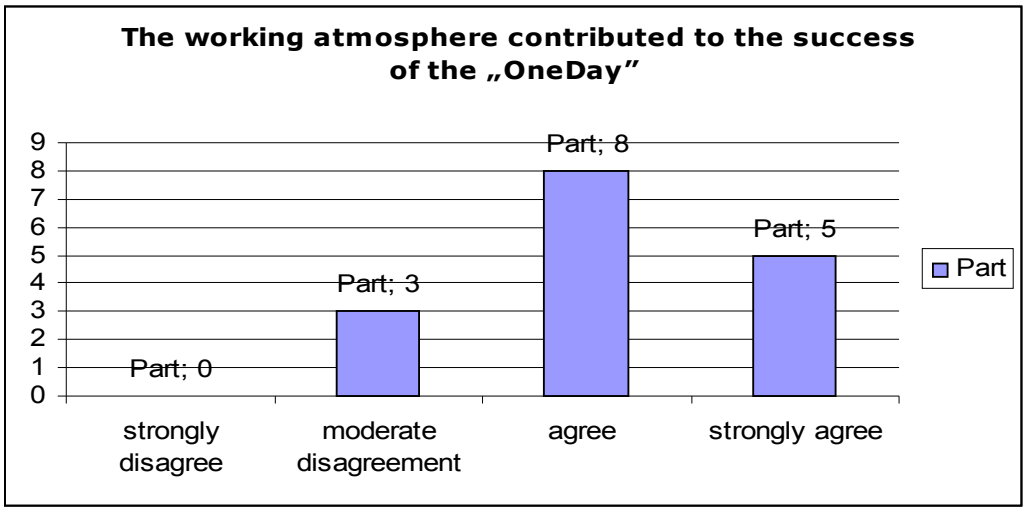


Chart 6

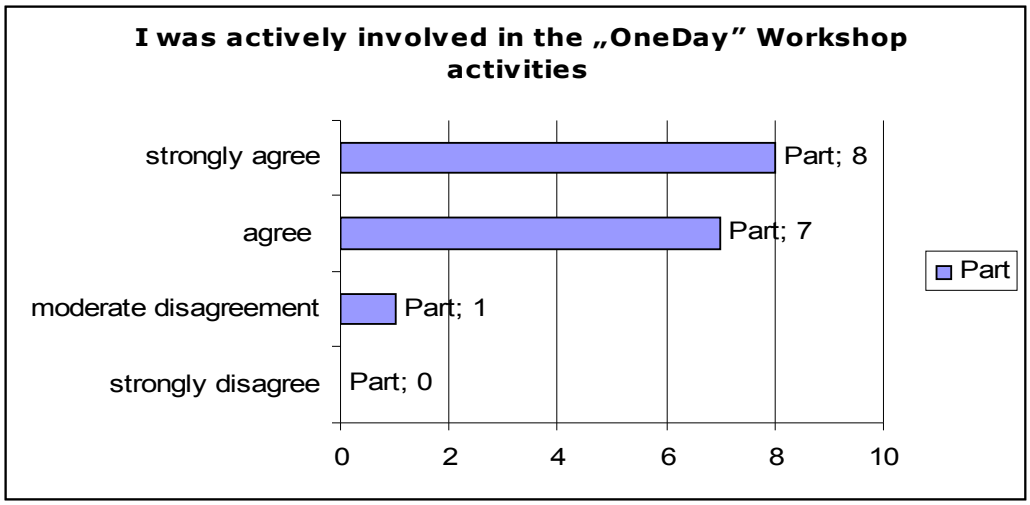
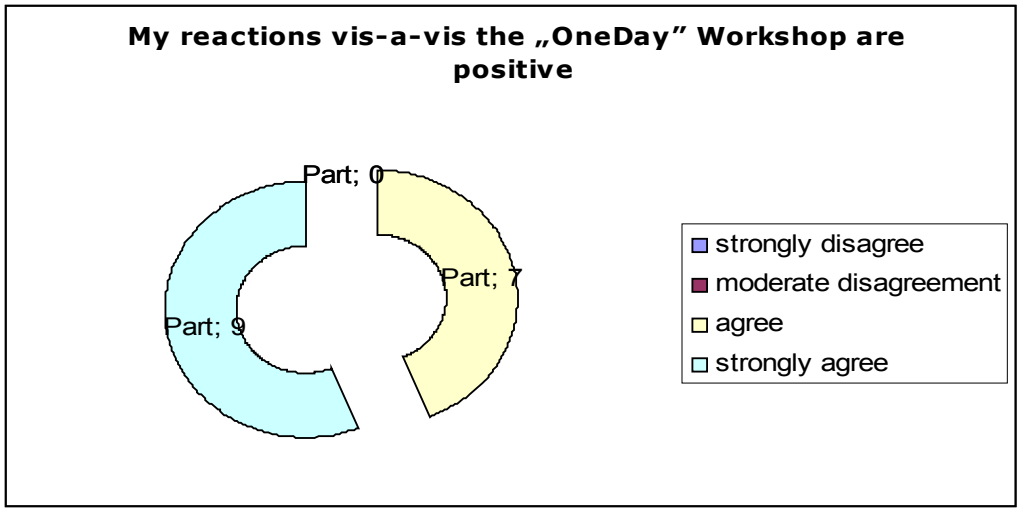


Chart 7



Questions/issues	Additional Comments provided by the participants
„OneDay" Workshop Objectives have been achieved	– „Didn't spend enough time at the meeting to convince myself it was 4. (similar for other answers as well)"; – „Could be more effective if we dedicated more time for the groups to work together"
The format of the „OneDay" Workshop was appropriate for the current needs of ALAC/AtLarge	– „Agree, but see comments about future meetings". – „We need this workshop to know more about ALAC"; – „I believe we need more time for the groups to organize themselves and reach a more consistent conclusions".
„OneDay" Workshop methodology has been appropriately chosen	– Nothing wrong with this methodology; – Generally yes. Better use of the time division may be useful
„OneDay" Workshop has been useful	– It allows us to better understand the structure ALAC – Sure.
The working atmosphere contributed to the sucess of the „OneDay"	– A real meeting room with adequate temperature and noise control would have been more helpful. – Though the technical set up of the room was as we all recognized less than optimal; – Yes – especially for me as a newcomer; – Is not enough but contributes valuably to the success.
I was actively involved in the „OneDay" Workshop activities	– Unfortunately, not enough. – It was a helpful and excellent starting point for me – My group took much time to start up and had trouble to focus on the subject. With more time for the working groups we had more distinctive feedbacks.
My reactions vis-a-vis the „OneDay" Workshop are positive	- There is always room to improve, but the general idea has worked.

Answers, comments, suggestions provided by participants to the additional questions of the Feedback Questionnaire

Questions	Comments/answers
Name 2-3 activities of OneDay Workshop that seem to be most effective to you in terms of outcomes/outputs:	- Work group teams; - RALO reports; - Initial ice breaker of "what you makes special"; - Working group planning and discussion in small groups and their presentation; - Involvement of RALO people this time; - Specific focus on issues and reports from the designated leaders in the group on those issues; - Work in groups over different issues, seems to me the most significant experience, and I think we must repeat this;

	- Choosing a topic to detail in the workshop session; - Selecting breakout groups to work the topic; - Sectional reports from all groups; - The mix of reporting and breakout sessions should be explored more; – Working Group report; – Discussion on WG report; – The morning session (Session 1 and session 2) were more effective for me but I suggest that the RALOs better prepare their report; – Policy discussions and presentations; – After the one day session our objectives as a group and as a body of different kind on persons are clearer; – It was is so far the best meeting since I have been an ALAC member and one day session had a lot to do with that; – Division of ALAC to working groups, and the group work which has been done to formulate ALAC positions from different ICANN policies; – Action plan for Working Groups in 2008; – Conduct and leadership of the OneDay WS; – The content related discussions in the Working groups; – Work group session. It was the only one that had outputs. – The first one day with participants around in circles; – The introduction process where each one talks a little about yourself; – The working groups, though I believe we need more time for better outputs.
Name 2-3 activities that you would like to be organized in the future OneDay workshops:	– I don't know to the extent that this needs to be a OneDay activity, but given the rest of the ICANN schedule, I suspect it should be. We really need to start devoting substantial time to actual policy work. An example is that we started working on the JPA reply on Thursday! We need to decide ahead of time on one or two substantive policy issues to be discussed, and allow time to consultation with RALOs ahead of time. We need face-to-face discussions on ISSUES! – Plenary in-depth discussion on selected "hot topics" ie "Summit" preparation, Domain Tasting, or IPv4v6 – with (possible) external experts/speakers; – Strategic discussion on how to push more Out Reach; – Technical and policy briefings from appropriate ICANN staff; – I believe that we need to organize a kind of seminars for the new members related to different hot topics, and I think is necessary try to develop this meetings in order to improve the relationship among members; – How to develop a budget enough to support an activity central to the At-large agenda; - Share of RALO experiences; - Planning of activities for the 2 next years and evaluation of last year; - Sessions 1 and 2 are essential for these types of workshop; - Longer time of substantive discussions; - Feedback between member on things we are doing; - More attention to the group work mechanisms to ensure group productivity;

	- Effective communication tools is another issue to be discussed (emails, wiki, ..ect) and how to engage ALS in this discussions; - Preparation of the Summit; How Alac members and liaisons can better interact with other constituencies and make presentations on At-Large behalf; - More content, less procedural issues; - More user perspective and concerns – less "ICANN concerns and priorities"; - For us where we can bridge the gap between highly specialized (technical) experts and representatives of the user community; - Updates on various policy issues; - Best practices presentation, shared by one of the RALOS for each time. The idea is encourage people debate their best practices among themselves before join and select the best thing they are doing as a group to share with the others; - Some formal activity to reduce hostility. The level of hostility is too high among participants in ALAC. I was shocked.
What do you think might make our OneDay Workshops more effective and meaningful?	– Meaningful results that will convince the community that we can provide input into the ICANN policy process; – A little more preparation work by the participants; – Opening up more for people who want to participate; – Additional focus on strategic operations, in other words, planning ahead as much as possible rather than being reactive, for example: leaving a couple of hours to draft an at-large response to the ICANN JPA mid-term review at the end of the New Delhi session, a couple of days before the deadline, was not realistic and was viewed unfavorably by a number of people in the user community. Second: need to create a process for taking action. An issue crops up like domain-name front running, and it should be immediately apparent to all of us a) what at-large's role should be and 2) how it should be carried out. The committee still has no real operating brief other than responding to e-mails. Third, it's important to get some consensus on what people actually believe the at-large is supposed to be. I was surprised to learn that not all people on the at large believe that it should have a vote either in the GNSO council or on the board. This is shocking to me, as it is shocking to other members of the user community whom I communicate with. Why would the ALAC seek to diminish its own importance by seeking to remain in a solely advisory role, especially in light of issues of transition away from the JPA and possible occurrence of capture in the future. – I believe we need more than one day, maybe two complete days – Time management; – Circulate all presentation before; – I think the priority issues should be defined in advance so that the working groups devotes more time and make concrete proposals and useful to the community; – I propose that we set up a sub-group to prepare for the meeting with the Board, this group will be making proposals at the workshop "OneDay Alac, and the community will approve Alac after some corrections; – Time management and simultaneous translation; – A group dinner after the session would be an excellent way to grow stronger bonds between members.

	– ALAC support to OneDay workshops, members active participation in the workshop activities; – We should split our workshop in two sessions: one is, working on certain issues (as we did in Delhi) and the other is finalizing our week schedule and activities of the respective ICANN meeting. The second part is an important preparation time for a smooth and efficient running of our meetings and coordination of activities at ICANN Meetings. Of course, setting up an ALAC agenda for the ICANN Meeting has to be done online and in tel conferences before the actual Meeting, but when you are finally there, it is important to have a printed (!) version of ALAC activities and meetings and an update on important issues - also relevant for other constituencies. We have to coordinate better our inputs at public fora, making better use of our respective liaisons etc. Normally - which was not the case in Delhi - we organize public meetings with discussions of issues relevant for individual internet users and these public workshops need some time for coordination on our ALAC Sunday meeting too; – To do a retreat; – To use some tools use during our first One Day to decontract the atmosphere; – (Difficult to say ;-) ... to find a proper balance between the interests of highly specialized and participants with other concerns; – More focus on supporting policy development issues, like the working group session; – More time for the working groups; – Pre defined items to be presented by individuals or selected member of a group (Ralos, for instance as said above)
Please feel free to share any comments, suggestions you may have in regards to OneDay Workshop	– All done above - It made great advancement since the first one – for the participants, of course. BUT there may be some room for sharing the result with non-participant to get more support and understanding. - Policy/issue focused discussion should be kept, not only process. - I think focus on some emerging issues –future-orientation and strategic thinking/planning may also be useful next time. - Do we really need the interpretation? Considering the cost and other factors, I am bit skeptical; - Probably improve moderation and enforce that people respect other; - To have one session "meeting with the Board "; - Plenary format rather than block-out parallel sessions; - During this day we develop tools and behavior, we need to use it the rest of the week and in longer term; - Everything facilitating access and transparency in respect to ongoing/long-lasting debates on ICANN themes; - I think that spending an entire day on the workshop and then focusing on the working group work was OK, but in the circumstances, one group should have focused on the JPA response, as that was a time-sensitive issue. Actually we should have an ICANN structure WG, that deals with the strategic plan, the operating plan, the JPA, etc.; - I think we should reintroduce an ALAC evening dinner as our start of ICANN meetings (which used to be Saturdays). This gives us the opportunity to have a social get together, to introduce new people

	etc. It is nice for teambuilding and introduction of each other will not take any time away of the ALAC workshop next day; - On our Sunday meeting in Delhi I liked very much the splitting up in working groups. It turned out that to have a chance to work face to face together is very important. For this, more time would be helpful, especially because I missed in our workshop a discussion in plenary, which we had not much time for - but it is important that the whole ALAC and RALO chairs/secretariats know of all activities, discuss them and try to find a consensus on certain positions and policies which should be published or presented in workshops or presented in public fora... In general, I think we should focus more on issues than on procedure – and preparing issues in advance is important, so that it is clear, what are the crucial points - and potentially - points, not everyone might agree on, so that we know where the potential conflicts are. As even with best will, we will never get everything done in advance, I think it makes sense to have a meeting of the working groups a day earlier which have to give a presentation on their positions and proposals for public statements etc. in the ALAC/RALO representatives meeting. So in summary, my proposal is too have Saturdays working groups (preparing clear statements, proposals for policies, etc.), to have a Saturday evening dinner for all ALAC related folks and on Sunday our workshop split in two parts - one on general issues, the other focused on the very ICANN Meeting we came to attend, discuss and represent individual Internet users - interests. - Additionally, there are some in the group who really seem to prefer to work as a committee of the whole and this needs to be focused on as the WG method is the only way that ALAC can manage to get policy work done; - The general idea must continue. What we should have is a constant improvement of the themes in order to become a full day workshop with pre defined outcomes we need to be presented during the week; - The F2F is a unique opportunity to work together. Not only the one day, but the whole week need to be useful for joint work; - The OneDay workshop has prove to be an effective way to bridge the gap between ALAC members and enhance communications between the ALAC, its important that the workshops to continue; - It was is so far the best meeting since I have been an ALAC member and one day session had a lot to do with that; - Thank you for your hard work!

Remote participation (Hue) – "I just say remote participation is encouraged in case of saving cost but it cannot as efficient as face to face meeting. In order to get remote participants more actively involved into the discussions - emails and brief of points from my chair would be good to allow me to engaged more. I also check wiki but I found it very boring".

VI. CONCLUSIONG BY "OneDay" WORKSHOP TEAM MEMBERS

On Sunday (February 10th, 2008) we conducted the second phase of our OneDay workshop initiative. It started back in Los Angeles meeting and has proven to be an effective platform for ALAC members to plan, analyze, discuss, present and evaluate its activities.

New Delhi meeting had two main objectives:

- To involve all ALAC/AT Large Workshop participants in reviewing our new work flow practices as well as current ALAC Working Groups developments;
- To plan the activities for the 2008 per each current Working Group.

The purpose of the workshop was also to involve RALO secretariats in the Workshop as well as to work in certain thematic policy related working groups. An ALAC/At Large Working Group (WG) is an interdisciplinary collaboration of ALAC and At Large members working on certain activities that would come to foster Internet end-users participation in ICANN processes and policies.

Because the main priority of ALAC/AtLarge is providing recommendations on certain policy issues, a OneDay Workshop is crucial for achieving this priority.

"A **policy** is a deliberate plan of action to guide decisions and achieve rational outcome(s)". (wikipedia).

Accordingly, ALAC/AtLarge needs a platform that would allow ALAC members, Regional secretariats, liasons and At Large members to get together and work on certain policy issues via Plans of Action for each policy issue.

Participants, via their feedback, concluded that

1. **In summary, the most effective OneDay Workshop activities are related to:**

   - Working in concrete Working Groups;
   - Presentations made by each working group;
   - Reports from RALOs;
   - Introducing yourself part, especially the "What makes you different from the others in the room";
   - Involving RALOs in the Workshop.

2. **In summary, participants proposed that the future OneDay workshop incorporate the following activities:**

   - Face-to-face discussions on ISSUES!
   - Plenary in-depth discussion on selected "hot topics";
   - Inviting external experts/speakers on certain policy issues;
   - Strategic discussion on Out Reach;
   - Technical and policy briefings from appropriate ICANN staff;
   - Organize sessions that would contribute to the improvement of the relationships among members;
   - Developing a Budget for AtLarge Activities;

- Strategic Planning for 2 years ahead;
- Session on Best Practices (By RALOs)

3. In summary, participants concluded that the following would have made the OneDay in New Delhi more effective and meaningful:

- More preparation work by the participants;
- Being PROACTIVE: Additional focus on strategic operations OR planning ahead as much as possible rather than being reactive;
- Clarifying /getting some consensus on WHAT people actually believe the AtLarge is supposed to be;
- To organize 2 Days for ALAC, instead of One;
- Prepare, circulate all presentation in advance, prior to New Delhi meeting;
- Setting up a subgroup for the meeting with the ICANN Board;
- Better time management;
- Simultaneous translation;
- A group dinner after the OneDay;
- Dividing OneDay into 2 section: 1) working on certain issues; 2) preparation time for a smooth and efficient running of our meetings and coordination of activities at ICANN meeting;
- Preparing the Agenda for the ICANN meeting week in advance online via wiki/teleconference call, etc.;
- To have a printed version of the Agenda for ALAC/Atlarge week at ICANN meeting;
- To organize an ALAC/AtLarge retreat.

4. In summary, participants have added the following additional comments:

- Share the results with non participants (remote participants);
- Identify some emerging issues –future-orientation and strategic thinking/planning;
- Improve moderation;
- To have one session "meeting with the Board ";
- Plenary format rather than block-out parallel sessions;
- To apply the developed tools and behavior for the rest of the week and in long term as well;
- During the OneDay is important to create a Woring Group that would address a burning issue, e.g. JPA along with the rest of the Working Groups;
- To have a Saturday evening dinner for all ALAC related folks;
- To split the OneDay Sunday meeting in two parts - one on general issues, the other focused on the very ICANN Meeting we came to attend, discuss and represent individual Internet users interests;
- To continue by improving the OneDay (issues, methodology, etc.);

Additional questions:

Do we really need the interpretation?

Additional Comments:

Participants also applauded the initiative, by highlighting the importance of the face to face meetings, some emphasized that OneDay in New Delhi was the best meeting so far on ALAC/Atlarge, and others simply Thanked the OneDay Workshop team for the work done!

Will the OneDay continue, and if so, in what format? – thoughts by OneDay Team

OneDay Workshop team is definitely looking forward to organize the Third Phase of the OneDay in Paris, June.

Feedback received from 18 colleagues from ALAC/AtLarge is an extremely valuable input into the process and the OneDay team will try to be more proactive and plan together with the community the OneDay much more in advance.

- Besides the concrete preparations related to the OneDay in June, one of the suggestions is to organize a Saturday dinner for the ALAC/AtLarge, RALOs and also invite at least one representatives from other ICANN constituencies. The dinner should allow representatives of other constituencies get to learn more about ALAC, what it does, what are its current issues, where are people in ALAC/AtLarge coming from (geographically, professionally, hobby, etc.). The dinner might be thematic, and prepared in advance, and during which members of ALAC/At Large would bring with them some local traditions to share with the dinner participants (details to be discussed later);
- During the Sunday, OneDay Workshop in Paris we might want to also invite representatives of other constituencies join us in our discussions and activities and get to learn more about ALAC/AtLarge from the inside;

- All presentations for the OneDay shall be prepared by everyone in charge much in advance and shared with the OneDay participants;
- Remote participation should be improved and in case there are any ALAC members missing from the Face to Face meeting in Paris, they shall be kept informed and updated by ICANN Staff for ALAC/At Large as well as by ALAC vice chair/s on a daily basis via email (in the first place), and of course, encouraged to join the ongoing discussions by addressing questions, sharing their concerns, etc..

VII. Annex 1

What is an ALAC/At Large Working Group at ICANN?

(adopted from Wikipedi by Veronica Cretu)

An ALAC/At Large Working Group (WG) is an interdisciplinary collaboration of ALAC and At Large members working on certain activities that would come to foster Internet end-users participation in ICANN processes and policies. The lifespan of the ALAC/At Large WG can last between a few months and couple of years. An ALAC/At Large WG exists as long as it can provide solutions to the problems and issues it addresses. The WG decides when to terminate its activity.

An **ALAC/At Large Working Group** is intended to be a forum for cooperation and participation.

The policies elaborated, implemented and promoted by any WG should be wherever possible community input and evaluated by community support; this will ensure that such programmes meet the community's vision for its future.

A **WG** should also regularly seek community feedback on their policy and projects/programs, to ensure they continue to be relevant and reflective of current internet user community opinion.

A **WG** should have:

- **GOAL (s)**
- **OBJECTIVES**
- **BACKGROUND DESCRIPTION/JUSTIFICATION**: Why is this WG important and how was it created? What are the main issues of the WG? What is the target group/audience of this WG?
- Clear and well understood mechanisms for input by the wider Internet user community
- Transparent and easily accessible mechanisms
- An **ACTION PLAN** including

a) a list of activities carried out by the WG;

b)task division (person/s responsible);

c) timeframe for this activity/s;

d) hardware vs software required;

e) additional resources required;

f) cost (budget) for this activity/s;

g) partners involved;

h)a list of expected outcomes and outputs;

i) evaluation indicators and instruments.