FY24 Planning Prioritization

Community Planning Prioritization Group

Org Planning Team

Meeting #3
15 November 2022

FY24 Planning Prioritization Group

	Affiliation	Member	Secondary Member
1.	At-Large - ALAC	Cheryl Langdon-Orr	Jonathan Zuck
2.	ccNSO	Chris Disspain	Irina Danelia
3.	GAC	Rosalind Kenny Birch	Tulio Cesar Mourthe de Alvim Andrade
4.	GNSO - CPH	Donna Austin	Jothan Frakes
5.	GNSO - CSG	Susan Payne	Philippe Fouquart
6.	GNSO - NCSG	Bruna Marin dos Santos	n/a
7.	RSSAC	Ken Renard	Erum Welling
8.	SSAC	Jeff Bedser	Kimberly (KC) Claffy

*ASO elected not to participate

ICANN Board Liaisons: Matthew Shears and Avri Doria

Welcome

This meeting is being recorded.

This session is scheduled to last 90 minutes.

Meeting materials and recording will be available on the ICANN Finance and Planning Community Wiki page.

Please raise your hand in zoom for Discussion and Q&A.

Please observe the ICANN expected Standards of Behavior and the ICANN Community Anti-Harassment Policy.

This meeting is based on the Planning Prioritization Framework Operating Procedures.

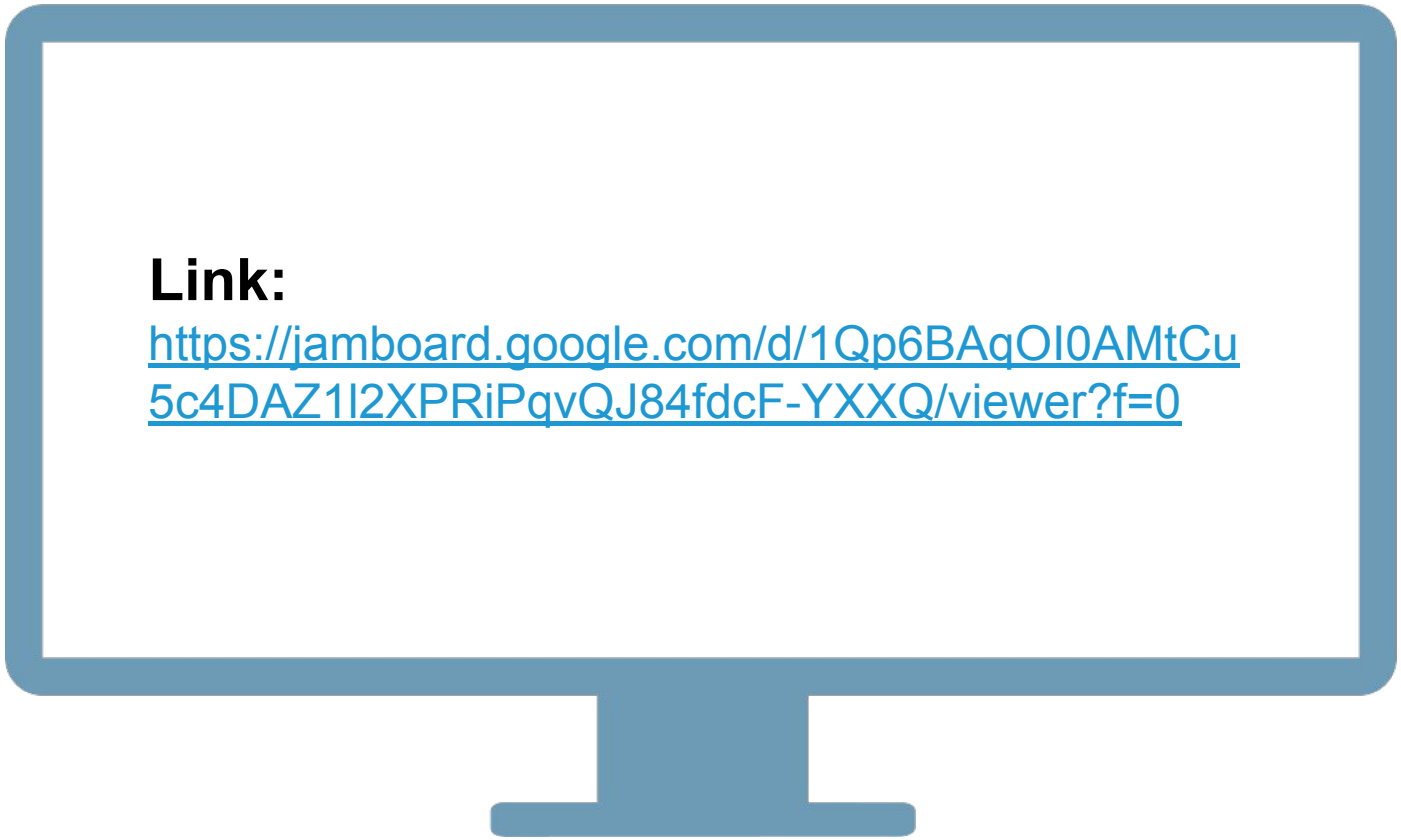
Agenda

1. Introduction and Session Objective (10’)
2. Questions #1:
    a. Participant Brainstorming (10’)
    b. Group Report back out & discussion (15’)
3. Questions #2:
    a. Participant Brainstorming (10’)
    b. Group Report back out & discussion (15’)
4. Wrap-up / Next Steps (10’)

Questions for Discussion

1) **FY24 Process Feedback:**
   a) Was the onboarding session (meeting #1) helpful?
   b) How would you rate the materials sent out, the review of the Planning Prioritization framework
   c) What feedback do you have on the Group Operating Procedures? Specifically the role of the PPG Member and Secondary Member?
   d) What feedback or recommendations do you have for this process?
   e) Regarding Prioritization techniques, was ICANN's org pre score helpful as a starting point for community discussion?
   f) Any other feedback for future improvement of this process?
2) **Feedback on the Framework :**
   a) Scope of activity eligible for Prioritization: The scope of activity to be prioritized are activities approved by the Board, such as Review Recommendation, PDP Recommendation, CCWG Recommendation and Advice.
   b) Frequency: The planning prioritization process takes place once a year during the annual Operating Plan and Budget process. Please comment on the group discussion about both a standing check in mid year and/or on an add needed basis
   c) Techniques: The technique used is Urgency / Importance matrix.
3) **Other** Please provide other topics/comments to org for feedback

Jamboard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Appendix

Planning Prioritization Framework Background

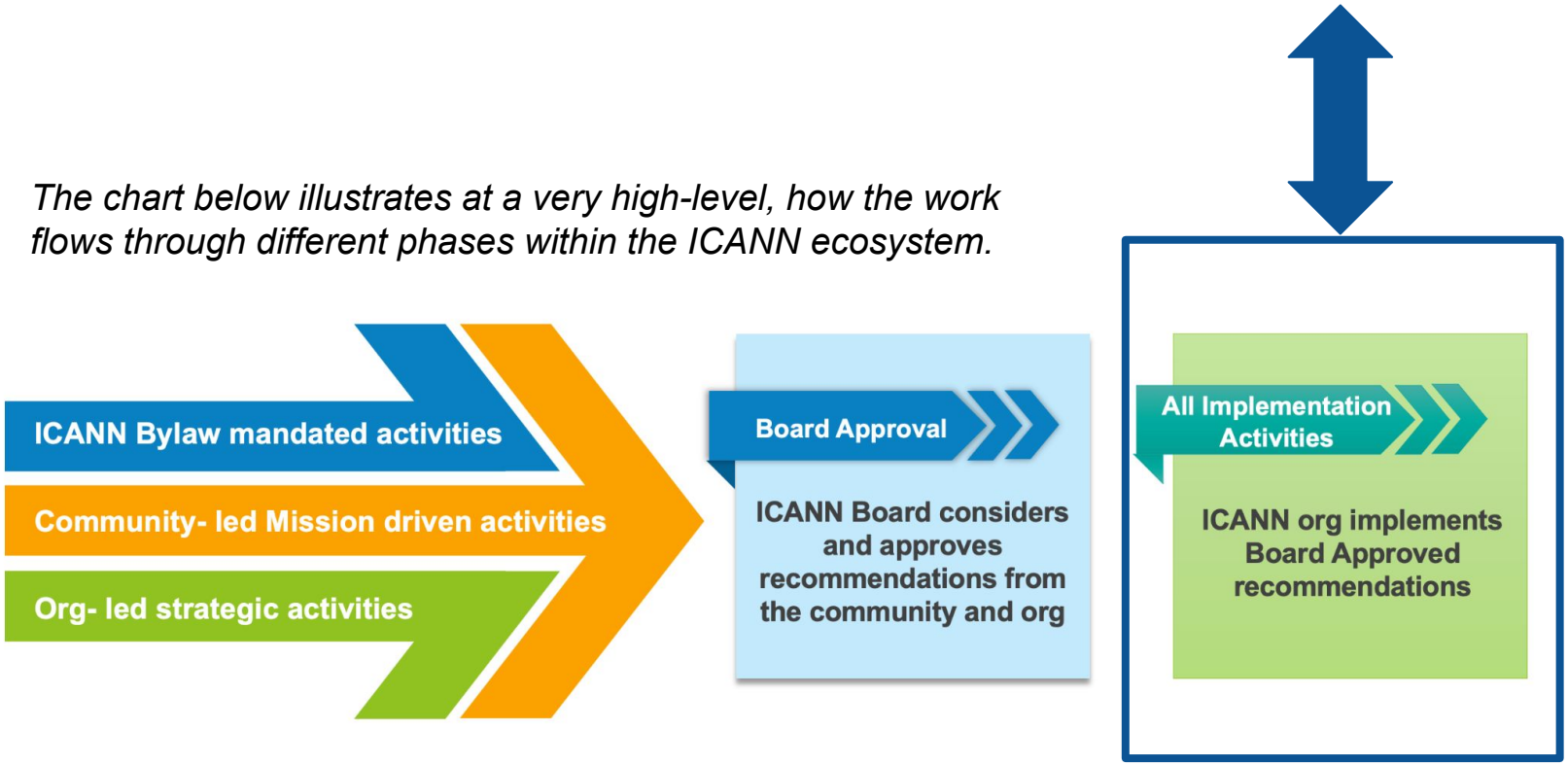
- Planning Prioritization Framework is one of the deliverables of “Planning at ICANN” Operating Initiative in the Operating Plan
- The Framework is intended to serve as a guide the prioritization process during the annual planning process
- The Framework describes and outlines what to prioritize, who will prioritize, when and how to prioritize
- The Framework is developed and updated based on input received from the numerous webinars and consultation workshops with SOs/ACs and other stakeholders. The Framework will continue to evolve at as needed basis
- The latest Framework is Planning Prioritization Framework Version 2 (V2)

Framework V2 - Scope

SCOPE	This element defines what to prioritize.

Based on the input received, the framework will focus on prioritizing Board-approved implementation work, such as PDP recommendations, Specific Review recommendations, and the implementation of other non policy and advice work.

The chart below illustrates at a very high-level, how the work flows through different phases within the ICANN ecosystem.



*Please refer to the Framework V2 for more details

Framework V2 - Participants

PARTICIPANTS	This element defines who will conduct the prioritization, and the roles and responsibilities of all involved parties during this process.

Based The “Participants” element defines who will conduct the prioritization and the roles and responsibilities of all involved parties during this process. Based on input received, the framework suggests forming a Planning Prioritization Group, with members from each SO/AC, at the beginning of the annual planning process to help prioritize the activities identified in the Scope.

These members are to be nominated by the Chairs of the SO/ACs, but they are acting in their own capacity within the Planning Prioritization group. They will also be requested to identify a secondary member that should also attend the group meetings. The secondary member will be available should the primary member be unable to participate due to unforeseen reasons

1. ASO - Address Supporting Organization
2. ALAC- At-Large Advisory Committee
3. GNSO/CSG - Commercial Stakeholder Group (CSG)
4. GNSO/CPH - Contracted Party House
5. GNSO/NCSG - Noncommercial Stakeholder Group
6. ccNSO - Country Code Names Supporting Organization
7. GAC - Governmental Advisory Committee
8. RSSAC - Root Server System Advisory Committee
9. SSAC - Security and Stability Advisory Committee

**Please refer to the Framework V2 for more details*

Framework V2 Overview - Frequency

FREQUENCY	This element defines when to prioritize and how often to prioritize

Based on input received, the prioritization step will take place once a year during April-June. The suggested timing will allow sufficient time for the org to develop the detailed work plan and resourcing estimates during the annual Operating Plan and Budget development process. This will also allow the community to provide further input via the draft plan Public Comment proceeding.

Additionally, the org suggests that a midyear planning prioritization process could be considered on an as-needed basis should there be a need to review activities that are approved by the Board during the planning cycle.

*Please refer to the Framework V2 for more details

Framework V2 Overview - Techniques

TECHNIQUES	This element defines techniques or models that can be used to help prioritize

Prioritization is a process of making choices and making decisions. Based on the input received, the “Urgency-Importance Matrix” prioritization technique will be used during the prioritization process. ICANN org will provide the list of activities in advance of the meetings and a suggested level of priority for each as a starting point. Other techniques may be reviewed if agreed upon by the Planning Prioritization Group.

*Please refer to the Framework V2 for more details

Framework V2 Overview - System and Tools

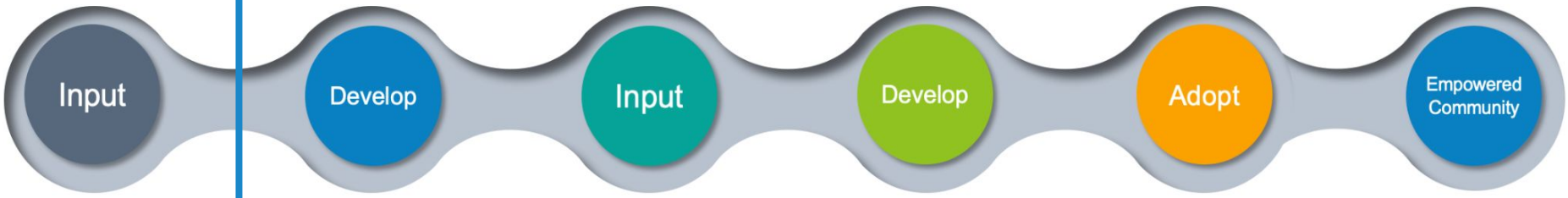
SYSTEMS AND TOOLS	This element defines what resources are helpful to use when prioritizing

Based on the input received, the following resources will be reviewed and considered during the prioritization process.

1. ICANN Rolling Five-Year Roadmap for Policy, Review and Cross-Community Working Group work
2. The Recommendations Relating to Cross-Community Working Group on Enhancing ICANN Accountability Work Stream 2 and Reviews
3. Other tools to be identified during future consultations

*Please refer to the Framework V2 for more details

Planning Process Roles and Responsibilities



Community

Prior to the development of the draft plans by org, the community is consulted about the planning process, timeline, assumptions and priorities

ICANN org

ICANN org develops the draft plans based on the input received

Community

Community provides further input to the draft plans via Public Comment Proceeding

ICANN org

ICANN org revises the draft plans where applicable based on input received

Board

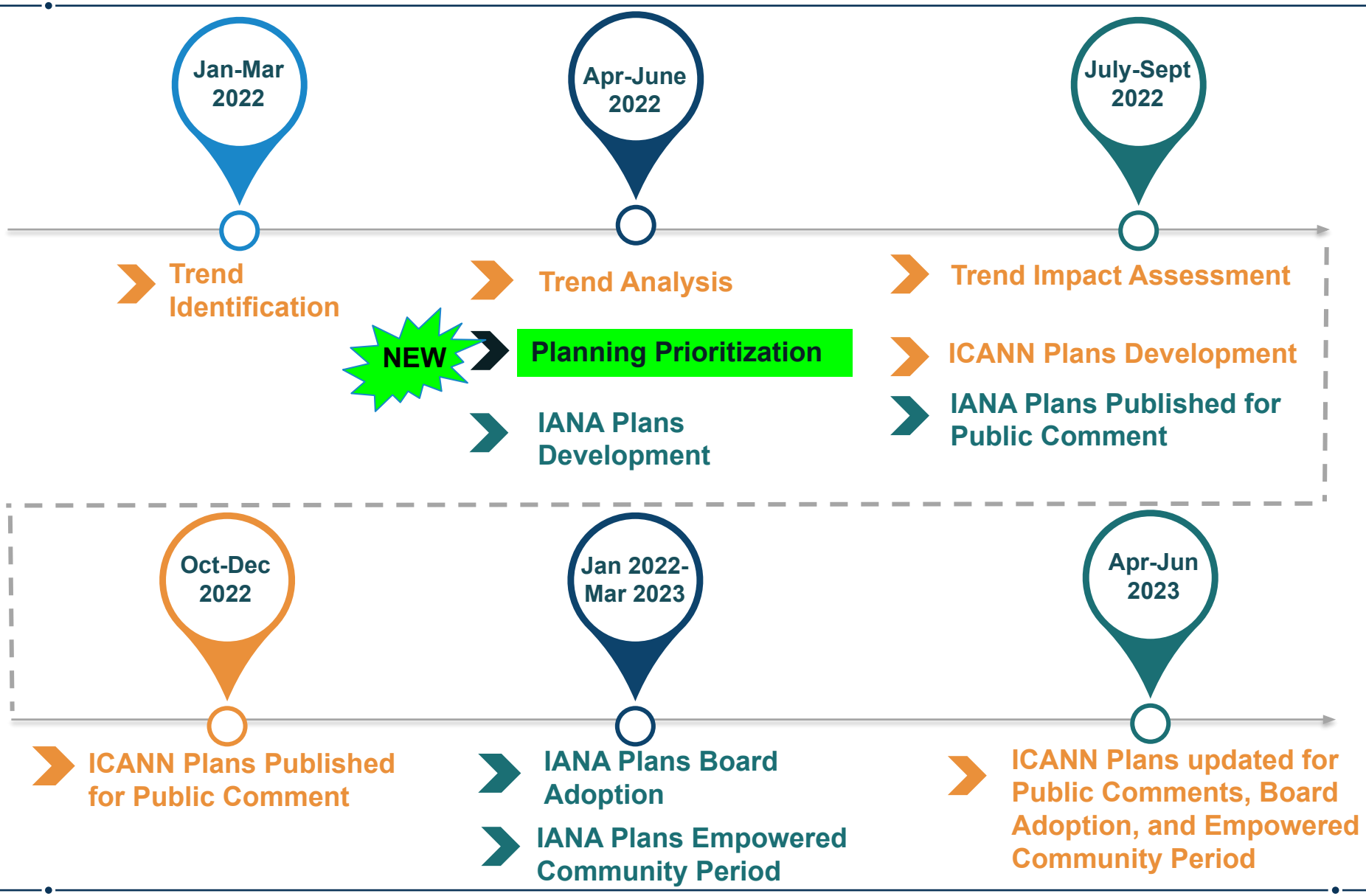
ICANN Board considers and adopts the plans

Community

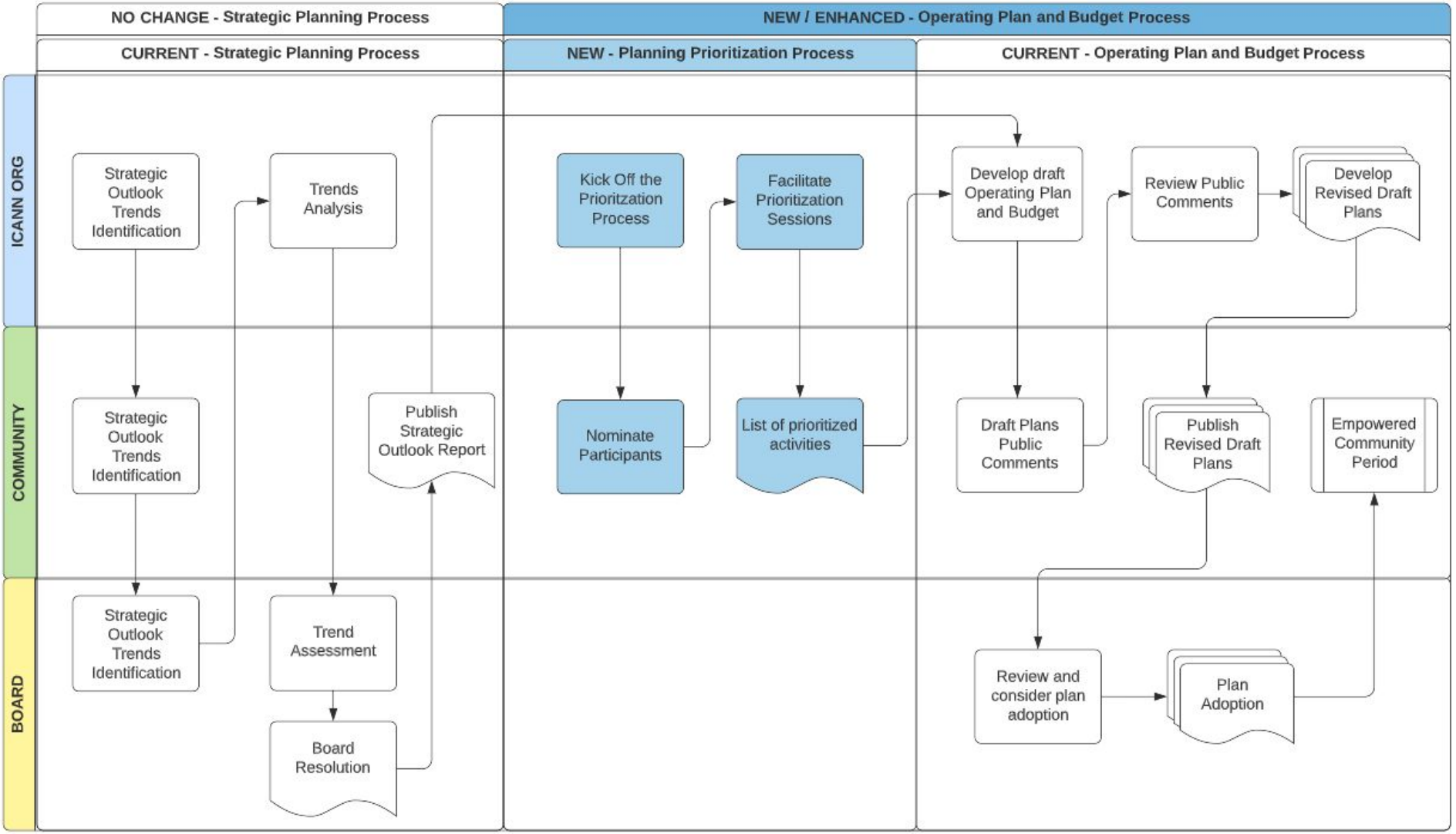
Empowered Community Period

- The **planning prioritization process is an new step** during the "consultation" phase of the draft plans development process
- This newly added step will provide the community with an opportunity to establish a community-defined order of priority that the org should take into consideration while developing detailed work plans and resource allocations in the Operating Plan and Budget process.

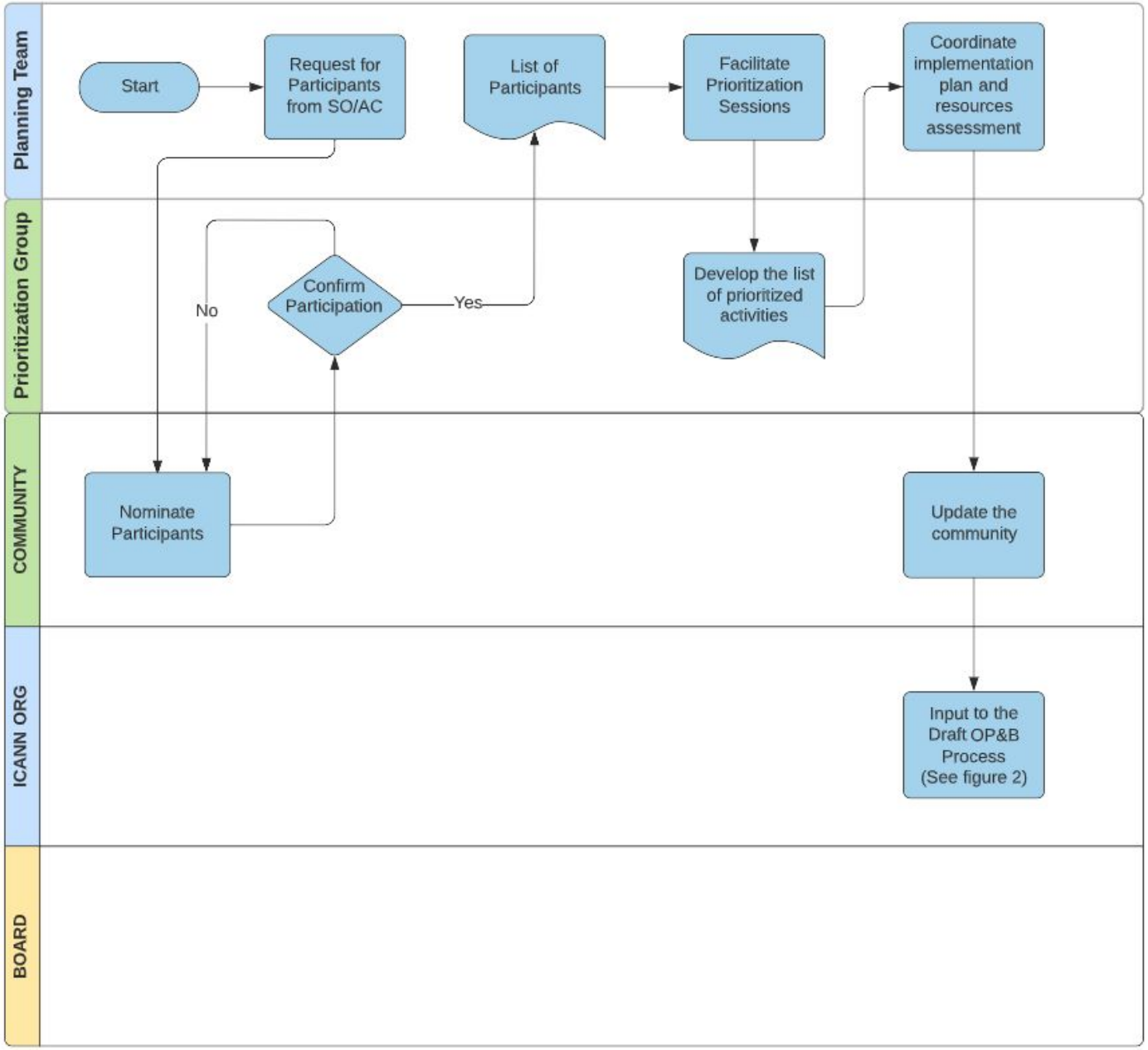
New Step in the Annual Planning Process



Annual Planning Process Overview



Breakdown Steps of Planning Prioritization



Planning Prioritization Resources

- **Planning Prioritization Framework**
  - Draft Planning Prioritization Framework Version 1 Published 28 Feb 2022
  - ICANN Planning Prioritization Framework Project Information
  - Final Prioritized List of prioritized Board-approved Specific Review recommendations
- **Implementation Operations Resources**

ICANN Planning Resources

Subscribe to the ICANN Public Comment page to receive notifications of upcoming activities/ proceedings

Visit the Finance and Planning Community Group Workspace Wiki page

Subscribe to the community-finance@icann.org email list for regular updates on planning activities by emailing your request planning@icann.org