

## RSSAC Admin Teleconference

Wednesday, 3 August 2022 15:00 UTC

Zoom link:

<https://icann.zoom.us/j/97070539635?pwd=NkFMaXJpd2hnYnVkVVVMdmVFWGRZZz09>

### Action Items

1. Review of Action Items from 27 July 2022 Meeting
2. Action Items from RSSAC August Meeting - [Agenda](#)  
**AI: OS to complete the action items from RSSAC August meeting.**
  - a. Add new RSSAC Caucus Members
  - b. Send out liaison appointment letters -
    - i. Liaison to the CSC - [Draft letter](#)
    - ii. Liaison to the RZERC - [Draft letter](#)
    - iii. Liaison to the NextGen@ICANN Mentoring Committee - [Draft letter](#)
  - c. Start work parties: RSSAC001v2 and RSSAC002v5  
**AI: OS to send out doodle polls for the first two meetings of the two work parties.**
  - d. Schedule RSSAC000v7 review call  
**AI: OS to send out a doodle poll to schedule RSSAC000v7 review call.**
3. RSSAC ICANN75 [Draft Schedule](#)  
**AI: OS to work with Siranush (Fellowship program support staff) and Kathy (SSAC support staff) to finalize the timing and format of the RSSAC Information session.**  
**AI: OS to check when Fellows are arriving in Kuala Lumpur.**
  - a. [Meeting with the Board](#)
    - i. Meeting with GAC
    - ii. Briefing by Elena Plexida  
**AI: OS to reach out to Elena Plexida to see if (1) she is traveling to ICANN75, and if yes, (2) if she can brief RSSAC on the recent legislative and regulatory developments impacting the root server system prior to the joint meeting with the Board.**  
**AI: SS to work with DR to follow up on open ARR items and see where things are and where progress can be made.**  
**AI: OS to add the Board question to the agenda of another RSSAC Admin meeting for preparation to the joint session with the Board.**  
**AI: OS to check with KR to see if a work session needs to be organized on Cyber Incident Reporting SoW before the ICANN75 work session.**

4. Work Items

- a. RSSAC001v2 Work Party [Statement of Work](#)
- b. RSSAC002v5 Work Party [Statement of Work](#)
- c. Cyber Incident Reporting - Draft [Statement of Work](#)
- d. RSSAC Operational Procedures Update

5. AOB

- a. Annual Survey of RSSAC Caucus Members  
**AI: OS to work with Caucus Membership committee to prepare the 2022 Caucus engagement survey.**
- b. Summary of Action Items