

## RSSAC Admin Teleconference

Wednesday, 6 July 2022 17:00 UTC

Zoom link:

<https://icann.zoom.us/j/97070539635?pwd=NkFMaXJpd2hnYnVkVVVMdmVFWGRZZz09>

### Action Items

1. Review of Action Items from 29 June 2022 Meeting
  - AI: OS to work with ICANN Tech Support team to extend Fred an invitation to the RSSAC Admin Committee Slack chat.
2. RSSAC Liaison to the Board Election [Draft Letter](#)
  - AI: OS to share a draft note and the pdf version of the letter with FB.
  - AI: FB to send out the note and letter to the ICANN Secretary.
3. Work Items
  - AI: Support staff to circulate clean versions of RSSAC001v2 and RSSAC002v5 SoWs.
    - a. RSSAC001v2 - Draft [Statement of Work](#)
    - b. RSSAC002v5 - Draft [Statement of Work](#)
    - c. Cyber Incident Reporting - Draft [Statement of Work](#)
    - d. RSSAC Operational Procedures Review
      - AI: AM and OS to work together to create a draft of RSSAC000v7.
      - AI: OS to organize a review session on the week of 18 July.
4. RSSAC Caucus Meeting - [Draft agenda](#)
  - AI: OS to respond to the note from Duane re: moving the RSSAC Caucus meeting date to clarify Sunday, 24 July slot will be kept.
  - AI: OS to create a new version of the slide deck and work with AM and presenters to edit it.
5. RSSAC Caucus Onboarding Session
  - AI: Support staff to consider the timing of the Onboarding session taking into consideration that 3 new members may join the Caucus in the first week of August.
6. RSO Appointments - Executive Point of Contact Confirmation
  - AI: OS to reach out to reps from the 4 RSOs to confirm the executive point of contacts.
    - a. DISA
    - b. NASA
    - c. UMD
    - d. US ARL

7. AOB

- a. ICANN75 Kickoff Production Planning Call - Thu, 7 July 2022 at 19 UTC
- b. ICANN Leadership Diversity Survey - closes today
- c. Summary of Action Items