

PILOT HOLISTIC REVIEW Terms of Reference (ToR) TEAM
General Holistic Review ToR Team Meeting Report

Plenary Call #11 | Thursday, 2 June 2022 – 14:00 UTC

Former ATRT3 members: Cheryl Langdon-Orr, Pat Kane, Sebastián Bachollet, Vanda Scartezini, Osvaldo Novoa, Tola Sogbesan	ICANN Board: Avri Doria, Maarten Botterman
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ICANN Org: Larisa Gurnick, Jason Kean, Giovanni Seppia, Sam Eisner, Wendy Profit, Xavier Calvez, Negar Farzinnia, Theresa Swinehart, Yvette Guigneaux Ombudsman: Herb Wayne	Apologies: Becky Burr, Daniel Nanghaka, Leon Felipe Sanchez, Katrina Sasaki
	Related documents/links: Pilot Holistic Review ToR

These high-level notes aim to help the Pilot Holistic Review ToR Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which will be posted on the wiki.

AGENDA:

Meeting Lead: Avri Doria

- Welcome and Attendance - 5 minutes
- Review of Comments - 5 minutes
 - 1. *Composition of the review team*
 - 2. *Consultation of experts*
 - 3. *Budget*
 - 4. *Timeline*
- Review of Action Items - 5 minutes
- Complete first review of [ToR \(starting w/ Definitions on pg. 14\)](#) - 15-20 minutes
- Start second review of ToR - 30-35 minutes
- Update on Logistics/New Action Items/Next Steps/AOB – 10 minutes

DECISIONS REACHED:

ToR definitions

- The group agreed with the latest proposed definitions for survey and continuous improvement.

ToR document edits

- The group agreed to the latest ToR document edits made in response to the Pilot Holistic Review ToR Team's comments.

Final ToR document edits

- The group agreed to have the Leads finalize edits in the Pilot Holistic Review ToR. The Leads will pose any additional questions or required clarifications to the group as needed.

ACTION ITEMS:

1. Finalize edits to the Pilot Holistic Review ToR based on the ToR team's comments and the Leads final review - ICANN org and ToR Leads- in progress