

PILOT HOLISTIC REVIEW Terms of Reference (ToR) TEAM
General Holistic Review ToR Team Meeting Report

Plenary Call #10 | Thursday, 26 May 2022 – 14:00 UTC

Former ATRT3 members: Cheryl Langdon-Orr, Sebastián Bachollet, Vanda Scartezini, Osvaldo Novoa, Daniel Nanghaka, Tola Sogbesan	ICANN Board: Avri Doria, Maarten Botterman, Katrina Sataki, Leon Felipe Sanchez
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ICANN Org: Jason Kean, Pamela Smith, Giovanni Seppia, Sam Eisner, Wendy Profit, Xavier Calvez, Negar Farzinnia, Theresa Swinehart, Yvette Guigneaux Ombudsman: Herb Wayne	Apologies: Pat Kane, Larisa Gurnick, Matthew Shears, Becky Burr
	Related documents/links: Pilot Holistic Review ToR

These high-level notes aim to help the Pilot Holistic Review ToR Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which will be posted on the wiki.

AGENDA:

Meeting Lead: Avri Doria

- Welcome and Attendance - 5 minutes
- Review of Comments - 5 minutes
- Review of Action Items - 5 minutes
- Overall Review of the [ToR \(starting w/ Mission on pg. 3\)](#) - 50 minutes
- Update on Logistics/New Action Items/Next Steps/AOB – 10 minutes

DECISIONS REACHED:

Measuring the success of a future Continuous Improvement Program

- The group agreed that the roles of future Holistic Review Teams and ATRTs in assessing the Continuous Improvement Program required further discussion. In lieu of distinguishing each future review team’s role in the Pilot Holistic Review ToR, the group suggested that the language addressing future assessment of the Continuous Improvement Program read “future review teams”.

ToR document new structure and edits

- The group agreed to the new document structure and the several content edits to the Pilot Holistic Review ToR document. They also identified additional elements that may require further clarification.

ToR definitions

- The group agreed to continue work on the ToR definitions over the next week in order to complete the definitions section by the 2 June plenary call.

9 June Plenary Meeting

- The group agreed that the 9 June plenary call may have reduced attendance due to Pilot Holistic Review ToR Team members traveling to ICANN 74. The group asked that alternative times be investigated.

ACTION ITEMS:

1. Make requested edits to the Pilot Holistic Review ToR document and propose revisions based on Pilot Holistic Review ToR Team comments - ICANN org - in progress
2. Pilot Holistic Review ToR Team to continue to work on the ToR definitions over the next week - ToR Team members - in progress
3. Investigate alternative times to the 9 June plenary call to increase potential attendance - ICANN org - in progress