PILOT HOLISTIC REVIEW Terms of Reference (ToR) TEAM
General Holistic Review ToR Team Meeting Report
Plenary Call #4 | Thursday, 14 April 2022 – 18:30 UTC

Former ATRT3 members:	ICANN Board:
Cheryl Langdon-Orr, Sebastien Bachollet, Vanda Scartezini, Daniel Nanghaka	Avri Doria, Katrina Sataki, Matthew Shears, Maarten Botterman

ICANN Org:	Apologies: Wolfgang Kleinwaechter, Pat Kane, Tola Sogbesan, Osvaldo Novoa
Jason Kean, Pamela Smith, Giovanni Seppia, Xavier Calvez, Sam Eisner, Negar Farzinnia, Wendy Profit, **Ombudsman:** Herb Waye	
	Related documents/links:

These high-level notes aim to help the Pilot Holistic Review ToR Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which will be posted on the wiki.

The Pilot Holistic Review ToR Team addressed the following topics during this session:

AGENDA:

Meeting Lead: Cheryl Langdon-Orr

1. Welcome and Attendance
2. Start work on the deliverables section of the ToR
3. Update on Logistics/New Action Items/Next Steps/AOB

DECISIONS REACHED:

ToR Edits
- The group agreed to move deliverables 1 and 2 out of the deliverables section and into other sections of the document.
- The group agreed to add the "good practices" definition to the definition section of the document.

Work for next meeting
- The group agreed to use their email list to exchange ideas for how a list of evidence-based findings should be socialized and discuss at the next meeting (blog, webinar, public comment, or something else).

ACTION ITEMS:

1. Move deliverables 1 and 2 into more appropriate sections within the ToR document - ICANN org - Done
2. Insert the "good practices" definition into the definition section of the document - ICANN org - Done
3. Pilot HR ToR team members to use their email list to exchange ideas for how a list of evidence-based findings should be socialized and discuss at the next meeting - Pilot HR ToR team members
4. Find a way to display annotated text of the ToR in a more readable manner - ICANN org - In progress