

**PILOT HOLISTIC REVIEW Terms of Reference (ToR) TEAM**  
**General Holistic Review ToR Team Meeting Report**  

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**Plenary Call #5 | Thursday, 21 April 2022 – 20:00 UTC**

<b>Former ATRT3 members:</b> Cheryl Langdon-Orr, Pat Kane, Sebastien Bachollet, Wolfgang Kleinwaechter, Tola Sogbesan	<b>ICANN Board:</b> Avri Doria, Katrina Sataki, Matthew Shears
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<b>ICANN Org:</b> Larisa Gurnick, Jason Kean, Pamela Smith, Giovanni Seppia, Sam Eisner, Negar Farzinnia, Wendy Profit <b>Ombudsman:</b> Herb Wayne	<b>Apologies:</b> Vanda Scartezini, Osvaldo Novoa, Daniel Nanghaka, Maarten Botterman
	<b>Related documents/links:</b>

These high-level notes aim to help the Pilot Holistic Review ToR Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which will be posted on the wiki.

**AGENDA:**

Meeting Lead: Avri Doria

- Welcome and Attendance - 5 minutes
- Review of Comments - 10 minutes
- Review of Deliverables section - 10 minutes
- Review of Scope and Approach to Work using ATRT3 Objectives
  - ATRT3 Objective A - 30 minutes – [pg. 4 of ToR doc](#)
  - ATRT3 Objective B - 25 minutes – [pg. 4 of ToR doc](#)
- Update on Logistics/New Action Items/Next Steps/AOB – 10 minutes

**DECISIONS REACHED:**

Pilot Holistic Review Meeting at ICANN 74

- The group decided not to pursue a meeting at ICANN 74. The group expressed a preference for using another format, such as a webinar, to discuss the Pilot Holistic Review ToR with the community.

ToR Document Edits

- The group agreed to replace the use of “all structures” with “the structures” in the Objectives section of the ToR.

Define meaning of “surveys”

- The group agreed to define the meaning of “surveys” in the ToR document and further discuss their purpose in the Pilot Holistic Review process.

Pework data collection and aggregation/analysis of practices for Pilot Holistic Review

- The group agreed to have ICANN org support prework data collection and aggregation/analysis of practices for the Pilot Holistic Review.

**ACTION ITEMS:**

1. “All structures” to be replaced with “the structures” in the Objectives section of the ToR - ICANN org - In progress
2. Pilot Holistic Review ToR Team to define the meaning of “surveys” in the ToR document and further discuss their purpose in the Pilot Holistic Review process
3. Explore mechanisms for prework data collection and aggregation/analysis of practices for the Pilot Holistic Review - ICANN org - in progress