

**PILOT HOLISTIC REVIEW Terms of Reference (ToR) TEAM**  
**Coordination Group Meeting Report**

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**Coordination Call #5 | Thursday, 21 April 2022 – 21:15 UTC**

<b>ToR Coordination Group:</b> Avri Doria, Cheryl Langdon-Orr, Pat Kane	<b>ICANN Org:</b> Giovanni Seppia, Larisa Gurnick, Pamela Smith, Jason Kean, Wendy Profit, Sam Eisner
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These high-level notes aim to help Coordination Group members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which are posted on the wiki.

The Coordination Group addressed the following topics during this session:

**AGENDA:**

1. Logistics
2. Agenda for the next meeting
3. Next steps and wrap up

**DECISIONS REACHED:**

Comment review

- The Coordination Group agreed to circulate new ToR draft comments via email prior to each plenary call to expedite their review.

Focus on finishing Objectives section

- The Coordination Group agreed to focus the 28 April plenary call on discussing Objectives C and D in the ToR.

Roadmap overview

- The Coordination Group agreed to provide a brief overview of the ToR deliverable roadmap during the 28 April plenary call.

**Agenda for next meeting on 28 April 2022, to be led by Pat Kane:**

- Welcome and Attendance - 5 minutes
- Review of Comments - 5 minutes
- Review of Action Items - 10 minutes
- Review of Scope and Approach to Work using ATRT3 Objectives
  - ATRT3 Objective C - 25 minutes – [pg. 4 of ToR doc](#)
  - ATRT3 Objective D - 20 minutes – [pg. 5 of ToR doc](#)
- Overview of the ToR Deliverable Roadmap - 10 minutes

- Update on Logistics/New Action Items/Next Steps/AOB – 10 minutes

**ACTION ITEMS:**

1. Compile new ToR draft comments into a document and circulate via email prior to next plenary call - ICANN org - In progress
2. Coordination Group to define “good practice” in the definition section of the ToR
3. Overview of ToR deliverable roadmap to be given during the 28 April plenary call - ICANN org