PILOT HOLISTIC REVIEW Terms of Reference (ToR) TEAM
General Holistic Review ToR Team Meeting Report
Plenary Call #2 | Thursday, 31 March 2022 – 20:00 UTC

Former ATRT3 members: Pat Kane, Cheryl Langdon-Orr, Sebastien Bachollet, Vanda Scartezini, Daniel Nanghaka, Tola Sogbesan, Osvaldo Novoa	**ICANN Board:** Avri Doria, Katrina Sataki, Matthew Shears, Leon Sanchez

ICANN Org: Larisa Gurnick, Jason Kean, Pamela Smith, Giovanni Seppia, Theresa Swinehart, Sam Eisner, Negar Farzinnia, Xavier Calvez, Wendy Profit **Ombudsman:** Herb Waye	**Apologies:** Wolfgang Kleinwaechter
	Related documents/links:

These high-level notes aim to help the Pilot Holistic Review ToR Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which will be posted on the wiki.

The Pilot Holistic Review ToR Team addressed the following topics during this session:

AGENDA:

Meeting Lead: Cheryl Langdon-Orr

1. Welcome and Attendance
2. Review of last meeting and Action Items
   a. Review document comments from previous meeting
3. Continue walk through the draft ToR document
4. Update on Logistics/New Action Items/Next Steps/AOB

DECISIONS REACHED:

Agreed on corrections to Google document
- Quotations will be used when referencing directly from other documents.
- The ICANN organization will be referred to as ICANN org for clarity throughout the document.

ACTION ITEMS:
1. Corrections to be made to Google document - ICANN org - Done

2. Next meeting to be scheduled during coordination meeting by team leads - Done
3. Pilot Holistic Review ToR Team members to review and enter comments in Google document prior to next scheduled meeting
4. Potential Pilot Holistic Review ToR Team meeting at ICANN 74 to be discussed during coordination meeting by team leads - Done
5. Addition of 30 minutes to weekly meetings to be discussed during coordination meeting by team leads - Done