

PILOT HOLISTIC REVIEW Terms of Reference (ToR) TEAM
General Holistic Review ToR Team Meeting Report

Plenary Call #1 | Friday, 25 March 2022 – 17:00 UTC

Former ATRT3 members: Pat Kane, Cheryl Langdon-Orr, Sebastien Bachollet, Vanda Scartezini, Daniel Nanghaka, Tola Sogbesan, Wolfgang Kleinwaechter, Osvaldo Novoa	ICANN Board: Avri Doria, Maarten Botterman, Katrina Sataki, Matthew Shears, Leon Sanchez
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ICANN Org: Larisa Gurnick, Jason Kean, Pamela Smith, Giovanni Seppia, Lisa Saulino, Sam Eisner, Negar Farzinnia, Mary Wong, Michelle Bright	Relevant links:
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These high-level notes are designed to help the General Holistic Review ToR Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which will be posted on the wiki.

The Pilot Holistic Review ToR Team addressed the following topics during this session:

AGENDA:

- Welcome and Attendance
- Walk through the ToR
 - Focus: understanding of the final ATRT3 recommendation and intent
- Administrative Logistics Review
 - Cadence and timing
 - Google document for suggestions/comments
 - Wiki space under Accountability/Specific Reviews
 - Skype chat group
 - Target: ICANN74 mid-June 2022
- Action Items/Next Steps/AOB

DECISIONS REACHED:

Cadence of meeting

- The group agrees to meet weekly.

Google document

- The group agrees to make comments on Google document, with ICANN org staff holding the pen and making the edits.

Skype chat

- The group agrees to use a Skype chat for group communications.

Fact sheet

- The group agrees to have ICANN org create a fact sheet to provide insight and transparency into the work of the group. The fact sheet will live on the wiki space and follow the established processes followed by Specific Review Teams.

Target date for ToR draft

- The group agrees that the target date for completion of the ToR draft will be ICANN 74 (13 June 2022).

ACTION ITEMS:

1. Send Skype chat group invites to General Holistic Review ToR Team Skype chat group - Done
2. Send invites for Google document comments - ICANN org by 31 March
3. Insert captured ToR team comments into Google document - ICANN org - Done
4. Create running list of actions items - ICANN org - Done