Revised Charter

Version 3.23

ccNSO Technical Information Gathering/Sharing Working Group

2022-07-11

1 Introduction

This Technical Information Gathering/Sharing Working Group ("Tech WG") was established by the country code Names Supporting Organization ("ccNSO") Council ("ccNSO Council", "Council") during its meeting in Wellington 2006. The original Charter (2006-06-24) was updated on 2009-10-28.

Although the Working Group has evolved into a standing committee, its name shall remain Technical Information Gathering/Sharing Working Group.

2 Purpose

The purpose of the Tech WG is to organize meetings to provide the country code Top Level Domain ("ccTLD") community and the broader community with advice and to share information on the technical and operational aspects of, and related to, operating a Top Level Domain ("TLD").

3 Duration

The Tech WG is established for an undetermined time.

Should the Tech WG determine that it has completed its work, or that it cannot achieve its goals, its Chair shall submit a final report to the ccNSO Council through its Liaison to the Council and recommend closure of the Working Group.

4 Scope of Activities

To achieve its purpose the Tech WG shall undertake the following activities:

1. During each International Public Meeting of the Internet Corporation for Assigned Names and Numbers ("ICANN") the Tech WG shall conduct a workshop ("Tech Day") to gather and share information of interest to TLDs in terms of section 1 on the preceding page of this charter;

2. Ensure that the information shared at the TechDays shall be published and made available on its web page[1] or Wiki space;

3. If considered useful, engage in outreach efforts to advance the goal of the Tech WG, for example by alerting the interested stakeholders of upcoming workshops and providing summaries and highlights of the workshops;

4. The Tech WG may liaise with other similar or DNS related ICANN related Groups or Committees, other Working Groups, and organizations such as *inter alia* the Internet Engineering Task Force ("IETF"); and

5. In the event that the Tech WG identifies potential policy issues that follow from the above it shall report these issues to the ccNSO Council through its Liaison to the Council[2] to take appropriate action.

In undertaking its activities the Tech WG shall not act as a representative of, nor act on behalf of the ccNSO, ccNSO Membership, ccNSO Council or individual ccTLD Managers collectively or individually, unless it has been explicitly asked to do so by the ccNSO Council or after such a request by the Tech WG has been agreed to by Council.

5 Information Sharing

The content of the documents, presentations and other means of communications produced by the Tech WG, if any, should be limited to safe, secure and successful operational practices. This information is intended to inform and assist relevant parties in the operation of a TLD and should not be interpreted in any other way.

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[1]https://ccnso.icann.org/en/workinggroups/techwg.htm
[2]See section 9 on page 5

6 Meetings and Communication

Meetings of the Tech WG shall be organized by its Chair.

If an in-person meeting is considered to be necessary it shall be held in conjunction with an ICANN meeting.

Video conferences shall be arranged from time to time by support staff at the request of the Chair. At all such WG meetings or video conferences minutes shall be taken, circulated via the mailing list, and made public on the Tech WG web page[3] or Wiki space.

The Tech WG shall deliberate predominantly via a public mailing list set up, maintained and archived by the support staff. The archives of the public mailing list and this charter shall be publicly accessible. Interested members of the public at large may request subscription to the mailing list (as observers) through the Chair.

The Tech WG shall deliberate topics of a confidential nature, such as, for example, appointment of liaisons and accpetance or presentations proposals) via a private mailing list maintained and archived by the support staff.

In its deliberations the Tech WG shall seek to reach consensus among its members. If there is a minority view of the members on a particular issue, that minority position shall be articulated in the relevant document.

All communications circulated to and from the Tech WG shall be in non-proprietary formats.

7 Membership

The Tech WG Membership will consist of the following groups of persons:

Members   The Members of the Tech WG are persons related to ccTLD Managers, irrespective whether the Manager is a member of the ccNSO or not. Members are appointed by the ccNSO Council at the nomination of the Tech WG or after a call for volunteers.

One Member must be a member of the ccNSO Council.

The list of Members shall be reviewed at least every two years, and when considered necessary by the Tech WG its Chair will request the ccNSO Council through the Liaison to the Council to launch a call for volunteers.

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[3]https://ccnso.icann.org/en/workinggroups/techwg.htm

Participants The Tech WG may invite any person, not related to a ccTLD Manager to participate in the activities of the WG as Participant.

Participants may engage in the activities of the Tech WG on equal footing with the Members of the Tech WG, but will not participate in decision-making specifically reserved for the Members.

Liaisons Other groups with a similar purpose and/or activity, or focusing on the technical and operational aspects of the DNS (for example: ICANN staff, ICANN Groups or Committees, other Working Groups, and organizations such as among others the IETF) may appoint Liaisons to the Tech WG, by informing the Chair of the Tech WG of their name affiliation and (email) contact details.

At its sole discretion, the Tech WG may refuse to accept the Liaison, if the Tech WG is of the view that the purposes of the appointing group is considered not to be related to the purpose or activity of the Tech WG, and/or technical and operational aspects of the DNS.

Liaisons may engage in the activities of the Tech WG on equal footing with the Members of the Tech WG, but will not participate in decision-making specifically reserved for the Members.

Observers Interested persons of the public at large may request subscription to the mailing list (as observers) through the Chair.

Observers shall not engage in the activities of the Tech WG, unless explicitly requested by the Chair of the Tech WG to do so.

The Membership of the Tech WG (Members, Participants, Liaisons and Observers) shall be listed on the web page and/or Wiki Space of the Tech WG.

The names and affiliation of all persons in each of the groups (Members, Participants, Liaisons and Observers) should be published, and the list of the Membership shall be kept up to date by the support staff

8 Chair and Vice-Chairs

The Tech WG shall have one Chair and two Vice-Chairs.

The Members of the Tech WG shall nominate a Chair and two Vice-Chairs from among its Members, to be appointed by the ccNSO Council at the first meeting following the nomination of the Chair and Vice-Chair.

The term of the Chair and Vice-Chairs shall be three (3) years and for continuity purposes staggered by one year.

9 Liaison to the ccNSO Council

If the Chair or a Vice-Chair is a ccNSO Councilor, s:he is the Liaison to the ccNSO Council (*ex officio*).

In all other cases a member of the WG, who is also a Councilor will be appointed as Liaison between the Tech WG and Council. The Tech WG Liaison to the ccNSO Council will inform the ccNSO Council of the activities of the Tech WG and shall act as intermediary between the Tech WG and ccNSO Council.

10 Support

The Tech WG shall be supported by the ccNSO Secretariat and other ICANN staff groups may be requested to provide support when needed.

11 Relevant Guideline

Upon adoption of this Charter, the relevant sections of the *Internal Procedure Guideline: ccNSO Working Groups 2016* ("Procedure Guideline") [4] or later version shall apply, however the terms of this Charter take precedence over the terms of the.

12 Review and Update of the Charter

This Charter will be reviewed every three (3) years or when circumstances demand. The review will be initiated by the ccNSO Council.

The Tech WG may propose changes to this Charter to the ccNSO Council for approval at any time.

Changes to the Charter will only become effective when approved by the ccNSO Council, after consultation with the Tech WG Membership. The Decision by the Council to approve

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[4] https://ccnso.icann.org/sites/default/files/filefield_47785/guidelines-working-groups-30mar16-en.pdf

the Charter is subject to a vote by the ccNSO members in accordance with the Rules of the ccNSO [5].

13 Unreasonable Impact of the Charter

In the event that neither this Charter, nor the Procedure Guideline provides guidance for conducting the business of the Tech WG and/or the impact of the Charter and/or Procedure Guideline is unreasonable, the Tech WG shall decide and report the issue and proposed solution to the ccNSO Council. When reporting the issue to Council, the Tech WG shall propose measures to mitigate the issue, for example a review and update of the Charter.

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[5] https://ccnso.icann.org/en/about/rules.htm