

## RSSAC Admin Teleconference

Wednesday, 1 December 2021 15:00 UTC

### Action Items

1. Review of Action Items from 24 November Meeting  
AI: AM and OS to update RSSAC FAQ web pages (including non-English web pages) after the RSSAC December meeting.
2. RSSAC December Meeting [Draft Agenda](#)  
AI: OS to prepare a text to explain the RSSAC Vice Chair vote process. The text will be shared on the chat pod during the RSSAC meeting.  
AI: Support staff to organize an onboarding session for the new RSSAC Vice Chair.
3. RSSAC058 and RSSAC059 - Next Steps
4. 2022 ICANN Community Excellence Award - Call for Volunteers  
AI: OS to start a call for volunteers to identify RSSAC Caucus members who are interested in serving on the 2022 Community Excellence Award Selection Panel.
5. AOB
  - a. Summary of Action Items