# Project Tracking & Rollup
## DASHBOARD

**ICANN | GNSO**
Generic Names Supporting Organization

| Project Name | Program | Project Sponsor |
|---|---|---|
| **Registration Data Accuracy Scoping Team** | **RDDS** | **GNSO Council** |

## Project Information

**30%**
Percent_Complete

**07/12/21**
Project_Start_Date

**11/14/22**
Project_End_Date

### Project Status & Health

| | |
|---|---|
| Project Status: | **On-Schedule** |
| Project Health: | **On-Target** |

## Tasks by Status

26 — Not_Started
13 — Complete
16 — In_Progress

## Project Contacts

**Michael Palage**
Chair

**n/a**
Vice_Chair

**Olga Cavalli**
Liaison

**MK Marika Konings**
Staff_Lead

**Berry Cobb**
Project_Manager

## Participant Summary

23 — Member
1 — Alternate
4 — Observer_Email_Only
7 — Staff_Assigned
3 — Staff_Not_Assigned

Member — Alternate
Observer_Email_Only — Staff_Assigned
Staff_Not_Assigned

## Summary Gantt & Key Milestones

| Health | Primary Task | Current Start | Current Finish | % Complete | Status | 2021 Q1 Q2 Q3 Q4 | 2022 Q1 Q2 Q3 Q4 | Q1 Q2 Q3 |
|---|---|---|---|---|---|---|---|---|
| | **Registration Data Accuracy Scoping Team** | 07/12/21 | 11/14/22 | 30% | In Progress | | Registration Data Accuracy Scoping Team | |
| | **PROJECT CONTROL** | 07/12/21 | 11/14/22 | 49% | In Progress | | PROJECT CONTROL | |
| | **GROUP DELIBERATIONS** | 10/05/21 | 07/25/22 | 27% | In Progress | | GROUP DELIBERATIONS | |
| | Assignment 1 Enforcement and Reporting | 10/19/21 | 01/24/22 | 42% | In Progress | | Assignment 1 Enforcement and Reporting | |
| | Assignment 2 Measurement of accuracy | 10/19/21 | 01/24/22 | 8% | In Progress | | Assignment 2 Measurement of accuracy | |
| | Assignment 3 Effectiveness | 01/25/22 | 05/02/22 | | | | Assignment 3 Effectiveness | |
| | Assignment 4 Impact and Improvements | 05/03/22 | 07/25/22 | | | | Assignment 4 Impact and Improvements | |
| | **FINAL REPORT** | 10/22/21 | 09/09/22 | 11% | In Progress | | FINAL REPORT | |
| | Submission of Final Report to the GNSO Council | 09/09/22 | 09/09/22 | | | | Submission of Final Report to the GNSO Council | |

# 2 - Issue Scoping

| Title: | Registration Data Accuracy Scoping Team (RDA_ST) |
|---|---|

| Description & Scope: | The GNSO Council adopted a proposal on 21 October 2020 which recommended that a Scoping Team address the effects of GDPR on Registration Data accuracy requirements and the Whois Accuracy Reporting System (ARS), stating, "a scoping team would be tasked to, 'facilitate community understanding of the issue; assist in scoping and defining the issue; gather support for the request of an Issue Report, and/or; serve as a means to gather additional data and/or information before a request [for an Issue Report] is submitted'. On 22 July 2021, the GNSO Council confirmed the formation of and instructions to the Accuracy Scoping Team. The Scoping Team will be tasked to consider a number of accuracy-related factors such as the current enforcement, reporting, measurement, and overall effectiveness of accuracy-related efforts. These considerations are expected to help inform its deliberations and the development of recommendations to the GNSO Council on whether any changes are recommended to improve accuracy levels, and, if so, how and by whom these changes would need to be developed (for example, if changes to existing contractual requirements are recommended, a PDP or contractual negotiations may be necessary to effect a change). |
|---|---|

## Composition:

| | |
|---|---|
| Chair(s): | Michael Palage |
| Council Liaison: | Olga Cavalli |
| Staff: | M. Konings, C. Tubergen, B. Cobb |
| # Participants: | 24 Participants (link) |
| # Observers: | 7 |
| Tools: | Mailing List / Meeting Schedule / Wiki |
| Charter: | N/A |

## Project Management:

| Token Holder | Issue Start Date | Actual Start Date | # of Days | Planned End Date | Actual End Date |
|---|---|---|---|---|---|
| ST | 21 Oct 2020 | 22 Jul 2021 | 147 | 11 Nov 2022 | TBD |

| Program | Progress | Status | Health |
|---|---|---|---|
| RDDS | 30% | 🟢 | 🟩 |

STATUS: 🟪 Planned 🟢 On-schedule 🔴 Revised schedule ⚠️ Behind schedule ◆ Target will be missed ▨ On-hold

HEALTH: 🟩 On-Target 🟨 At-Risk 🟥 In-Trouble

## Milestones/Work plan (link):

| Milestone/Task | Date | |
|---|---|---|
| Project Start | Jul-21 | ✔ |
| Scope Team Formation & Instructions | Jul-21 | ✔ |
| 1st Plenary meeting | Oct-21 | ✔ |
| Project Plan and Work plan Adoption | Nov-21 | ✔ |
| Address assignments 1 | Jan-22 | 🟩 |
| Address assignments 2 | Jan-22 | 🟩 |
| Address assignments 3 | May-22 | |
| Address assignments 4 | Jul-22 | |
| Send final recommendations to GNSO Council | Sep-22 | |
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| | | |
| Prior period % Complete | 21% | 🟩 |

## Status/Health Rationale:

- This project was initiated on 22 Jul 2021 and continues with a Status of "On-Schedule" and Health of "On-Target".

## Current Activities:

- The team has commenced its deliberations on assignment #1 (Enforcement & Reporting), agreeing on a working definition of how accuracy should be understood in the current context as well as finalizing a list of clarifying / follow-up questions for ICANN org to better understand current enforcement as well as status of the Accuracy Reporting System (ARS).
- The team is working on a gap analysis to identify the delta between current accuracy requirements and enforcement and perceived issues as well as how these perceived issues can be confirmed. The gap analysis also aims to identify if current goals are met and how this is measured.

## Planned Activities:

- Briefing by ICANN org to respond to clarifying / follow-up questions identified by the team.
- Review of gap analysis input to help inform next steps for assignment #2 (measurement of accuracy) and assignment #3 (effectiveness).

## Open Issues, Risks & Mitigation Plan:

- None at this time.

## Completed in prior period(s):

- The GNSO Council acknowledged the RDA_SP's project plan and milestone dates.
- Completed and distributed Project Package for November.
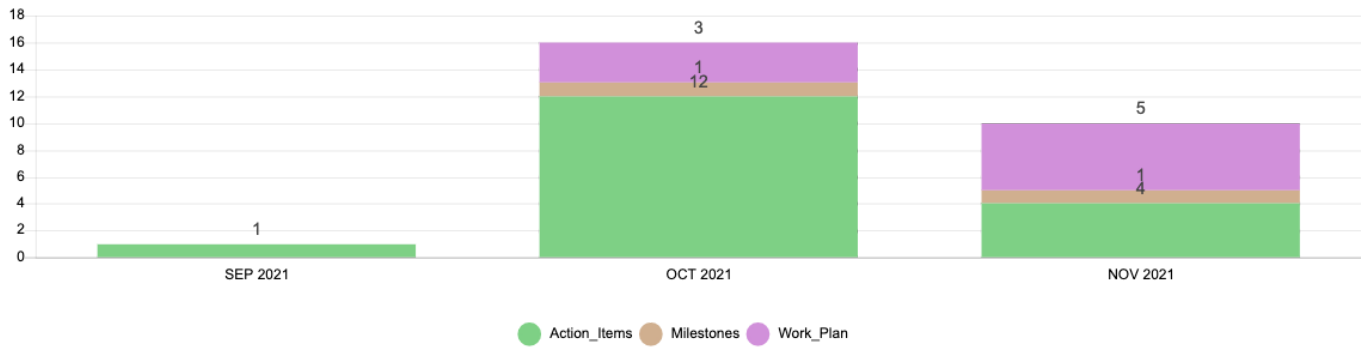
# Project Tracking & Rollup
## *D A S H B O A R D*

**ICANN | GNSO**
Generic Names Supporting Organization

**Project Roster**

| Participant | Participant Type | Role | Participation Start Date | Participation End Date | Legacy SOI Link |
|---|---|---|---|---|---|
| Group Selected / Nominated By: Group Name **At-Large Advisory Committee (ALAC)** | | | | | |
| Alan Greenberg | Member | | 09/23/21 | | https://community.icann.or |
| Group Selected / Nominated By: Group Name **Commercial Business Users Constituency (BC)** | | | | | |
| Susan Kawaguchi | Member | | 08/04/21 | | https://community.icann.or |
| Oluwatoba Obaniyi | Member | | 08/05/21 | | https://community.icann.or |
| Group Selected / Nominated By: Group Name **GNSO Council** | | | | | |
| Michael Palage | Member | Chair | 09/23/21 | | https://community.icann.or |
| Olga Cavalli | Member | Liaison | 11/03/21 | | https://community.icann.or |
| Group Selected / Nominated By: Group Name **Governmental Advisory Committee (GAC)** | | | | | |
| Velimira Nemiguentcheva-Grau | Member | | 09/02/21 | | https://community.icann.or |
| Melina Asimina Stroungi | Member | | 09/13/21 | | https://community.icann.or |
| Ryan Carroll | Member | | 09/15/21 | | https://community.icann.or |
| Group Selected / Nominated By: Group Name **ICANN Board** | | | | | |
| Becky Burr | Member | Liaison | 11/18/21 | | https://community.icann.or |
| Group Selected / Nominated By: Group Name **Intellectual Property Constituency (IPC)** | | | | | |
| Lori Schulman | Member | | 09/02/21 | | https://community.icann.or |
| Scott R Austin | Member | | 09/02/21 | | https://community.icann.or |
| Group Selected / Nominated By: Group Name **Internet Corporation for Assigned Names & Numbers (ICANN)** | | | | | |
| Marika Konings | Staff - Assigned | | 07/22/21 | | |
| Berry Cobb | Staff - Assigned | | 07/22/21 | | |
| Terri Agnew | Staff - Assigned | | 07/22/21 | | |
| Nathalie Peregrine | Staff - Assigned | | 07/22/21 | | |
| Julie Bisland | Staff - Assigned | | 07/22/21 | | |
| Caitlin Tubergen | Staff - Assigned | | 07/22/21 | | |
| Devan Reed | Staff - Assigned | | 11/18/21 | | |
| Brian Gutterman | Member | Liaison | 08/27/21 | | |
| Group Selected / Nominated By: Group Name **Internet Service Providers and Connectivity Providers Constituency (ISPCP)** | | | | | |
| Thomas Rickert | Member | | 11/04/21 | | https://community.icann.or |
| Group Selected / Nominated By: Group Name **Non-Commercial Stakeholder Group (NCSG)** | | | | | |
| Stephanie Perrin | Member | | 09/24/21 | | https://community.icann.or |
| Manju Chen | Member | | 09/24/21 | | https://community.icann.or |
| Group Selected / Nominated By: Group Name **Registrar Stakeholder Group (RrSG)** | | | | | |
| Sarah Wyld | Member | | 08/25/21 | | https://community.icann.or |
| Roger Carney | Member | | 08/25/21 | | https://community.icann.or |
| Volker Greimann | Member | | 08/26/21 | | https://community.icann.or |
| Owen Smigelski | Alternate | | 10/05/21 | | https://community.icann.or |
| Group Selected / Nominated By: Group Name **Registry Stakeholder Group (RySG)** | | | | | |
| Beth Bacon | Member | | 08/25/21 | | https://community.icann.or |
| Sophie Alice Hey | Member | | 08/25/21 | | https://community.icann.or |
| Marc Anderson | Member | | 08/30/21 | | https://community.icann.or |
| Group Selected / Nominated By: Group Name **Security and Stability Advisory Committee (SSAC)** | | | | | |
| Steve Crocker | Member | | 08/25/21 | | https://community.icann.or |
| Jeff Bedser | Member | | 08/25/21 | | https://community.icann.or |

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## Work-Plan Activity Metrics



Legend: ● Action_Items ● Milestones ● Work_Plan

## Mailman Activity



Legend: ● Qty

## Meeting Activity



Legend: ● Meeting_Count ● Meeting_Hours ● Total_Hours
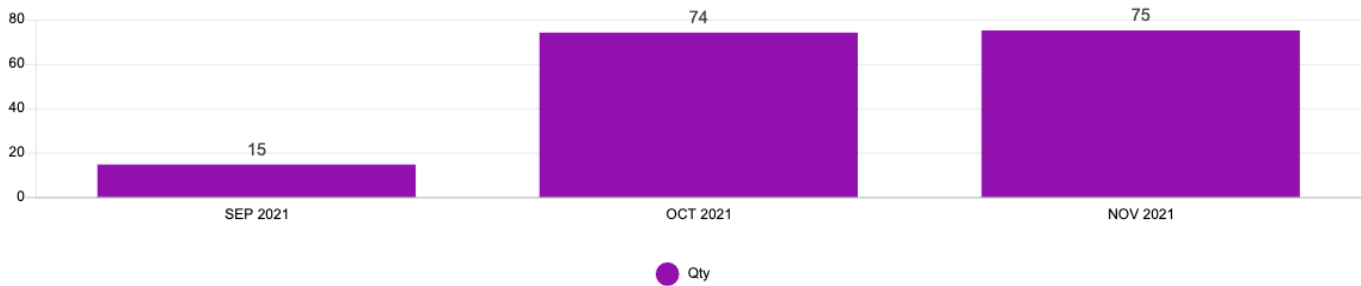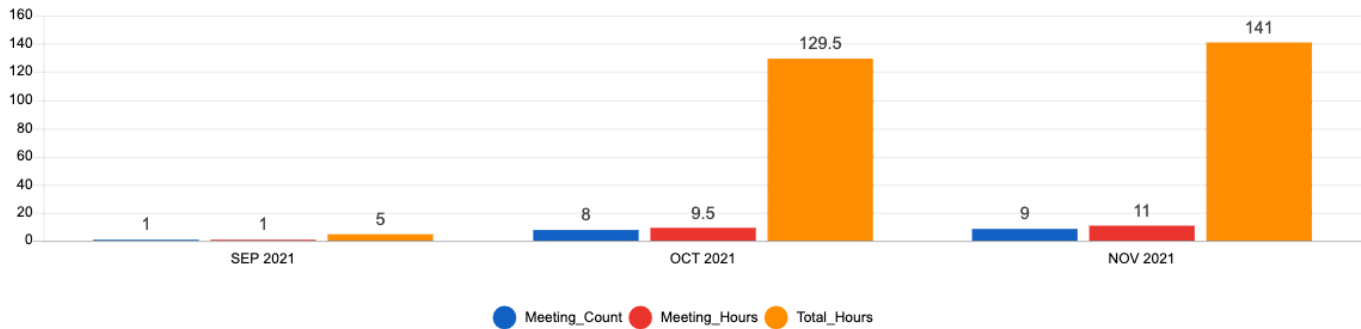
## Plenary Attendance

| Group Represented | Invited Qty | Attended Qty | Attendance |
|---|---|---|---|
| **Total** | Sum **171** | Sum **125** | Avg **73.1%** |
| Primary **At-Large Advisory Committee (ALAC)** | Sum **8** | Sum **8** | Avg **100.0%** |
| Attendee Name **Alan Greenberg** | Sum **8** | Sum **8** | Avg **100.0%** |
| Primary **Commercial Business Users Constituency (BC)** | Sum **16** | Sum **9** | Avg **56.3%** |
| Attendee Name **Oluwatoba Obaniyi** | Sum **8** | Sum **3** | Avg **37.5%** |
| Attendee Name **Susan Kawaguchi** | Sum **8** | Sum **6** | Avg **75.0%** |
| Primary **GNSO Council** | Sum **12** | Sum **11** | Avg **91.7%** |
| Attendee Name **Michael Palage** | Sum **8** | Sum **8** | Avg **100.0%** |
| Attendee Name **Olga Cavalli** | Sum **4** | Sum **3** | Avg **75.0%** |
| Primary **Governmental Advisory Committee (GAC)** | Sum **24** | Sum **8** | Avg **33.3%** |
| Attendee Name | Sum | Sum | Avg |

| | | | |
|---|---|---|---|
| Attendee Name<br>**Melina Asimina Stroungi** | Sum<br>**8** | Sum<br>**4** | Avg<br>**50.0%** |
| Attendee Name<br>**Ryan Carroll** | Sum<br>**8** | Sum<br>**4** | Avg<br>**50.0%** |
| Attendee Name<br>**Velimira Nemiguentcheva-Grau** | Sum<br>**8** | Sum<br>**0** | Avg<br>**0.0%** |
| Primary<br>**ICANN Board** | Sum<br>**1** | Sum<br>**0** | Avg<br>**0.0%** |
| Attendee Name<br>**Becky Burr** | Sum<br>**1** | Sum<br>**0** | Avg<br>**0.0%** |
| Primary<br>**Intellectual Property Constituency (IPC)** | Sum<br>**16** | Sum<br>**10** | Avg<br>**62.5%** |
| Attendee Name<br>**Lori Schulman** | Sum<br>**8** | Sum<br>**6** | Avg<br>**75.0%** |
| Attendee Name<br>**Scott R Austin** | Sum<br>**8** | Sum<br>**4** | Avg<br>**50.0%** |
| Primary<br>**Internet Corporation for Assigned Names & Numbers (ICANN)** | Sum<br>**8** | Sum<br>**8** | Avg<br>**100.0%** |
| Attendee Name<br>**Brian Gutterman** | Sum<br>**8** | Sum<br>**8** | Avg<br>**100.0%** |
| Primary<br>**Internet Service Providers and Connectivity Providers Constituency (ISPCP)** | Sum<br>**4** | Sum<br>**3** | Avg<br>**75.0%** |
| Attendee Name<br>**Thomas Rickert** | Sum<br>**4** | Sum<br>**3** | Avg<br>**75.0%** |
| Primary<br>**Non-Commercial Stakeholder Group (NCSG)** | Sum<br>**16** | Sum<br>**13** | Avg<br>**81.3%** |
| Attendee Name<br>**Manju Chen** | Sum<br>**8** | Sum<br>**7** | Avg<br>**87.5%** |
| Attendee Name<br>**Stephanie Perrin** | Sum<br>**8** | Sum<br>**6** | Avg<br>**75.0%** |
| Primary<br>**Registrar Stakeholder Group (RrSG)** | Sum<br>**26** | Sum<br>**23** | Avg<br>**88.5%** |
| Attendee Name<br>**Owen Smigelski** | Sum<br>**2** | Sum<br>**2** | Avg<br>**100.0%** |
| Attendee Name<br>**Roger Carney** | Sum<br>**8** | Sum<br>**7** | Avg<br>**87.5%** |
| Attendee Name<br>**Sarah Wyld** | Sum<br>**8** | Sum<br>**7** | Avg<br>**87.5%** |
| Attendee Name<br>**Volker Greimann** | Sum<br>**8** | Sum<br>**7** | Avg<br>**87.5%** |
| Primary<br>**Registry Stakeholder Group (RySG)** | Sum<br>**24** | Sum<br>**20** | Avg<br>**83.3%** |
| Attendee Name<br>**Beth Bacon** | Sum<br>**8** | Sum<br>**6** | Avg<br>**75.0%** |
| Attendee Name<br>**Marc Anderson** | Sum<br>**8** | Sum<br>**7** | Avg<br>**87.5%** |
| Attendee Name<br>**Sophie Alice Hey** | Sum<br>**8** | Sum<br>**7** | Avg<br>**87.5%** |
| Primary<br>**Security and Stability Advisory Committee (SSAC)** | Sum<br>**16** | Sum<br>**12** | Avg<br>**75.0%** |
| Attendee Name<br>**Jeff Bedser** | Sum<br>**8** | Sum<br>**5** | Avg<br>**62.5%** |
| Attendee Name<br>**Steve Crocker** | Sum<br>**8** | Sum<br>**7** | Avg<br>**87.5%** |

Open source report to view more

| # | Task Name | Current Duration | Current Start | Current Finish | Predecessors | % Complete | Status |
|---|---|---|---|---|---|---|---|
| 1 | Registration Data Accuracy Scoping Team | 351d | 07/12/21 | 11/14/22 | | 30% | In Progress |
| 2 | PROJECT CONTROL | 351d | 07/12/21 | 11/14/22 | | 49% | In Progress |
| 3 | Project start confirmed | 9d | 07/12/21 | 07/22/21 | | 100% | Complete |
| 4 | Adopt/Confirm charter | 0 | 07/22/21 | 07/22/21 | 3 | 100% | Complete |
| 5 | Confirmation of Team | 55d | 07/23/21 | 10/07/21 | 3 | 100% | Complete |
| 6 | Appointment of Team Chair | 45d | 07/23/21 | 09/23/21 | 3 | 100% | Complete |
| 7 | Appointment of Liaison to GNSO Council | 55d | 07/23/21 | 10/07/21 | 3 | 100% | Complete |
| 8 | Chair / Staff preparations | 7d | 09/24/21 | 10/04/21 | 6 | 100% | Complete |
| 9 | Project Management | 297d | 09/24/21 | 11/14/22 | | 19% | In Progress |
| 10 | Develop and confirm Project Plan | 21d | 09/24/21 | 10/22/21 | 6 | 100% | Complete |
| 11 | Obtain project plan approval from GNSO Council | 20d | 10/25/21 | 11/19/21 | 10 | 100% | Complete |
| 12 | Develop monthly Project Packages and deliver to Group & Council | 210d | 11/22/21 | 09/09/22 | 11 | 3% | In Progress |
| 13 | Leadership Sub team | 250d | 09/24/21 | 09/08/22 | | 19% | In Progress |
| 14 | On-going preparation and planning of group activities | 250d | 09/24/21 | 09/08/22 | 6 | 19% | In Progress |
| 15 | Close project and transition project to implementation | 1d | 11/14/22 | 11/14/22 | 14, 72 | | |
| 16 | GROUP DELIBERATIONS | 210d | 10/05/21 | 07/25/22 | | 27% | In Progress |
| 17 | First meeting of Team | 1d | 10/05/21 | 10/05/21 | 8 | 100% | Complete |
| 18 | Understand instructions, organize materials and develop initial approach | 10d | 10/05/21 | 10/18/21 | 8 | 100% | Complete |
| 19 | Overview & initial discussion of all assignments, review of index of resources | 10d | 10/05/21 | 10/18/21 | 8 | 100% | Complete |
| 20 | Develop and agree on working definitions and terminology | 55d | 10/05/21 | 12/20/21 | 8 | 70% | In Progress |
| 21 | Assignment 1 Enforcement and Reporting | 70d | 10/19/21 | 01/24/22 | | 42% | In Progress |
| 22 | Understand assignment and determine if any additional info is necessary | 5d | 10/19/21 | 10/25/21 | 18 | 100% | Complete |
| 23 | Assess measures used to monitor, measure, enforce and report on accuracy obligations | 50d | 10/26/21 | 01/03/22 | 22 | 45% | In Progress |
| 24 | Develop draft work product | 50d | 10/26/21 | 01/03/22 | 22 | 45% | In Progress |
| 25 | Conduct First Reading + verbal and email response | 5d | 01/04/22 | 01/10/22 | 24 | | |
| 26 | Conduct Second Reading + verbal response + adoption or discard | 5d | 01/11/22 | 01/17/22 | 25 | | |
| 27 | Confirm draft as stable | 5d | 01/18/22 | 01/24/22 | 26 | | |
| 28 | Assignment 2 Measurement of accuracy | 70d | 10/19/21 | 01/24/22 | | 8% | In Progress |
| 29 | Understand assignment and determine need to deliberate | 5d | 10/19/21 | 10/25/21 | 18 | 100% | Complete |
| 30 | Deliberate on how accuracy levels can be determined and measured | 50d | 10/26/21 | 01/03/22 | 29 | 5% | In Progress |
| 31 | Develop draft work product | 50d | 10/26/21 | 01/03/22 | 29 | 5% | In Progress |
| 32 | Conduct First Reading + verbal and email response | 5d | 01/04/22 | 01/10/22 | 31 | | |
| 33 | Conduct Second Reading + verbal response + adoption or discard | 5d | 01/11/22 | 01/17/22 | 32 | | |
| 34 | Confirm draft as stable | 5d | 01/18/22 | 01/24/22 | 33 | | |
| 35 | Assignment 3 Effectiveness | 70d | 01/25/22 | 05/02/22 | | | |
| 36 | Understand assignment and determine need to deliberate | 5d | 01/25/22 | 01/31/22 | 21, 28 | | |
| 37 | On the basis of assignment 1 & 2, analyse accuracy levels measured to assess effectiveness of obligations | 50d | 02/01/22 | 04/11/22 | 36 | | |
| 38 | Develop draft work product | 50d | 02/01/22 | 04/11/22 | 36 | | |
| 39 | Conduct First Reading + verbal and email response | 5d | 04/12/22 | 04/18/22 | 38 | | |
| 40 | Conduct Second Reading + verbal response + adoption or discard | 5d | 04/19/22 | 04/25/22 | 39 | | |
| 41 | Confirm draft as stable | 5d | 04/26/22 | 05/02/22 | 40 | | |
| 42 | Assignment 4 Impact and Improvements | 60d | 05/03/22 | 07/25/22 | | | |
| 43 | Understand assignment and determine need to deliberate | 5d | 05/03/22 | 05/09/22 | 35 | | |
| 44 | On the basis of assignment 3, assess whether any changes are recommended and if so, how / by whom | 40d | 05/10/22 | 07/04/22 | 43 | | |
| 45 | Develop draft work product | 40d | 05/10/22 | 07/04/22 | 43 | | |
| 46 | Conduct First Reading + verbal and email response | 5d | 07/05/22 | 07/11/22 | 45 | | |
| 47 | Conduct Second Reading + verbal response + adoption or discard | 5d | 07/12/22 | 07/18/22 | 46 | | |
| 48 | Confirm draft as stable | 5d | 07/19/22 | 07/25/22 | 47 | | |
| 49 | Unplanned Issues & Tasks | 0 | 10/18/21 | 10/18/21 | | | |
| 66 | FINAL REPORT | 231d | 10/22/21 | 09/09/22 | | 11% | In Progress |
| 67 | Combine findings and recommendations from assignments 1-4 into a Final Report | 200d | 10/22/21 | 07/28/22 | | 13% | In Progress |

| Task Name | Current Duration | Current Start | Current Finish | Predecessors | % Complete | Status |
|---|---|---|---|---|---|---|
| 68 | Build Final Report & Final Deliberations | 20d | 07/29/22 | 08/25/22 | 67 | | |
| 69 | Finalize Report | 11d | 08/26/22 | 09/09/22 | 68 | | |
| 70 | Submission of Final Report to the GNSO Council | 0 | 09/09/22 | 09/09/22 | 69 | | |
| 71 | ⊞ POST GROUP TASKS | 45d | 09/12/22 | 11/11/22 | | | Not Started |

| | Health | Category | Action Item | Priority | Assigned To | Baseline Finish | Current Finish | Status | Notes |
|---|---|---|---|---|---|---|---|---|---|
| 1 | | AI | Chair / Staff preparations | ➖ | Leadership Team | 09/21/21 | 09/21/21 | Complete | |
| 2 | | AI | Chair / Staff preparations | ➖ | Leadership Team | 10/01/21 | 10/01/21 | Complete | |
| 3 | | MS | First meeting of Team | ❗ | Scoping Team | 10/05/21 | 10/05/21 | Complete | |
| 4 | | WP | Meeting #01<br>Introductions, Discuss proposed approach and timing, review background docs, homework assignments | ⬇️ | Scoping Team | 10/05/21 | 10/05/21 | Complete | |
| 5 | | AI | All team members to review both (a) the Council instructions and assignments (https://community.icann.org/x/QoFaCg) and (b) the Index of relevant resources (https://community.icann.org/x/SoFaCg) in advance of the next meeting. | ➖ | Scoping Team | 10/11/21 | 10/11/21 | Complete | |
| 6 | | AI | All team members to review and provide input on the questions identified in assignment background briefing #1 - 4 by the next meeting. | ➖ | Scoping Team | 10/11/21 | 10/11/21 | Complete | |
| 7 | | AI | Michael P. to describe third party email address idea to scoping team over email list. | ➖ | Michael Palage | 10/11/21 | 10/11/21 | Complete | |
| 8 | | AI | Support Staff to send a Doodle Poll to determine preferred time for standing meeting after next week. Support Staff to also review poll results to determine a possible meeting rotation schedule. | ➖ | Policy Support Staff | 10/11/21 | 10/11/21 | Complete | |
| 9 | | WP | Meeting #02<br>Review of Assignment packages | ⬇️ | Scoping Team | 10/12/21 | 10/12/21 | Complete | |
| 10 | | AI | Following the discussion during today's call, Michael to follow up, over the list, and provide further information regarding the use of both the external email list and alternates. | ➖ | Michael Palage | 10/19/21 | 10/21/21 | Complete | |
| 11 | | AI | ICANN Support Staff to create a Google Doc where RDA Team members may populate questions for ICANN org, with a focus on follow up questions on the reading materials. Please find a link here: https://docs.google.com/document/d/1IRiuyCMg2IxkMDJEuAroUht_pgv2Nw9e/edit. | ➖ | Policy Support Staff | 10/15/21 | 10/12/21 | Complete | |
| 12 | | AI | ICANN Support Staff to include the EPDP Phase 1 list of purposes for processing data into the index. | ➖ | Policy Support Staff | 10/15/21 | 10/13/21 | Complete | |
| 13 | | AI | Scoping Team Members to review the input on Assignments #1 - #4 and provide additional input by COB Monday, 18 October. | ➖ | Scoping Team | 10/18/21 | 10/18/21 | Complete | |
| 14 | | WP | Meeting #03<br>Review of Assignments | ⬇️ | Scoping Team | 10/21/21 | 10/21/21 | Complete | |
| 15 | | AI | Policy Support Staff to set up email list, similar to the SSAD ODP email list, where non-members may post suggestions for the Scoping Team consider. Note: this will be a one month experiment. At the conclusion of one month, Leadership will determine whether to terminate or continue the list. | ➖ | Policy Support Staff | 10/28/21 | 10/28/21 | Complete | |
| 16 | | AI | Michael to notify the GNSO Council that the Scoping Team plans to allow alternates to participate in the scoping team. The use of alternates will be similar to how alternates work in other PDPs; in other words, alternates step in to replace a member when a member is unavailable. | ➖ | Michael Palage | 10/29/21 | 10/29/21 | Complete | |
| 17 | | AI | All Scoping Team members to review the input provided from assignments #1-2 and consider how this needs to be translated into a work plan and timeline by COB, Monday 25 October. | ➖ | Scoping Team | 10/25/21 | 10/25/21 | Complete | |
| 18 | | AI | Scoping Team members are asked to comprehensively review all briefing materials, and, if questions to ICANN org arise after reading the materials, Scoping Team members to populate the questions into the dedicated Google Doc. | ➖ | Scoping Team | 11/02/21 | 11/04/21 | Complete | |
| 19 | | WP | Meeting - ICANN72<br>Review of workplan and open discussion of issues | ⬇️ | Scoping Team | 10/26/21 | 11/26/21 | Complete | |
| 20 | | WP | Meeting #04<br>Review of working definition followup questions for ICANN org | ⬇️ | Scoping Team | 11/04/21 | 11/04/21 | Complete | |
| 21 | | AI | RDA Policy Support Team to send out Call for Volunteers for alternates to SO/AC/C leadership. | ➖ | Policy Support Staff | 11/04/21 | 11/04/21 | Complete | |
| 22 | | AI | RDA Scoping Team members to review the most recent working definition for accuracy (found on p. 12 of the Assignment 1 Background Briefing doc) and provide proposed edits or alternate definitions by COB Wednesday, 10 November. Once the team agrees to a baseline definition, the groups can be working on "aspirational" or "desired future state" accuracy definitions. | ➖ | Scoping Team | 11/10/21 | 11/10/21 | Complete | |
| 23 | 🔴 | AI | RDA Scoping Team members to populate questions to ICANN org in the dedicated google doc over the coming weeks with the goal of finalizing questions by Friday, 26 November. | ➖ | Scoping Team | 11/26/21 | | In Progress | |
| 24 | | MS | Submit plan to GNSO Council for consideration | ❗ | Leadership Team | 11/08/21 | 11/08/21 | Complete | |
| 25 | | WP | Meeting #05<br>Continue on Assignments #1 & #2 | ⬇️ | Scoping Team | 11/11/21 | 11/11/21 | Complete | |
| 26 | | AI | By 2 December, RDA Scoping Team Members to work with their respective groups and identify their Future description of Accuracy, i.e., what should accuracy requirements look like in the future and how should ICANN enforce the requirements in the future. As part of this work, Members are to identify the problem this updated explanation is expected to address as well as how this problem has been documented or how it could be documented. | ➖ | Scoping Team | 12/02/21 | | In Progress | |
| 27 | | WP | Meeting #06<br>Continue on Assignments #1 & #2 | ⬇️ | Scoping Team | 11/18/21 | 11/18/21 | Complete | |
| 28 | | AI | Michael to review the transcripts from the two recent meetings and distribute updated instructions for the gap analysis assignment by Tuesday, 23 November. | ➖ | Michael Palage | 11/23/21 | 11/23/21 | Complete | |
| 29 | | WP | Meeting #07<br>- Administrative meeting only - Review of action items | ⬇️ | Scoping Team | 11/25/21 | 11/25/21 | Complete | |
| 30 | | WP | Meeting #08 - Continue on Assignments #1 & #2:<br>- Finalize ICANN org follow up and clarifying questions<br>- Commence review of GAP analysis homework | ⬇️ | Scoping Team | 12/02/21 | | In Progress | |
| 31 | | MS | Submit project package | ❗ | Leadership Team | 12/03/21 | | In Progress | |
| 32 | | MS | Send questions to ICANN org | ❗ | Leadership Team | 12/03/21 | | In Progress | |
| 33 | | WP | Meeting #09 - Continue on Assignments #1 & #2:<br>- Continue review of gap analysis input | ⬇️ | Scoping Team | 12/09/21 | | Not Started | |
| 34 | | AI | Deadline for submitting gap analysis homework | ➖ | Scoping Team | 12/09/21 | | In Progress | |
| 35 | | WP | Meeting #10 - Continue on Assignments #1 & #2:<br>- ICANN org briefing - responses to questions submitted<br>- Continue review of gap analysis input | ⬇️ | Scoping Team | 12/16/21 | | Not Started | |
| 36 | | WP | Meeting #11 - Continue on Assignments #1 & #2:<br>- Continue / finalize review of gap analysis input | ⬇️ | Scoping Team | 12/23/21 | | Not Started | |
| 37 | | MS | Submit project package | ❗ | Leadership Team | 01/07/22 | | Not Started | |
| 38 | | MS | Deliver Report to GNSO Council | ❗ | Leadership Team | 09/11/22 | | Not Started | |