Project Tracking & Rollup
DASHBOARD

ICANN | GNSO
Generic Names Supporting Organization

Project Name	Program	Project Sponsor
Transfer Policy Review - Phase 1 (TPR_P1)	Transfers	GNSO Council

Project Information

23%
% Complete

02/18/21
Actual Start

12/28/23
Planned Finish

Project Status & Health
Project Status: **On-Schedule**
Project Health: **On-Target**

Tasks by Status

150
29
27
9

Not_Started · Complete · In_Progress · On_Hold

Project Contacts

Roger Carney
Chair
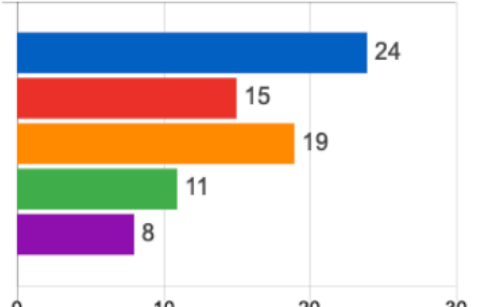
n/a
Vice-Chair

Greg DiBiase
Liaison

EB **Emily Barabas**
Staff Lead

Berry Cobb
Project Manager

Participant Summary

24
15
19
11
8

Member · Alternate · Observer_Email_Only · Staff_Assigned · Staff_Not_Assigned

Summary Gantt & Key Milestones

Health	Primary Task	Current Start	Current Finish	% Complete	Status	2021	2022	2023	Gantt
	Transfer Policy Review - Phase 1 (TPR_P1)	02/18/21	12/28/23	23%	In Progress				Transfer Policy Review - Phase 1 (TPR_P1)
	PROJECT CONTROL	02/18/21	12/28/23	33%	In Progress				PROJECT CONTROL
	GROUP DELIBERATIONS	05/13/21	02/22/23	39%	In Progress				GROUP DELIBERATIONS
	Phase 1A Policy Topics	06/02/21	05/11/22	32%	In Progress				Phase 1A Policy Topics
	Phase 1B Policy Topics	06/15/22	02/22/23						Phase 1B Policy Topics
	INITIAL REPORT	06/24/21	05/17/23	9%	In Progress				INITIAL REPORT
	Publish Initial Report	06/15/22	06/15/22						Publish Initial Report
	Publish Initial Report	03/29/23	03/29/23						Publish Initial Report
	FINAL REPORT	08/04/22	08/16/23		Not Started				FINAL REPORT
	Review of public comments - Phase 1A	08/04/22	09/14/22						Review of public comments - Phase 1A
	Review of public comments - Phase 1B	05/18/23	06/28/23						Review of public comments - Phase 1B
	Submission of Final Report to the GNSO Council	08/16/23	08/16/23						Submission of Final Report to the GNSO Council

4 - Working Group

Title:	PDP: Transfer Policy Review - Phase 1 (TPR_P1)
Description & Scope:	On 18 February 2021, The GNSO Council passed a resolution to initiate a two-phased PDP to review the Transfer Policy. The PDP working group is tasked with determining if changes to the policy are needed to improve the ease, security, and efficacy of inter-registrar and inter-registrant transfers.

Composition:

Chair(s):	Roger Carney
Council Liaison:	Greg Dibiase
Staff:	E. Barabas, J. Hedlund, C. Tubergen
# Participants:	33 Participants (link)
# Observers:	15
Tools:	Mailing List / Meeting Schedule / Wiki
Charter:	Charter

Project Management:

Token Holder	Planned Start Date	Actual Start Date	# of Days	Planned End Date	Actual End Date
WG	18 Feb 2021	18 Feb 2021	217	28 Dec 2023	TBD

Program	Progress	Status	Health
Transfers	**23%**	🟢	🟩

STATUS: 🟪 Planned 🟢 On-schedule 🔴 Revised schedule 🔺 Behind schedule 🔷 Target will be missed ▨ On-hold

HEALTH: 🟩 On-Target 🟨 At-Risk 🟥 In-Trouble

Milestones/Work plan (link):

Milestone/Task	Date	
Final Issue Report to Council	Jan-21	✓
Project Start	Feb-21	✓
Charter Approved	Mar-21	✓
Chair appointment	Apr-21	✓
1st Plenary meeting	May-21	✓
Project Plan and Work plan Adoption	Jul-21	✓
SO/AC & SG/C Input to PDP	Aug-21	✓
Phase 1A Issue Deliberations	Aug-22	🟩
Populate stable draft papers w/ potential recs.	May-22	🟩
Discuss/approve findings and interim recs.	May-22	
Consolidate interim recommendations and findings	Jun-22	
Issue Phase 1A Initial Report for public comment	Jun-22	
Review public comment input	Sep-22	
Phase 1B Issue Deliberations	Mar-23	
Populate stable draft papers w/ potential recs.	Feb-23	
Discuss/approve findings and interim recs.	Mar-23	
Consolidate interim recommendations and findings	Mar-23	
Issue Phase 1B Initial Report for public comment	Mar-23	
Review public comment input & prepare final report	Mar-23	
Finalize Report	Jul-23	
Determine consensus levels on recommendations	Jun-23	
Adopt final recommendations and report (Phase 1A+IB)	Jul-23	
Send final report to GNSO Council	Aug-23	
GNSO Council adoption of consensus recs.	Oct-23	
Issue public comment for Board consideration	Oct-23	
ICANN Board adoption of consensus recs.	Jan-24	
Prior period % Complete	18%	🟩

Status/Health Rationale:

- The project schedule is confirmed by the GNSO Council and Status is "On-schedule" and the Health is "On-Target".

Current Activities:

- Continue deliberations on Auth-Info Code Management.
- Continue deliberations on Losing & Gaining FOA.

Planned Activities:

- Deliberate AuthCode Additional Security Measures as noted in the charter.

Open Issues, Risks & Mitigation Plan:

- None at this time.

Completed in prior period(s):

- Completed and distributed Project Package for August.
- Reviewed responses to the Request for Early Input on topics within the PDP's charter.
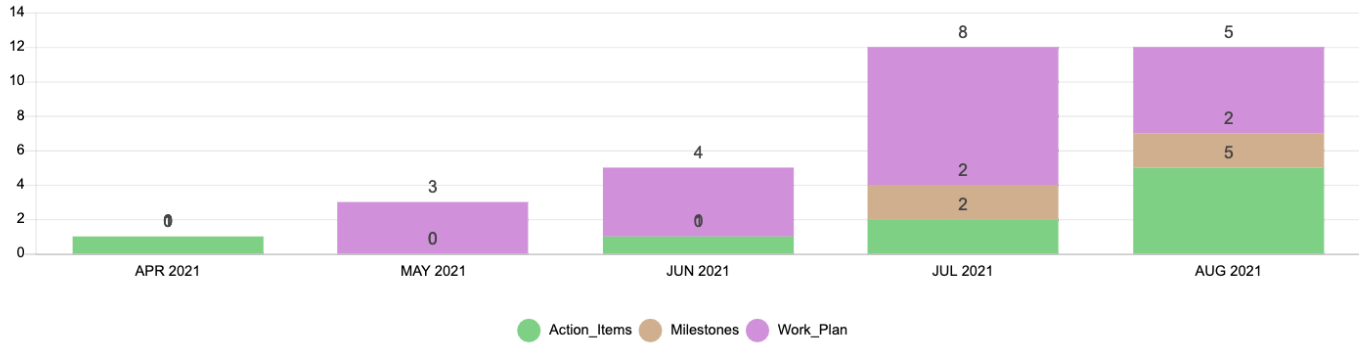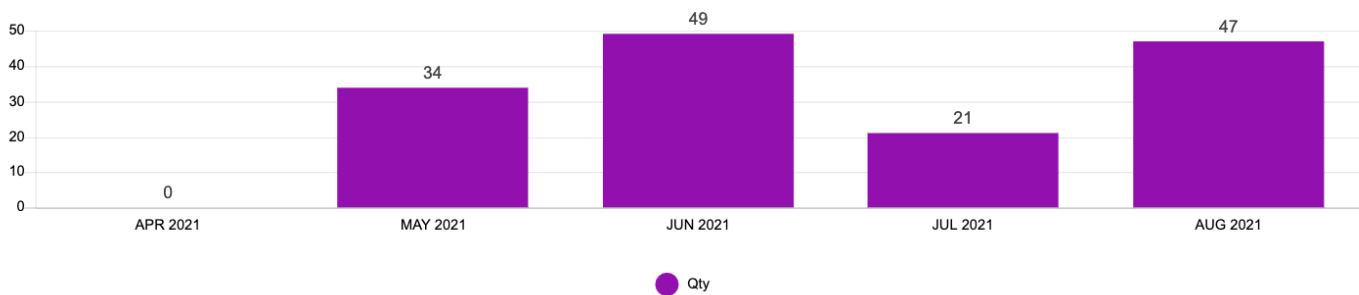
Project Tracking & Rollup
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Generic Names Supporting Organization

Project Roster

Participant	Participant Type	Role	Participation Start Date	Participation End Date	Legacy SOI Link
Group Selected / Nominated By: Group Name **At-Large Advisory Committee (ALAC)**					
Nanghaka Daniel Khauka	Member		05/04/21		https://community.icann.org/x/xl
Steinar Grøtterød	Member		05/05/21		https://community.icann.org/x/L
Raymond Mamattah	Alternate		05/04/21		https://community.icann.org/x/F
Lutz Donnerhacke	Alternate		05/08/21		https://community.icann.org/x/B
Group Selected / Nominated By: Group Name **Commercial Business Users Constituency (BC)**					
Zak Muscovitch	Member		04/23/21		https://community.icann.org/x/U
Arinola Akinyemi	Alternate		08/12/21		https://community.icann.org/x/v
Group Selected / Nominated By: Group Name **GNSO Council**					
Roger Carney	Member	Chair	04/23/21		https://community.icann.org/x/C
Group Selected / Nominated By: Group Name **Intellectual Property Constituency (IPC)**					
Mike Rodenbaugh	Member		04/21/21		https://community.icann.org/x/A
Salvador Camacho Hernandez	Member		04/26/21		https://community.icann.org/x/1
Group Selected / Nominated By: Group Name **Internet Corporation for Assigned Names & Numbers (ICANN)**					
Isabelle Colas	Staff - Assigned	Liaison	06/10/21		
Andrea Glandon	Staff - Assigned		02/18/21		
Berry Cobb	Staff - Assigned		02/18/21		
Emily Barabas	Staff - Assigned		02/18/21		
Michelle DeSmyter	Staff - Assigned		02/18/21		
Terri Agnew	Staff - Assigned		02/18/21		
Caitlin Tubergen	Staff - Assigned		02/18/21		
Julie Bisland	Staff - Assigned		02/18/21		
Julie Hedlund	Staff - Assigned		02/18/21		
Nathalie Peregrine	Staff - Assigned		02/18/21		
Holida Yanik	Staff - Assigned		04/30/21		
Group Selected / Nominated By: Group Name **Internet Service Providers and Connectivity Providers Constituency (ISPCP)**					
John Woodworth	Member		04/14/21		https://community.icann.org/x/G
Group Selected / Nominated By: Group Name **Non-Commercial Stakeholder Group (NCSG)**					
Wisdom Donkor	Member		06/01/21		https://community.icann.org/x/Ji
Farzaneh Badiei	Member		06/01/21		https://community.icann.org/x/U
Akinremi Peter Taiwo	Alternate		06/02/21		https://community.icann.org/x/s
Group Selected / Nominated By: Group Name **Registrar Stakeholder Group (RrSG)**					
Gregory DiBiase	Member	Liaison	06/04/21		https://community.icann.org/x/u
Keiron Tobin	Member		06/07/21		https://community.icann.org/x/d
Thomas Keller	Member		04/26/21		https://community.icann.org/x/b
Theo Geurts	Member		04/23/21		https://community.icann.org/x/J
Kristian Ørmen	Member		04/23/21		https://community.icann.org/x/v
Crystal Ondo	Member		04/23/21		https://community.icann.org/x/D
Sarah Wyld	Member		04/23/21		https://community.icann.org/x/P
Prudence Malinki	Member		04/27/21		https://community.icann.org/x/N
Catherine Merdinger	Member		04/27/21		https://community.icann.org/x/S
Owen Smigelski	Member		04/27/21		https://community.icann.org/x/B
Richard Merdinger	Member		05/05/21	06/07/21	https://community.icann.org/x/R
Antonia Nan Chu	Member		05/06/21		https://community.icann.org/x/D
Volker Greimann	Alternate		04/24/21		https://community.icann.org/x/f
Eric Rokobauer	Alternate		04/26/21		https://community.icann.org/x/d
Jothan Frakes	Alternate		04/23/21		https://community.icann.org/x/G
Essie Musailov	Alternate		04/23/21		https://community.icann.org/x/a
Pam Little	Alternate		04/26/21		https://community.icann.org/x/g
Richard Brown	Alternate		04/26/21		https://community.icann.org/x/V
Min Feng	Alternate		04/26/21		https://community.icann.org/x/V
Jacques Blanc	Alternate		04/29/21		https://community.icann.org/x/6
Arnaud Wittersheim	Alternate		05/05/21		https://community.icann.org/x/C
Jody Kolker	Alternate		05/07/21		https://community.icann.org/x/e
Group Selected / Nominated By: Group Name **Registry Stakeholder Group (RySG)**					
James Galvin	Member		04/27/21		https://community.icann.org/x/6
Barbara Knight	Member		05/04/21		https://community.icann.org/x/q
Beth Bacon	Alternate		05/04/21		https://community.icann.org/x/h
Group Selected / Nominated By: Group Name ***Blank***					
Steve Crocker	Member	Subject Matter Expert	04/26/21		https://community.icann.org/x/c

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Work-Plan Activity Metrics

Legend: ● Action_Items ● Milestones ● Work_Plan

Mailman Activity

Legend: ● Qty

Meeting Activity

Legend: ● Meeting_Count ● Meeting_Hours ● Total_Hours
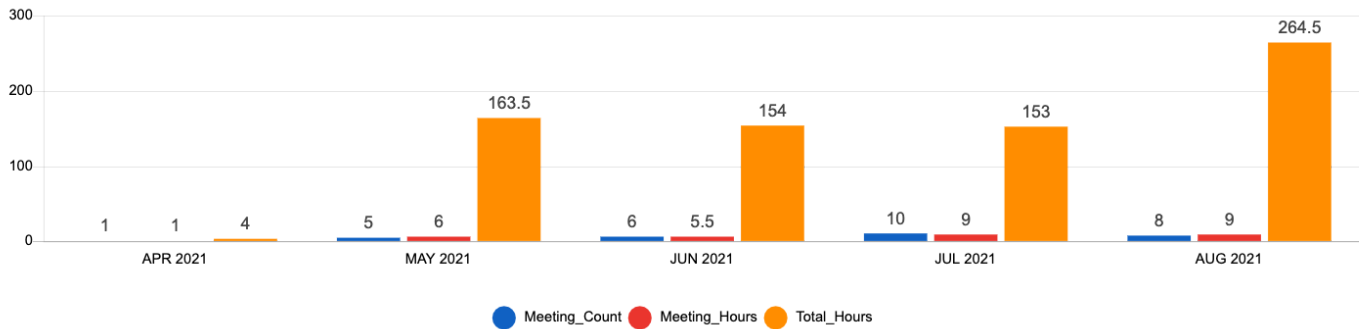
Plenary - Alternates Replacing Members Log

🔗

https://community.icann.org/x/V4aUCQ

Plenary Attendance

Group Represented	Invited Qty	Attended Qty	Attendance
Total	Sum **408**	Sum **364**	Avg **89.2%**
Primary **At-Large Advisory Committee (ALAC)**	Sum **45**	Sum **43**	Avg **95.6%**
Attendee Name **Lutz Donnerhacke**	Sum **9**	Sum **9**	Avg **100.0%**
Attendee Name **Nanghaka Daniel Khauka**	Sum **13**	Sum **13**	Avg **100.0%**
Attendee Name **Raymond Mamattah**	Sum **10**	Sum **10**	Avg **100.0%**
Attendee Name **Steinar Grøtterød**	Sum **13**	Sum **11**	Avg **84.6%**
Primary **Commercial Business Users Constituency (BC)**	Sum **15**	Sum **15**	Avg **100.0%**
Attendee Name **Arinola Akinyemi**	Sum **2**	Sum **2**	Avg **100.0%**

Attendee Name	Sum	Sum	Avg
Zak Muscovitch	13	13	100.0%

Primary	Sum	Sum	Avg
GNSO Council	13	13	100.0%

Attendee Name	Sum	Sum	Avg
Roger Carney	13	13	100.0%

Primary	Sum	Sum	Avg
Intellectual Property Constituency (IPC)	26	12	46.2%

Attendee Name	Sum	Sum	Avg
Mike Rodenbaugh	13	8	61.5%

Attendee Name	Sum	Sum	Avg
Salvador Camacho Hernandez	13	4	30.8%

Primary	Sum	Sum	Avg
Internet Service Providers and Connectivity Providers Constituency (ISPCP)	13	11	84.6%

Attendee Name	Sum	Sum	Avg
John Woodworth	13	11	84.6%

Primary	Sum	Sum	Avg
Non-Commercial Stakeholder Group (NCSG)	23	19	82.6%

Attendee Name	Sum	Sum	Avg
Akinremi Peter Taiwo	3	3	100.0%

Attendee Name	Sum	Sum	Avg
Farzaneh Badiei	10	6	60.0%

Attendee Name	Sum	Sum	Avg
Wisdom Donkor	10	10	100.0%

Primary	Sum	Sum	Avg
Registrar Stakeholder Group (RrSG)	224	207	92.4%

Attendee Name	Sum	Sum	Avg
Antonia Nan Chu	13	13	100.0%

Attendee Name	Sum	Sum	Avg
Arnaud Wittersheim	10	10	100.0%

Attendee Name	Sum	Sum	Avg
Catherine Merdinger	13	11	84.6%

Attendee Name	Sum	Sum	Avg
Crystal Ondo	13	10	76.9%

Attendee Name	Sum	Sum	Avg
Eric Rokobauer	12	12	100.0%

Attendee Name	Sum	Sum	Avg
Essie Musailov	12	12	100.0%

Attendee Name	Sum	Sum	Avg
Gregory DiBiase	9	7	77.8%

Attendee Name	Sum	Sum	Avg
Jacques Blanc	4	4	100.0%

Attendee Name	Sum	Sum	Avg
Jody Kolker	13	13	100.0%

Attendee Name	Sum	Sum	Avg
Jothan Frakes	13	13	100.0%

Attendee Name	Sum	Sum	Avg
Keiron Tobin	9	8	88.9%

Attendee Name	Sum	Sum	Avg
Kristian Ørmen	13	12	92.3%

Attendee Name	Sum	Sum	Avg
Min Feng	2	2	100.0%

Attendee Name	Sum	Sum	Avg
Owen Smigelski	13	12	92.3%

Attendee Name	Sum	Sum	Avg
Prudence Malinki	13	13	100.0%

Attendee Name	Sum	Sum	Avg
Richard Brown	8	8	100.0%

Attendee Name	Sum	Sum	Avg
Richard Merdinger	4	4	100.0%

Attendee Name	Sum	Sum	Avg
Sarah Wyld	13	12	92.3%

Attendee Name	Sum	Sum	Avg
Theo Geurts	13	12	92.3%

Attendee Name	Sum	Sum	Avg
Thomas Keller	13	8	61.5%

Attendee Name	Sum	Sum	Avg
Volker Greimann	11	11	100.0%

Primary	Sum	Sum	Avg
Registry Stakeholder Group (RySG)	36	35	97.2%

Attendee Name	Sum	Sum	Avg
Barbara Knight	13	13	100.0%

| Attendee Name | Sum | Sum | Avg |

	Sum	Sum	Avg
Beth Bacon	**10**	**10**	**100.0%**
Attendee Name **James Galvin**	Sum **13**	Sum **12**	Avg **92.3%**
Primary ***Blank***	Sum **13**	Sum **9**	Avg **69.2%**
Attendee Name **Steve Crocker**	Sum **13**	Sum **9**	Avg **69.2%**

Open source report to view more

WBS	Task Name	Current Duration	Current Start	Current Finish	Predecessors	% Complete	Status
	Transfer Policy Review - Phase 1 (TPR_P1)	746d	02/18/21	12/28/23		23%	In Progress
1	PROJECT CONTROL	746d	02/18/21	12/28/23		33%	In Progress
1.1	Project start confirmed	0	02/18/21	02/18/21		100%	Complete
1.2	Adopt/Confirm charter	25d	02/18/21	03/24/21	3	100%	Complete
1.3	Confirmation of Team	50d	02/18/21	04/28/21	3	100%	Complete
1.4	Appointment of Team Chair	50d	02/18/21	04/28/21	3	100%	Complete
1.5	Appointment of Liaison to GNSO Council	50d	02/18/21	04/28/21	3	100%	Complete
1.6	Chair / Staff preparations	10d	04/29/21	05/12/21	6	100%	Complete
1.7	Project Management	696d	04/29/21	12/28/23		15%	In Progress
1.7.1	Develop and confirm Project Plan	30d	04/29/21	06/09/21	6	100%	Complete
1.7.2	Obtain project plan approval from GNSO Council	30d	06/10/21	07/21/21	10	100%	Complete
1.7.3	Develop monthly Project Packages and deliver to Group & Council	540d	07/22/21	08/16/23	11	6%	In Progress
1.7.4	Leadership Sub team	600d	04/29/21	08/16/23		15%	In Progress
1.7.4.1	On-going preparation and planning of group activities	600d	04/29/21	08/16/23	6	15%	In Progress
1.7.5	Close project and transition project to implementation	1d	12/28/23	12/28/23	14, 222		
2	GROUP DELIBERATIONS	465d	05/13/21	02/22/23		39%	In Progress
2.1	First meeting of Team	1d	05/13/21	05/13/21	8	100%	Complete
2.2	Understand Charter, organize materials and develop initial approach	10d	05/13/21	05/26/21	8	100%	Complete
2.3	Overview & initial discussion of all Policy Topics	15d	05/13/21	06/02/21	8	100%	Complete
2.4	Develop definitions and terminology	30d	05/13/21	06/23/21	8	100%	Complete
2.5	Input from other SO/ACs & GNSO SG/Cs	91d	05/27/21	09/30/21		100%	Complete
2.6	Phase 1A Policy Topics	245d	06/02/21	05/11/22		32%	In Progress
2.6.1	Topic 1 Deliberations - Gaining FOA	40d	12/02/21	01/26/22		0%	In Progress
2.6.2	Topic 2 Deliberations - Losing FOA	40d	10/07/21	12/01/21		64%	In Progress
2.6.3	Topic 3 Deliberations - Additional Security Measures	40d	08/12/21	10/06/21			On Hold
2.6.4	Topic 4 Deliberations - Auth-Info Code Management	180d	06/03/21	02/09/22		50%	In Progress
2.6.5	Topic 5 Deliberations - Bulk Use of Auth-Info Codes	40d	02/10/22	04/06/22			
2.6.6	Topic 6 Deliberations - Wave 1, Recommendation 27	25d	04/07/22	05/11/22			
2.6.7	Unplanned Issues & Tasks	0	06/02/21	06/02/21			
2.7	Phase 1B Policy Topics	180d	06/15/22	02/22/23			
3	INITIAL REPORT	495d	06/24/21	05/17/23		9%	In Progress
3.1	Phase 1A Initial Report	290d	06/24/21	08/03/22		16%	In Progress
3.1.1	Populate stable drafts as required	230d	06/24/21	05/11/22	20	21%	In Progress
3.1.2	Discuss/approve findings and interim recommendations	10d	05/12/22	05/25/22	27, 40, 51, 60, 72, 83		
3.1.3	Consolidate interim recommendations and findings	10d	05/26/22	06/08/22	198		
3.1.4	Build Draft Report for public comment	10d	05/26/22	06/08/22	198		
3.1.5	Approve Draft Report for public comment	5d	06/09/22	06/15/22	200		
3.1.6	Publish Initial Report	0	06/15/22	06/15/22	201		
3.1.7	Communicate Initial Report	5d	06/16/22	06/22/22	201		
3.1.8	Public comment forum on the Initial Report (45 days)	35d	06/16/22	08/03/22	201		
3.2	Phase 1B Initial Report	240d	06/16/22	05/17/23			
4	FINAL REPORT	270d	08/04/22	08/16/23			Not Started
4.1	Review of public comments - Phase 1A	30d	08/04/22	09/14/22	204		
4.2	Review of public comments - Phase 1B	30d	05/18/23	06/28/23	213		
4.3	Continue deliberations of policy topics towards a Final Report	50d	05/18/23	07/26/23	204, 213		
4.4	Build Final Report & Final Deliberations	5d	07/27/23	08/02/23	217		
4.5	Determine consensus levels on interim recommendations	10d	08/03/23	08/16/23	218		
4.6	Adopt final recommendations and report	10d	08/03/23	08/16/23	218		
4.7	Submission of Final Report to the GNSO Council	0	08/16/23	08/16/23	220		
5	POST GROUP TASKS	95d	08/17/23	12/27/23			Not Started
	PDP CHECKLIST	824d	06/20/20	08/16/23		0%	

Health	Category	Action Item	Priority	Assigned To	Baseline Finish	Current Finish	Status	Notes
	AI	Leadership team to prepare for first meeting	➖	TPR WG	04/30/21	04/30/21	Complete	
	WP	Meeting #01 Introductions, Discuss proposed approach and timing, review background docs, homework assignments	⬇	TPR WG	05/14/21	05/14/21	Complete	
	WP	Meeting #02 Review of Charter Questions	⬇	TPR WG	05/21/21	05/21/21	Complete	
	WP	Meeting #03 Review of Charter Questions	⬇	TPR WG	05/25/21	05/25/21	Complete	
	WP	Meeting #04 Review of Charter Questions	⬇	TPR WG	06/01/21	06/01/21	Complete	
	WP	Meeting #05 Begin Review of Topic #4 Auth Info Code Management	⬇	TPR WG	06/08/21	06/08/21	Complete	
	AI	TPR WG members to review the draft outreach document for SO/AC/SG/Cs and propose additional questions or edits to the text by 24 June 2021.	➖	TPR WG	06/24/21	06/24/21	Complete	
	WP	Meeting - ICANN71 Seek broad community input on TPR Policy Topics	⬇	TPR WG	06/16/21	06/16/21	Complete	
	WP	Meeting #06 Continue Review of Topic #4 Auth Info Code Management	⬇	TPR WG	06/29/21	06/29/21	Complete	
	AI	Support Staff to distribute outreach document for SO/AC/SG/Cs with a deadline to respond of 35 days..	➖	Policy Support Staff	07/02/21	07/02/21	Complete	
	MS	Release Early Input to SOs/ACs	❗	Policy Support Staff	07/09/21	07/09/21	Complete	
	WP	Meeting #07 Continue Review of Topic #4 Auth Info Code Management	⬇	TPR WG	07/06/21	07/06/21	Complete	
	MS	Submit Workplan to GNSO Council	❗	TPR Leadership	07/12/21	07/12/21	Complete	Project plan submitted to Council on 12 July and confirmed on 22 July.
	WP	Meeting #08 ----CANCELLED----	⬇	TPR WG	07/13/21	07/13/21	Complete	
	WP	TPR Small Team Call #01 - Develop principles and strawman	⬇	TPR WG	07/16/21	07/16/21	Complete	
	WP	Meeting #09 ----CANCELLED----	⬇	TPR WG	07/20/21	07/20/21	Complete	
	WP	TPR Small Team Call #02 - Develop principles and strawman	⬇	TPR WG	07/19/21	07/19/21	Complete	
	WP	TPR Small Team Call #03 - Review principles and strawman	⬇	TPR WG	07/23/21	07/23/21	Complete	
	WP	TPR Small Team Call #04 - Review principles and strawman	⬇	TPR WG	07/26/21	07/26/21	Complete	
	AI	Staff to move the cleaned up principles and the strawman list to the WG AuthInfo Code discussion document to send along with the agenda for the WG meeting, with links to the recording/notes for WG members to review.	➖	Policy Support Staff	07/26/21	07/26/21	Complete	
	WP	Meeting #10 Continue Review of Topic #4 Auth Info Code Management	⬇	TPR WG	07/27/21	07/27/21	Complete	
	AI	Homework for WG members – add comments and suggested edits to the principles and strawman list at: https://docs.google.com/document/d/1O9PAnxWFUuPofLQCWIQXz8lT7KEj1HgH3b_obh0AK00/edit?usp=sharing [docs.google.com] including anything that might be missing, clarifications/changes to terminology, impacts on use cases, etc.	➖	TPR WG	08/03/21	08/03/21	Complete	
	WP	Meeting #11 Continue Review of Topic #4 Auth Info Code Management	⬇	TPR WG	08/03/21	08/03/21	Complete	
	MS	Early Input Deadline	⬇	TPR WG	08/04/21	08/04/21	Complete	
	MS	Submit Monthly Project Package to Council	➖	TPR Leadership	08/06/21	08/06/21	Complete	Project Package sent to both the WG & the Council
	WP	Meeting #12 Begin Review of Topic #3 Losing FOA	⬇	TPR WG	08/10/21	08/10/21	Complete	
	AI	Homework for WG members – add comments and suggested edits to the principles and strawman list at: https://docs.google.com/document/d/1O9PAnxWFUuPofLQCWIQXz8lT7KEj1HgH3b_obh0AK00/edit?usp=sharing [docs.google.com] including anything that might be missing, clarifications/changes to terminology, impacts on use cases, etc.	➖	TPR WG	08/17/21	08/17/21	Complete	
	WP	Meeting #13 Continue review of Topic #2 Losing FOA	⬇	TPR WG	08/17/21	08/17/21	Complete	
	AI	Homework for WG members – In preparation for the next meeting on 24 August WG members to provide suggested language for changes to the current losing FOA policy in the working document along with those provided on page 3 at: https://docs.google.com/document/d/1wCUMe9ii6g05kUZ558IuUvJaS6K2t0GZJYvlfOy-raY/edit?usp=sharing	➖	TPR WG	08/17/21	08/24/21	Complete	
	WP	Meeting #14 Continue review of Topic #2 Losing FOA	⬇	TPR WG	08/24/21	08/24/21	Complete	
	AI	Homework - Leadership and staff will lay out the three proposed notifications/communications concepts/proposals. WG members to review and comment in preparation for the meeting on 31 August. See the document at: https://docs.google.com/document/d/1wCUMe9ii6g05kUZ558IuUvJaS6K2t0GZJYvlfOy-raY/edit?usp=sharing	➖	TPR WG	08/24/21	08/30/21	Complete	
	WP	Meeting #15 Continue review of Topic #2 Losing FOA	⬇	TPR WG	08/31/21	08/31/21	Complete	
	AI	Homework - Sarah Wyld volunteered to create a flow chart. Staff will create a Google doc template for this.	➖	TPR WG	08/24/21	08/30/21	Complete	
	MS	Submit Monthly Project Package to Council	➖	Sarah Wyld	09/03/21	09/06/21	Not Started	
	WP	Meeting #16 Continue review of Topic #2 Losing FOA; start overview of Gaining FOA	⬇	TPR WG	09/07/21		Not Started	
	WP	Meeting #17 Continue Review of Gaining FOA	⬇	TPR WG	09/14/21		Not Started	
	WP	Meeting #18 Continue Review of Gaining FOA	⬇	TPR WG	09/21/21		Not Started	
	WP	Meeting #19 Continue Review of Gaining FOA	⬇	TPR WG	09/28/21		Not Started	

Health	Category	Action Item	Priority	Assigned To	Baseline Finish	Current Finish	Status	Notes
	WP	Meeting #20 Continue Review of Gaining FOA	↓	TPR WG	10/05/21		Not Started	
	MS	Submit Monthly Project Package to Council	▬	TPR Leadership	10/08/21		Not Started	
	WP	Meeting #21 TBD	↓	TPR WG	10/12/21		Not Started	
	WP	Meeting #22 TBD	↓	TPR WG	10/19/21		Not Started	
	MS	Submit Monthly Project Package to Council	▬	TPR Leadership	11/05/21		Not Started	
	MS	Submit Monthly Project Package to Council	▬	TPR Leadership	12/10/21		Not Started	
	MS	Submit Phase 1A Initial Report for Public Comment	❗	TPR WG	06/15/22		Not Started	