NomComRIWG Plenary Call Report
Plenary Call #74
Thursday, 8 April 2021 – 19:00 UTC

Review Team Members	ICANN Org
Tom Barrett, Cheryl Langdon-Orr, Dave Kissondoyal, Nadira Al Araj, Raymond Mamattah, Vanda Scartezini	Jean-Baptiste Deroulez, Yvette Guigneaux, Pamela Smith, Larisa Gurnick, Kristy Buckley, Betsy Andrews, Teresa Elias
Apologies Leah Symekher	

These high-level notes are designed to help NomComRIWG members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which are posted on the wiki here.

The NomComRIWG Review Team undertook the following during this session:

1. Welcome, roll call, SOI updates - See attendance record above. No SOI updates provided.

2. Webinar Debriefing - NomComRIWG was satisfied with how the webinar went, and agreed temperature questions should be used again in the future. NomComRIWG members were informed OEC members attended the webinar and will follow up on the progress report and webinar soon.

3. **Rec. 13: Process map**
   1. Process map of NomCom Annual Cycle was approved, and WG decided not to develop and use multiple process maps to describe each process of the NomCom (appointing bodies, receiving bodies etc…)

       a. Only the developed baseline process map will be used for this recommendation, multiple process maps are no longer needed. Baseline process map will be updated later on in the implementation process, to reflect the outcome of some recommendations.

       b. Suggestion to recommend that the Standing Committee writes down in a separate document (than operating procedures) the business processes

       c. Jia will try updating the process map with hyperlinks to the relevant sections of the NomCom Operating procedures

Action Item: NomCom Support Staff to try updating the process map with hyperlinks to the relevant sections of the NomCom Operating procedures

4. Rec. 1: Job Description. Working group agreed with NomCom Support Staff suggested approach:

1. **This year | Current Bylaws**: Modify the draft NomCom job description to reflect the current Bylaws - NomCom Operations Team to distribute and be able to implement this recommendation this year.
2. **Going forward | Revised Bylaws**: Revise the NomCom job description when the Bylaws have been revised - NomCom Operations Team to implement going forward

Action Item: NomCom Support Staff to distribute updated job description reflecting current Bylaws to the appointing bodies

Additional Notes:
- Tom requested more details (including business processes) be put into the operating standards, outcome is that this would be a recommendation for the standing committee to do that in a separate document.
- Tom inquired about the NomCom Assessment Subcommittee Assessment Tool could be shared. This is to be confirmed by Teresa/Jia.

Decisions reached/Action items, and Requests Wiki pages have been updated accordingly.

Please note, items 5-8 were not covered on this call due to time constraints.
5. *Rec. 21: Candidate assessment*
6. *Rec. 24: Annual Reports*
7. *Rec. 19 & 23: Request on "recruiting source of candidates, and the marketing plan"*
8. *Rec. 23: WS2 - key diversity categories*
9. **A.O.B.** – none
10. **Next Meetings – Thursday, 4/15/21**

Consensus reached on decisions/action items: Yes