

Overview of procedural steps re Initiation of Special IANA Function Review by the ccNSO and GNSO (Councils).

The overview is based on review of the Customer Standing Committee Remedial Action Procedures, Article 18 of the ICANN Bylaws.

Based on review two distinct procedures have been identified in the context of a Special IANA Function Review:

1. Initiate a Special IANA Function Review following a notification of the CSC that performance issues have not been addressed satisfactory following the RAP (Article 18.12 (a)
2. To make a recommendation to conduct a Special IANA Function Review Effective. The Recommendation for the Special IFR is by a IANA Function Review Team and the result of a Periodic IANA Function Review (Article 18.12 (c)

The distinction between the two procedures is relevant from a ccNSO & GNSO Councils perspective as their roles and responsibilities differ under each of these procedures.

After initiation of a Special IFR the Board, or appropriate committee, shall cause the special review (Article 18.1 (b)). This implies that the ccNSO & GNSO (Councils) inform the ICANN Board of Directors they have initiated the SIFR and the Board is recommended to cause the SIFR.

Initiating a Special IFR process outside cycle of Periodic IFR, following Notification Customer Standing Committee

Section 18.12 (a) & (b)

Step #	Action as defined in source document	Entity taking action	Receiving end	Time	Cumulative duration	Source document	Comment
1.	Notice CSC to ICANN Board on Performance issues	CSC	ccNSO and GNSO Councils (chairs)		(-30 days)	Remedial Action Procedure section V.	CSC will need to inform the GNSO and ccNSO Councils of action to initiate

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							section V of the Remedial action procedure. This triggers consoitution of the coordination committee
2.	Constitute coordination group	ccNSO & GNSO Councils	ccNSO and GNSO Council	14 days	(-) 16 days		Inform CSC and borader community coordination committee has been established?
3.	Notice RAP did not result in resolution of Performance issue	CSC	ccNSO and GNSO Councils (chairs)	Day 0	Day 0	Remedial Action Procedure section V. (f)	Template for Notice ? Notice defines the scope of the issue!! Requirements need to be defined , based on needs Councils.
4.	Review of actions and issue under RAP	Review ccNSO & GNSO Councils individually to proceed		Determined by internal procedures	Day 21 ?	Article 18.12 (a) (i)	Each Councils own procedures. Decision of each Council to proceed needs to be defined.
5.	Consideration of outcome of review: proceed to SIFR? Other action as DP?	ccNSO & GNSO Councils individually	Inform other Council (GNSO/ccNSO)	Internal procedures	Day 21?	Article 18.12 (a) (iii) First part.	Other actions that could be initiated: IANA Budget related, Board related, Reconsideration (section 4.2 through EC), IRP (section 4.3

Step #	Action as defined in source document	Entity taking action	Receiving end	Time	Cumulative duration	Source document	Comment
							(iv), or refer to Article 4.3 (v).
6.	Consult other SO and AC on Performance Issue & whether to initiate a SIFR	ccNSO & GNSO Councils both need to reach conclusion	ASO and ACs	Internal procedures of SOs and ACs. Maximum 30 days	Day 51	Article 18.12 (a) (iii) second part.	Combined action: The ccNSO AND GNSO shall have considered the outcomes
5.	Public consultation if considered relevant	Joint request ccNSO and GNSO	Inform ICANN	At least 40 days	Day 91	Article 18.12 (iv)	Requires a decision of both Councils to conduct a Public comment period. Implies review of Comments
5a	Review of public comments etc.	Joint ccNSO & GNSO Council action		At a minimum 5 days	Day 96	By Reference Article 18.12 (iv) designated practice for public comment periods within ICANN (see: https://www.icann.org/public-comments)	
6.	Decision to approve SIFR	GNSO & ccNSO Council	Inform ICANN	At least 5 days between post 5a	Day 101	Article 18.1 (b)	The Board shall cause a special review

Special IFR following recommendations of IANA Function Review Team
The role of the ccNSO and GNSO Councils is to make recommendation effective

Step #	Action as defined in source document	Entity taking action	Receiving end	Time/duration	Source document	Comment
1.	Recommendation to conduct SIFR	IFRT	ccNSO and GNSO Councils (chairs)	Day 0	Article 18.12 (c)	Notice
2.	Decision to approve the Special IFR Recommendation	ccNSO and GNSO Councils	IFRT? ICANN Org ICANN Board?	Determined by internal procedures Minimum 20 days	Article 18.12 (c) (i)	Each Councils own procedures. Decision of each Council to proceed needs to be defined. Supermajorities

Question re: Special IFR Recommendation: How does it relate to regular IFRT Recommendations
Do same procedural criteria apply?