

Domain Name System Facilitation Initiative – Technical Study Group
MEETING NOTES
16 June 2020

ATTENDEES:

Tim April	Goran Marby
Gavin Brown	Marc Rogers
Sally Newell Cohen	Wendy Profit
John Crain	Rod Rasmussen
Andrea Dufkova	Katrina Sasaki
Heather Flanagan	Robert Schischka
Merike Käo	Duane Wessels
Steve Kim	

APOLOGIES:

None

ACTIONS:

All TSG members – Please forward your bio and headshot as soon as possible to Steve Kim by 19 June.

All TSG members and support staff – Respond to Steve Kim’s Doodle poll for bi-weekly meetings
Steve Kim – Will send a link to the draft strawman document in Google Drive

All TSG members – Contact Steve Kim if you don’t have access to Google drive

All TSG members – Provide input to the scoping section in the charter document (Use Suggestion Mode).

HIGHLIGHTS:

This was the first official meeting of the DNS Facilitation Initiative – Technical Study Group (DNSFI-TSG).

It began with a brief welcome and introduction by DSNFI-TSG Coordinator, Merike Käo.

ICANN President and CEO Göran Marby joined the call briefly to welcome the team, share his thoughts about why this work is needed, and his expectations of the outcome of the TSG’s work. He expressed full confidence in Merike as TSG coordinator and the team of experts she has gathered for this work. We have Göran’s full support. It is expected that this group will set the final scope of work and charter.

Merike asked each team member to give a short Introductions. Following this, the ICANN org support staff introduced themselves and their role on the team.

RULES OF ENGAGEMENT:

The documented RoE was shown and will be available on the Google Drive.

Steve Kim will act as project manager and will be keeping us on track.

Communication platforms:

- Slack and Listserv Mailman lists for communication, with Slack being the primary collaboration tool
- Google Drive for document sharing
- Zoom for biweekly meetings

Meeting protocol:

Meeting cadence will be bi-weekly

Send apologies if you can't make a meeting

Notes will be published within 72 hours on the website

Communication:

We will publish regular blog posts to update the community on the activity of the group

The first blog will introduce the team and purpose of the TSG.

OTHER DISCUSSIONS:

ICANN work generally goes through a public comment period. This will happen once we have a draft of the charter/scope. It may be limited to input from the technical community. The methodology for requesting input to the recommendations is still TBD.

The expected output from the TSG will be a recommendation document on what ICANN should and should not be doing, or where ICANN can provide some facilitation. (Ex: if there's more collaboration needed with incident response).

This is going to be a focused group, "narrow but wide" The area we'll cover is wide, but we want to focus our scoping so our recommendations can be actionable. There may be Community requests to expand this scope, but we must remain focused on the charter we develop. If you receive these requests, please direct them to Merike.

The first action for this team is to develop the charter, which will be our roadmap for the work ahead.

We'll meet every two weeks, if it becomes necessary to skip one we can, but we should get them on the calendar as placeholders and follow that cadence.

We will circulate a strawman proposal to the group of what could be considered for inclusion in the scoping and charter. (Steve Kim will make available via google)

The next meeting will be scheduled pending the results of the Doodle poll.