

**NCAP Discussion Group Meeting - Agenda**  
**Friday, 1 November | 13:30-18:30 Local time**  
**Room 511A**  
**Zoom URL: <https://icann.zoom.us/j/357586350>**  
**Passcode: 811100**

1. Welcome and introductions
  - a. New members
  - b. Changes in SOI
  - c. Contractor
  - d. Membership requirements
    - i. Statement of Interest:  
<https://community.icann.org/download/attachments/79437474/NCAP%20-%20Conflict%20of%20Interest%20V2.4.docx?version=1&modificationDate=1552288190000&api=v2>
    - ii. Application: [https://docs.google.com/forms/d/e/1FAIpQLSeIT\\_ERTst6mjiKUU-F7\\_V6aqpizsExylcixfgaWqQrAm7BQw/viewform](https://docs.google.com/forms/d/e/1FAIpQLSeIT_ERTst6mjiKUU-F7_V6aqpizsExylcixfgaWqQrAm7BQw/viewform)
2. Administrative matters
  - a. Need two co-Chairs
  - b. How we engage
  - c. Engagement with the contractor
  - d. Project Page: <https://community.icann.org/x/KAOfB>
    - i. Charter and Background
3. Definition of Name Collisions (review comments)
  - a. Proposal:  
<https://community.icann.org/download/attachments/79437474/Definition%20of%20Name%20Collision%20and%20Scope%20of%20Work%20for%20the%20NCAP.pdf?version=1&modificationDate=1562008891000&api=v2>
  - b. Comments Summary Report: <https://community.icann.org/x/oh68B>
4. Review of Study 1
  - a. Statement of Work Study One:  
<https://community.icann.org/download/attachments/79437474/NCAP%20Study%201%2030%20May%20Proposal.pdf?version=1&modificationDate=1562008936000&api=v2>
  - b. Questions to and from the contractor
5. Discussion of SubPro letter to the ICANN Board
  - a. [Background material](#)
6. Review of timeline, overall project plan and other logistics

- a. Project proposal:

<https://community.icann.org/download/attachments/79437474/NCAP%20Proposal%20for%20Board%20%28revised%20by%20OCTO%20based%20on%20V2.5BTClean%29%20REDACTED.pdf?version=1&modificationDate=1554740900000&api=v2>

- b. Revised timeline

7. Next steps

- a. Study 2 – statement of work?
- b. Resuming regular meetings: next meeting?

8. AOB

9. Adjournment