ATRT3 Plenary Call Report
Plenary Call #67
20 May 2020 – 11:00 – 13:00 UTC

Review Team Members	Observers
Adetola Sogbesan, Cheryl Langdon-Orr, Jaap Akkerhuis, Jacques Blanc, Leon Sanchez, Osvaldo Novoa, Pat Kane, Sebastien Bachollet, Vanda Scartezini, Wolfgang Kleinwächter	im Prendergast, Everton Rodriguez, Sophie Hey, Avri Doria, Herb Waye, Hanyu Yang, Abdeldjalil Bachar Bong
Apologies	**ICANN Org**
KC Claffy, Daniel Nanghaka	Jennifer Bryce, Negar Farzinnia, Brenda Brewer, Larisa Gurnick
	Technical Writer
	Bernard Turcotte

These high-level notes are designed to help ATRT3 members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which will be posted on the wiki at: https://community.icann.org/x/3IYEC.

The ATRT3 undertook the following during this session:

1. Welcome, roll call, SOI updates
See attendance recorded above. No SOI updated provided.

2. Action items – new and closed
Jennifer noted that the action item from the 15 May plenary call for Bernie to clean up text on the report sections to go to comms for final proofing and templating is closed. She advised the final report an annexes are now with comms for a proofread (grammar and spelling only), expected back on or before the 28th May.

3. Review transmittal letter (see document here)
The team discussed the content of the draft transmittal letter, particularly the text relating to Section 8 of the report. As well as agreeing to include text in the recommendation to cross-link back to the transmittal letter with regard to the suggestion reviews, team members proposed minor style edits.

Decision reached: The team agreed to include text in recommendation to suggest the Board implement a moratorium on launching any new Organizational and Specific Reviews until it has made a decision on this recommendation, as noted in the transmittal letter.

Action item: Bernie to update the final report to include text in recommendation to suggest the Board implement a moratorium on launching any new Organizational and Specific Reviews until it has made a decision on this recommendation, as noted in the transmittal letter.

Action item: Bernie will update the transmittal letter text based on feedback from the review team.

4. **Review public comment response examples (see document [here](#))**

Bernie presented a few examples of updates to the [spreadsheet](#) that will provide an explanation of how the ATRT3 addressed the public comments. Cheryl reminded the review team that the spreadsheet will be an annex to the final report, and that minority statements should be submitted on behalf of individuals members and not constituencies.

Action item: Bernie will complete the public comment response [spreadsheet](#) by the end of this week.

5. **Note WS2 blog (see [here](#))**

Cheryl noted the blog for the team's information. No comments or concerns were raised.

6. **Status recap and next steps**

Bernie noted that once the final report is back from comms it will be shared to the list for a final review. This final review will be for major errors or ommissions only. Pat noted the next and final team call will be Friday 29 May at 21:00 UTC.

7. **A.O.B**

Cheryl confirmed there will be no leadership call on Monday 25 May.

8. **Confirm action items / decisions reached**

Action items / decisions reached were read for the record.

Consensus reached on decisions/action items: Yes