

# IFRT Plenary Meeting #9

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[IFRT PLENARY MEETING](#), 14 APRIL 2020

**Review Team Members: If you have corrections, please email Amy at [amy.creamer@icann.org](mailto:amy.creamer@icann.org)**

## Agenda:

1. Welcome
2. Agenda Bashing
3. Administrative Items
4. [PTI Budget Process](#) – Becky Nash
5. IANA Naming Functions Contract review (any progress?)  
([https://docs.google.com/spreadsheets/d/1liYwq83mQa9rRkuPwqt7ZoUDVtN-yT\\_c/edit#gid=1621245865](https://docs.google.com/spreadsheets/d/1liYwq83mQa9rRkuPwqt7ZoUDVtN-yT_c/edit#gid=1621245865))
6. [Fact Sheet](#)
7. Time Zone Discussion
8. Next Meetings:
  - a. April 28 (Time TBD)

## High Level Notes

### PTI Budget Process

- Becky Nash gave an overview on how the PTI Operating Plan & Budget is developed. Some key points:
  - The PTI Budget is rolled up into the ICANN Budget, and so must be completed 18 mo in advance. \$ 0.5 Million of contingency funds are budgetted for in order to cover unforeseen expenses due to the very early planning of the budge
  - PTI OP&B includes
    - 3 categories of costs supporting the core IANA Services\*
      - Direct Dedicated Costs: wholly dedicated employees and activities within PTI
      - Direct Shared: Specific staff allocations from other ICANN supporting departments
      - Shared Services: Communal services used by the entire ICANN org
    - Contract Oversight & Auxiliary services: costs incurred by ICANN to oversee PTI's performance of IANA services, plus costs solely incurred to enable IANA Functions

\*IANA Services = Delivery of the IANA Services, including developing enhancements, reporting performance, and continuous improvement activities. Comprised of the naming, numbering and protocol parameter functions.

### **TIMEZONE**

- Daylights saving has negatively impacted team members in the southern hemisphere. Will send out a doodle poll regarding time change options.

### Decisions:

NONE

### Action Items:

- For Team Members: Please continue your research.