

## ATRT3 Review Team Plenary Call Report

### Plenary Call #53

18 March 2020 – 21:00 – 23:00 UTC

#### Review Team Members

Adetola Sogbesan, Cheryl Langdon-Orr, Daniel Khauka Nanghaka, Demi Getschko, Jaap Akkerhuis, Jacques Blanc, KC Claffy, Leon Sanchez, Osvaldo Novoa, Patrick Kane, Sebastien Bachollet, Vanda Scartezini, Wolfgang Kleinwaechter

#### Apologies

Brenda Brewer

#### Observers

Avri Doria, Everton T. Rodrigues, Sophie Hey

#### ICANN Org

Jennifer Bryce, Negar Farzinnia, Pamela Smith, Yvette Guigneaux

#### Technical Writer

Bernard Turcotte

These high-level notes are designed to help ATRT3 members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which will be posted on the wiki at: <https://community.icann.org/x/zAijBw>.

The ATRT3 Review Team undertook the following during this session:

#### 1. Welcome, roll call, SOI updates

See attendance recorded above. No SOI updated provided.

#### 2. Review action items (new and closed)

##### a. Status of draft note regarding review timeline and delivery date

Discussion of this agenda item was deferred until the next ATRT3 plenary meeting.

#### 3. Close Accountability Indicators text (see document [here](#))

The team discussed outstanding comments in the Accountability Indicators draft text. The team took a vote on if the Q1-4 FY19 graphic should be included in section 3 the document, per a comment from Sebastien, agreeing to include the graphic. KC noted the section could benefit from an executive summary and took the action to draft text. The team also discussed revisiting the Accountability Indicators section again once the rest of the report is drafted to confirm if other Accountability Indicators should be included.

Action item: KC will take a pass at drafting an executive summary for the Accountability Indicators section of the report for the team's consideration.

Action item: Bernie will include the Q1-4 FY19 graphic in the Accountability indicators [document](#).

#### 4. Review updated sections of the final report - will be shared ahead of the meeting

The team continued reviewed of the [Final Report v1.8](#) draft document, from section 4 through to and including section 7.

Action item: KC to suggest some text for issue 5 - Policy Development Process.

Action item: Bernie to make suggested adjustments to the draft report document based on team's comments on the call today.

**5. Complete reviews recommendation text review (Google document [here](#))**

This agenda item was not discussed due to time constraints.

**6. A.O.B**

**a. Take stock of the status of work to plan for updating the detailed work plan**

Cheryl and Pat proposed to work with staff and Bernie to outline the proposed topics for upcoming plenary calls so that Review Team members may plan in advance. This will inform a work plan for the Review Team's purposes, and will be more granular than the high-level [work plan](#).

The team discussed the cadence of calls proposed on 16 March leadership team meeting (rotation between Wednesdays and Fridays, and rotation between 11:00 – 13:00 UTC and 21:00 – 23:00 UTC). The team agreed to continue with this going forward for the time being.

Action item: Leadership team to work with staff to produce an internal work plan proposal of topics for discussion on team calls.

Decision reached: Team agreed to the new cadence of 120-minute calls twice-weekly (Wednesday and Friday, to alternate between 11:00 – 13:00 UTC and 21:00 0 23:00 UTC).

**7. Confirm action items / decisions reached**

Action items / decisions reached were read for the record.

Consensus reached on decisions/action items: Yes