

SSR2 Review Team Agenda

16 – 17 January 2020, Washington, D.C.

General Information

Meeting Location: ICANN Office Washington DC, 801 17th Street NW, Suite 400, Washington, DC 20006 USA **Phone:** +1 202 570 7240 **Note: Please bring ID with you for access to the building.**

Remote Participation / Observers Zoom Link: <https://icann.zoom.us/j/493602415>

Hotel: Hampton Inn Washington, D.C./White House, 1729 H Street N.W. Washington, DC 20006, USA **Phone:** +1 202 296 1006 **Note: Breakfast is included in the room rate. Please eat breakfast before the meeting.**

Travel Support Emergency Contact:

- ICANN Travel Support (U.S.): +1 310 578 8610
- FCM travel (Dublin): +353 1 6053989 (business hours); +353 1 5710115 (after hours)

Documents

- **Draft report template (Google doc):**
https://docs.google.com/document/d/1PAG8kh4Jg_6BNMbkqebVpyqebw5mPjXr3ie-4rg210w/edit#heading=h.gjdgxs
- **Report gaps assignments (Google sheet):**
https://docs.google.com/spreadsheets/d/1Wkodgk-MqpaoGVO3ll3RJIk8oIdxG_wPL8OyEh_boyQ/edit#gid=909846481
- **ICANN Strategic Plan 2021-2025:**
<https://www.icann.org/en/system/files/files/strategic-plan-2021-2025-24jun19-en.pdf>
- **SSR2 work plan (Google sheet):**
https://docs.google.com/spreadsheets/d/14BV7Yz1c07Zdc7dLSilzo-CTbNhW4hoORB77w87_EY0/edit#gid=1111188017

Agenda *(note agenda items and times are subject to change)*

Thursday, 16 January

09:00 – 17:30 EST | 14:00 – 22:30 UTC ([timezone converter](#))

09:00 – 10:15 EST (14:00 – 15:15 UTC)

- Welcome
- Review of agenda and meeting objectives
- Complete discussion of comments from ICANN org SMEs

10:15 – 10:30 EST (15:15 – 15:30 UTC) Break

10:30 – 12:00 EST (15:30 – 17:00 UTC)

- Review new text in the draft report

12:00 – 13:00 EST (17:00 – 18:00 UTC) Lunch

13:00 – 15:00 EST (18:00 – 20:00 UTC)

- Prioritization

15:00 – 15:15 EST (20:00 – 20:15 UTC) Break

15:15 – 17:30 EST (20:15 – 22:30 UTC)

- Prioritization

19:00 EST: Dinner

- Mirabelle, 900 16th Street NW; Washington, DC 20006
 - <https://mirabelledc.com/> **Phone:** +1 202 506 3833

Friday, 17 January

09:00 – 17:30 EST | 14:00 – 22:30 UTC ([timezone converter](#))

09:00 – 10:15 EST (14:00 – 15:15 UTC)

- Welcome
- Report review and editing

10:15 – 10:30 EST (15:15 – 15:30 UTC) Break

10:30 – 12:00 EST (15:30 – 17:00 UTC)

- Report review and editing

12:00 – 13:00 EST (17:00 – 18:00 UTC) Lunch

13:00 – 15:00 EST (18:00 – 20:00 UTC)

- Report review and editing

15:00 – 15:15 EST (20:00 – 20:15 UTC) Break (leadership meeting to determine Wednesday 22 January agenda)

15:15 – 17:30 EST (20:15 – 22:30 UTC)

- Report review and editing
- Wrap up and next steps including review of work plan, communications out of the meeting