Root Server System Governance Working Group

Teleconference #1
25 February 2020 | 13:00 UTC

ICANN

Agenda

1. Call to Order

2. Welcome and Introductions

3. Administration
   a. Standing teleconference day/time discussion
   b. Workspace: https://go.icann.org/rssgwgworkspace

4. Review Charter and Operating Procedures:
   https://community.icann.org/display/soacabout/Charter+and+Operating+Procedures
   a. Chair role: Proposed nomination and selection process

5. Review Work Plan: https://community.icann.org/display/soacabout/Work+Plan

6. ICANN67 Planning

7. Any Other Business

8. Adjournment

Welcome and Introductions

Luis Diego Espinoza Sanchez	ccTLD registries (via Country Code Names Supporting Organization)	Representative
Peter Janssen	ccTLD registries (via Country Code Names Supporting Organization)	Representative
Kurt Pritz	gTLD registries (via Registries Stakeholder Group)	Representative
Hanyu Yang	gTLD registries (via Registries Stakeholder Group)	Representative
Ted Hardie	Internet Architecture Board	Representative
Geoff Huston	Internet Architecture Board	Representative
Hiro Hotta	Root Server Operators	Representative
Lars-Johan Liman	Root Server Operators	Representative
Brad Verd	Root Server Operators	Representative
Joe Abley	Security and Stability Advisory Committee	Representative
Lito Ibarra	ICANN Board	Liaison (Alternate)
Naela Sarras	Internet Assigned Numbers Authority	Liaison
Tripti Sinha	ICANN Board	Liaison
Duane Wessels	Root Zone Maintainer	Liaison

Standing Teleconference Day/Time – 13:00 UTC Option

Location	Local Time	Time Zone	UTC Offset
Brisbane (Australia - Queensland)	Monday, March 9, 2020 at 11:00:00 pm	AEST	UTC+10 hours
Tokyo (Japan)	Monday, March 9, 2020 at 10:00:00 pm	JST	UTC+9 hours
Beijing (China - Beijing Municipality)	Monday, March 9, 2020 at 9:00:00 pm	CST	UTC+8 hours
Stockholm (Sweden)	Monday, March 9, 2020 at 2:00:00 pm	CET	UTC+1 hour
Brussels (Belgium - Brussels)	Monday, March 9, 2020 at 2:00:00 pm	CET	UTC+1 hour
Washington DC (USA - District of Columbia)	Monday, March 9, 2020 at 9:00:00 am	EDT	UTC-4 hours
San Jose (Costa Rica)	Monday, March 9, 2020 at 7:00:00 am	CST	UTC-6 hours
Los Angeles (USA - California)	Monday, March 9, 2020 at 6:00:00 am	PDT	UTC-7 hours

Standing Teleconference Day/Time – 22:00 UTC Option

Location	Local Time	Time Zone	UTC Offset
Brisbane (Australia - Queensland)	Monday, March 9, 2020 at 8:00:00 am	AEST	UTC+10 hours
Tokyo (Japan)	Monday, March 9, 2020 at 7:00:00 am	JST	UTC+9 hours
Beijing (China - Beijing Municipality)	Monday, March 9, 2020 at 6:00:00 am	CST	UTC+8 hours
Stockholm (Sweden)	Sunday, March 8, 2020 at 11:00:00 pm	CET	UTC+1 hour
Brussels (Belgium - Brussels)	Sunday, March 8, 2020 at 11:00:00 pm	CET	UTC+1 hour
Washington DC (USA - District of Columbia)	Sunday, March 8, 2020 at 6:00:00 pm	EDT	UTC-4 hours
San Jose (Costa Rica)	Sunday, March 8, 2020 at 4:00:00 pm	CST	UTC-6 hours
Los Angeles (USA - California)	Sunday, March 8, 2020 at 3:00:00 pm	PDT	UTC-7 hours

Charter and Operating Procedures

Purpose and Mandate

⊙ The GWG is the core of the community-driven process to develop a final cooperation and governance model for the Root Server System (RSS). The GWG shall embrace the principles outlined in "RSSAC037: A Proposed Governance Model for the DNS Root Server System" (RSSAC037).

Scope

⊙ In fulfilling its purpose and mandate, the GWG shall respect the independence of the Root Server Operators (RSOs) as defined by the Root Server System Advisory Committee (RSSAC) in "RSSAC042: RSSAC Statement on Root Server Operator Independence."

Deliverable

⊙ The **GWG shall develop a final model ("GWG Model") of cooperation and governance** for the RSS and present its deliverable to the RSSAC, ICANN Board, IETF/IAB, and RSOs. The GWG shall refer to RSSAC037 and the Concept Paper as source documents, as well as feedback from Public Comment.

⊙ The GWG Model will inform the discussions and deliberations of the ICANN Board in responding to RSSAC037 and determining next steps in the evolution of the RSS in conjunction with the RSSAC and RSS stakeholders.

Charter and Operating Procedures, continued

Composition

⊙ The GWG shall comprise ten (10) invited representatives due to their subject matter expertise:
Two (2) from the Country Code Names Supporting Organization (ccNSO), two (2) from the Internet Engineering Task Force/Internet Architecture Board (IETF/IAB), two (2) from the Registries Stakeholder Group (RySG), three (3) from the Root Server Operators (RSOs), one (1) from the Security and Stability Advisory Committee (SSAC)

⊙ The GWG shall also comprise three (3) liaisons:
One (1) from the ICANN Board, one (1) from the Internet Assigned Numbers Authority (IANA), one (1) from the Root Zone Maintainer (RZM)

The representatives and liaisons will **provide input that informs GWG discussions and decision**s. Every member of the GWG will provide a statement of interest and disclose potential conflicts of interest. GWG members are not compensated.

Representation on the GWG will not be the only source of stakeholder participation. Rather, **the GWG is expected to undertake proactive engagement and consultation with the wider community as part of its process. The GWG will seek informed contributions when necessary.**

The At-Large Advisory Committee (ALAC), Address Supporting Organization (ASO), Governmental Advisory Committee (GAC), broader Generic Names Supporting Organization (GNSO) community, and global Internet community will be invited to provide input on the outcomes of the GWG via **Public Comment**.

Charter and Operating Procedures, continued

Leadership

⊙ The **GWG shall elect from its representatives a chair** to manage its work and preside over GWG meetings.

Decisions

⊙ The GWG shall operate on the basis of **consensus**. For the purposes of GWG work and outcomes, consensus, to be determined by the chair, is based on **general agreement without any formal objections**. If consensus cannot be achieved, the GWG representatives may make decisions and adopt outcomes by vote. A vote passes with a simple majority (half plus one) of GWG representatives present in the meeting. Prior to all votes, a quorum must be established. A quorum is a simple majority (half plus one) of GWG representatives.

Charter and Operating Procedures, continued

Transparency

- The GWG shall work **openly and transparently**. GWG mailing lists shall be publicly archived. GWG meetings shall be recorded and publicly archived; minutes of GWG meetings shall be published as soon as possible following approval by the GWG. The GWG shall conduct its work remotely and align any meetings with existing events already supported by ICANN org.

Work Plan and Reporting

- The GWG shall adopt, publish, and adhere to a **work plan**. The GWG shall provide a **monthly report** to the ICANN Board (through the Board Technical Committee) and a **report to the ICANN communit**y ahead of every ICANN Public Meeting.

Dissolution

- The GWG shall dissolve after the RSSAC, ICANN Board, IETF/IAB, and RSOs consider the outcomes of the GWG.

Resources and Support

- ICANN org shall provide necessary resources and support staff for the GWG. The support staff are designated by ICANN org and report to ICANN org.

Proposed Nomination and Selection Process/Timeline for Chair Role

Two-week Nomination Period Opens: Tuesday, 2 March 2020

⊙ Nomination via the mailing list. Candidates may provide statements via the mailing list during this timeframe. Self-nomination is possible.

Two-week Nomination Period Closes: Tuesday, 16 March 2020

⊙ Support staff confirm final slate of candidates on the mailing list.

Election: Tuesday, 23 March 2020

⊙ Support staff distribute secret electronic ballot to GWG representatives for a vote.

Review Work Plan: 2020

Dates	Structural Track	Administrative Track
January 2020 to June 2020 (ICANN68)	GWG develops a final model (GWG Model). GWG reviews RSSAC037, Concept Paper, and Public Comment feedback. GWG develops initial set of SLEs.	ICANN org develops proposed methodology for cost estimates and reviews with GWG and the ICANN Board. ICANN org creates cost estimates for the current RSS. By June 2020 (ICANN68), ICANN org reviews potential conflicts of interest concerns related to its role as an RSO and performing the Finance Function and Secretariat Function.
July 2020 to October 2020 (ICANN69)	GWG produces an assessment report of the ICANN org conflict of interest review. GWG finalizes charters of any new groups.	ICANN org creates cost estimates of the GWG Model and conducts a risk analysis of it, identifying appropriate mitigation strategies.
November 2020 to December 2020	GWG presents SLEs and charters to RSSAC, the ICANN Board, IETF/IAB, and RSOs.	

https://community.icann.org/display/soacabout/Work+Plan

ICANN67 Planning

- The original plan included three work sessions at ICANN67: Two on Wednesday, 11 March 2020 and one on Thursday, 12 March 2020

- **Support staff recommendation:** Forego work sessions at ICANN67 and establish standing teleconference cadence and schedule.

Any Other Business

- ⊙ Review action items

- ⊙ Next teleconference

- ⊙ Minutes published after approval

- ⊙ GWG workspace: https://go.icann.org/rssgwgworkspace

Adjournment