ATRT3 Review Team Plenary Call Report
Plenary Call #39
27 November 2019 – 21:00 – 23:00 UTC

Review Team Members	Observers
Adetola Sogbesan, Cheryl Langdon-Orr, Daniel Nanghaka, Demi Getschko, Jaap Akkerhuis, Jacques Blanc, KC Claffy, Leon Sanchez, Michael Karanicolas, Osvaldo Novoa, Pat Kane, Sebastien Bachollet, Vanda Scartezini	Chantelle Doerksen, Chokri Ben Romdhane, Everton Rodrigues
	ICANN Org
	Jennifer Bryce, Larisa Gurnick, Brenda Brewer
Apologies	**Technical Writer**
Negar Farzinnia, Wolfgang Kleinwaechter	Bernard Turcotte

These high-level notes are designed to help ATRT3 Review Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which are posted on the wiki at: https://community.icann.org/x/doAzBw.

The ATRT3 Review Team undertook the following during this session:

1. **Welcome, roll call, SOI updates**
See attendance recorded above. No SOI updated provided.

2. **Action items review (new and closed)**
   a. **Face-to-face meeting will be ICANN office in Brussels, 7 - 9 February 2020 - decision reached during Monday's leaders call**
   b. **Staff is working with travel team on visa invitation letters - please let staff know if you need assistance**

Jennifer confirmed that the ATRT3 RT will have a face-to-face meeting on 7-9 February 2020 at the ICANN Brussels office. This decision was reached on the Monday 25 November leadership call, given the clear results of the Doodle poll. Jennifer asked that those who will require a visa please let staff know so that they can liaise with the travel team as appropriate.

3. **Discussion on white paper v2.0**
   a. **Including discussion on Sebastien's notes circulated to list (see PPT here)**
Sebastien walked the team through his suggestions in the slide deck, and answered questions from the team. Bernie then walked the team through the updates in the white paper v2.0. Team members shared views on how the reviews options should be tweaked, as well as how many options should be published in the document for the community to comment on. KC and Sebastien noted that they would like to be sure that everyone in the team has indicated that they could support one of the options that go out for public comment. Pat suggested a poll of some kind could capture this.

4. Continue work in report v5.1

Due to time constraints, the team did not discuss this agenda item.

5. Confirm agenda for next meeting: Friday 29 November @ 21:00 - 23:00 UTC

The team agreed to extend Friday's meeting by 60 minutes, and to tentatively schedule a call for Sunday 1 December. During that meeting the team will agree what will be included in the draft report that is published for public comment. Bernie emphasized the completed draft report needs to be with the ICANN public comment team on 12 December in order for it to be published on the 16 December.

<u>Decision reached</u>: The team agreed to extend the meeting on Friday 29 November to 3 hours, from 20:00 UTC - 23:00 UTC. Further, the team agreed to tentatively schedule a call on Sunday 1 December at 21:00 - 23:00 UTC. To be decided on Friday 29 November call if this meeting will take place.

6. A.O.B

None raised.

7. Confirm action items / decisions reached

Action items / decisions reached were read for the record.

Consensus reached on decisions/action items: Yes