ATRT3 Review Team Plenary Call Report
Plenary Call #32
2 October 2019 – 20:30 – 22:30 UTC

Review Team Members	Observers
Cheryl Langdon-Orr, Jaap Akkerhuis, Jacques Blanc, Maarten Botterman, Pat Kane, Sebastien Bachollet, Ramet Khalili, Vanda Scartezini, Wolfgang Kleinwaechter, Michael Karanicolas, KC Claffy, Daniel Nanghaka, Tola Sogbesan, Liu Yue	vri Doria, Chantel Doerksen, Everton Rodrigues, Herb Waye, Jim Prendergast, León Sánchez **ICANN Org** Jennifer Bryce, Brenda Brewer, Negar Farzinnia **Technical Writer** Bernard Turcotte
Apologies Osvaldo Novoa, Demi Getschko	

These high-level notes are designed to help ATRT3 Review Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which are posted on the wiki at: https://community.icann.org/x/dYUCBw.

The ATRT3 Review Team undertook the following during this session:

1. Welcome, roll call, SOI updates
Maarten informed the team that he will be stepping down from ATRT3 after the Montreal meeting, after which León Sánchez will replace him.

Action item: Staff to add León to the relevant ATRT3 team Skype chats.

2. Action items review (new and closed)
   a. **Singapore F2F meeting - team to share flight information with staff; those not attending to complete Doodle poll**
   b. **Work plan blog in progress**

Jennifer reminded the team that the Singapore meeting will take place at the hotel (Swissotel The Stamford) and not the ICANN office. She advised that staff will be facilitating audio tests with remote participants on the 19th October, more details to follow. Brenda reminded team members to fill in the Doodle poll (remote attendees), and share flight itineraries and dinner options with staff.

(Discussed at the end of the meeting): Jennifer noted that the ATRT3 will share its updated work plan with the community and Board in a blog update. The draft blog will be shared with ATRT3 leadership in the coming days for approval.

3. Any work party items for plenary attention (*Board, GAC, Reviews, Community, WS2*)

- GAC: Cheryl noted that the GAC WP had a [meeting](#) on 1 October, during which the work party discussed section 4 (GAC) of the report.
- Reviews: Cheryl noted that the Reviews WP [met](#) on 1 October, during which the work party discussed the methodology for developing the draft report. Another work party call is being planned for next week; a Doodle poll will be sent to work party members.

4. **Discuss survey results in detail (using report template [here](#))**

Bernie walked the team through the following sections and facilitated a team discussion. Team members raised comments, which Bernie will incorporate as agreed. The team marked each of the following sections as done until the Singapore meeting. A review of the full draft report will take place in Singapore. Bernie encouraged team members to insert any comments directly into the [Google document](#), and these will be addressed in Singapore.

a. **Section 6: Issue 4 – Acceptance of ICANN Decisions**
b. **Section 9: Issue 7 – Assessment of Relevant ATRT2 Recommendations**
c. **Section 10: Issue 8 – Assessment of Periodic Reviews**
d. **Section 12: Issue 10 – Prioritization and Rationalization of Activities, Policies and Recommendations**
e. **Section 3: Issue 1 – Board**

Due to time constraints, the team did not discuss the following sections:

f. **If time allows, Section 4 - results of the GAC WP meeting on the document**
g. **If time allows, Section 11 - review draft of commentary on accountability indicators**

Wolfgang requested a printed copy of the report for Singapore. Cheryl noted that the report will look different at the start and end of the meeting in Singapore, given the team will be editing the document in Singapore.

Action item: Team members to advise staff if they would like a printed report in Singapore.

5. **A.O.B**
None raised.

6. **Confirm action items / decisions reached**
Action items / decisions reached were read for the record.

Consensus reached on decisions/action items: Yes