

UA Measurement WG Meeting

20 February 2020

Attendees

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Agenda

1. ICANN67 Preparation
2. [UA-readiness study on CMS](#)
3. AOB – Meeting time of the WG

Meeting Notes

ICANN67 Preparation

The WG members was informed that ICANN 67 would be held remotely. The agenda might be adjusted. However, as a tentative plan, there would be a session for the UA Measurement WG and the UA Communication WG on Sunday 8 March 2020. Each WG would have a 45-minute time slot.

It was mentioned that the main topic for presentation would be sharing the conformance framework document to the community. As the document could be quite complex it would take most of the allocated time. Other measurement work results would also be included for 10-15 minutes; open source applications, UA-readiness for websites by countries. The chair planned to create a first draft and share with the members on Monday, 24 February 2020.

SOW of UA-Readiness Study for CMS

It was shared that previous comments on document were resolved. Since this is the first measurement SoW which would refer to the Conformance Framework, the test case for each component would refer to the Conformance Framework document.

As next steps, document would be cleaned up and would be shared with UA-EAI WG and UA-Tech WG for further feedback. The document would be finalized based on those feedback and would be passed to ICANN org for contracting. It was aimed to finalized the work within this fiscal year.

Meeting time for the WG

The WG tried to set alternate time for each bi-weekly meeting, based on the doodle poll. However, for the 0300 UTC time showed significant less number of attendees. Therefore, it was decided to cancel the 0300UTC time and continue every bi-weekly meetings with 1500-1600UTC on Wednesdays.

Next meeting: Wednesday 4 March 2020, 15:00-16:00UTC.

Action items

No.	Action Item	Owner
1	<i>Finalize UA-readiness study on CMS document by Friday 21 February 2020 and share the document with UA-EAI WG and UA-Tech WG</i>	DT
2	<i>Create first draft of the presentation for ICANN67 and share with the members by Monday 24 February 2020</i>	DT