UA Measurement WG Meeting
23 January 2020

Attendees
Dennis Tan Tanaka
Marc Blanchet
Mark Datysgeld
Pitinan Kooarmornpatana
Sarmad Hussain

Agenda
1. Review updates to SoW CMS
https://docs.google.com/document/d/12L5fgTOD5iTbqJ9y-1vPwZgAwOu5EST4PtotgmShpnE/edit?usp=sharing [docs.google.com]
2. Review draft Scope of UA-Readiness
https://drive.google.com/file/d/1d47Oi_QptpAiyGrm-20DZLLbaCWv7eHB/view?usp=sharing [drive.google.com]
3. Annual Report
4. AOB

Meeting Notes
The WG briefly discussed about the meeting schedule. According to the poll, 3:00UTC could be a convenient time for some members. However there were only a few participants in this meeting. It was shared that the alternate time (15:00UTC) works for all regions except Australia, New Zealand. The WG decided to have the 3:00UTC meeting one more time, then decide the time adjustment accordingly.

SOW of CMS
The WG members were informed that comments previously received had been incorporated. The WG agreed in the previous meeting that this will be a pilot test. The WordPress and a few of its components would be in the scope. The result of this pilot test will be input for planning the larger coverage testing in the future.

The document was paused at the test case details. It waited for the Universal Acceptance Conformance Scoping to be finalized. Once the test framework became available, it would be used to test the CMS.

Scope of UA-Readiness
The WG members went through the Universal Acceptance Conformance Scoping document, from the Introduction section to the Gating Approach section. The details of Front-End and Back-end were explained.
The Front-end component was the User Interface (UI) part where the system interacts with the end user, such relevant programming skill such are HTML, Java Script. The Back-end component was the computing part after getting input from the Front-end, such programming skill are Java, Python.

The testing model was discussed, based on the graphic in Gating Approach section.

Testing at the arrows (Black-box testing) would be able to confirm the test result but there would be a cost for compiling and running the software. Testing inside the box (White-box testing) could reduce to cost of actually running the software, but it cannot guarantee the test result.

It was agreed that testing of each gate at the output arrow is necessary, and for the benefit of developers the detail inside each box should also be tested. Another section will be added to capture the White-box testing. The list of tested libraries and software could be listed in this section.

The WG members agreed to continue the discussion on the mailing list.

**Annual report**

The chair would recirculate the annual report ideas from previous brainstorming on the mailing list and encourage members to provide more input.

**Next meeting:** 5 Feb 2020 UTC 15:00-16:00

**Action items**

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<tr>
<th>No.</th>
<th>Action Item</th>
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<tbody>
<tr>
<td>1</td>
<td>Continue the discussion on <a href="#">Universal Acceptance Conformance Scoping</a> on the mailing list.</td>
<td>ALL</td>
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<tr>
<td>2</td>
<td>Recirculate the annual report ideas from previous brainstorming on the mailing list and encourage members to provide more input.</td>
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