

# UA Measurement WG Meeting

## 05 October 2023

### Attendees

Imran Hossen  
Abdulnasir Roba  
Adarsh BU  
Jim DeLaHunt

Joel Okomoli  
Krislin Goulbourne-Harry  
Seda Akbulut

Apologies by Nabil due to conflict with a new course.

### Meeting Agenda:

1. Welcome and Roll Call
2. ICANN78 Prep week slides
3. Drafting the SOW Rating email software using EAI Self-Certification Guide (phase 1) - Continue from the Project plan section.  
<https://docs.google.com/document/d/1kz4ZcEG1t-XTnpxpXgZMGG9iOoysYVJw/edit>
4. Updates on BIUWG action item has been emailed and to be handled in the next meeting.
5. Next meeting is on 2 November 16:00 UTC.
6. AOB

### Meeting recording

### Meeting Notes

#### Changing the recurring meeting time:

Seda shared the meeting date and time needs to be changed as it now conflicts with a new course Nabil is giving. Members shared their preferred times:

- Joel: 14:00 UTC Thursday
- Abdulnasir: 14:00 UTC
- Jim: 14 UTC is early for my time zone, but not impossible. Starting in November, we move our clocks 1 hour later, so 14 UTC becomes 1 hour easier then. Our clocks move on 2023-11-05 by the way.

## **ICANN78 Prep week slides**

Seda explained the slides and opened the floors for comments. As per Jim's suggestion the verbiage has been changed from "\*Whitepaper to persuade the developers that changing from IDNA2003 to IDNA2008 is not a big deal." To "Whitepaper to advocate that developers change from IDNA2003 to IDNA2008, because it is important and valuable."

Jim shared that there is no need to add a link to white paper.

## **The SOW Rating email software using EAI Self-Certification Guide (phase 1)**

Seda shared that the SOW's project plan needs to be developed. Current plan was copied from identity platform SOW. Jim suggested keeping them by striking through so that we can use some of the wordings where applicable.

Jim suggested the following steps for the project plan along with the sub bullets. There were no objections. Seda added them to the SOW:

### **Project Plan**

#### **1) Developing a test plan**

1. Vendor read and understand the [EAI Self-Certification Guide](#).
2. Direct questions about the guide to info@uasg.tech.
3. Make a test plan on how to evaluate the points in the guide.
4. Decide which email address to be used for testing.
5. Adapt existing test harness code (<https://github.com/jrlevine/eaitesttools>), or write new code, as needed.

#### **2) Conduct a pilot study**

1. The vendor uses the test plan from part1 of the project plan to evaluate the certification level of the agreed email products using the EAI Self Certification Guide.
2. The proposal will specify **Gmail, Microsoft Outlook on Windows and Zoho2** (desktop only). The vendor may also include Microsoft Outlook on macOS in the proposal, because of the commonality between Outlook on Windows and on macOS.

3. For each product evaluated, fill out the EAI selfcert score generator, and report the certification level which it shows.
4. Evaluate whether the certification level from the score generator fairly reflects the product’s EAI support. If it does not, report that as a problem with the guide.
5. Have the vendor write a short description of the EAI support suitable as a product review.

### 3) Reporting bugs to email providers

The vendor will also contact the email providers directly and report any bugs and fixes needed to support globally inclusive email addresses and to receive a higher certification.

The UA related bugs found should be reported through each email provider’s bug reporting interfaces online.

### 4) Report problems with self-certification guide

The self certification is version 1 and has not been used often. There are possibly some weak points to be improved. The vendor will report the weak points as they are discovered to info@uasg.tech. The final report shall also summarize the weak points discovered in the guide.

Joel suggested a fifth item as “recommendations”. As the meeting time ended, it was decided to continue from 5<sup>th</sup> item in the next meeting.

#### Agenda of the next meeting is set as:

- Continue the SOW
- Follow up on the BIUWG action items based on [the background information](#).

**Next meeting:** Thursday, 02 November 2023 at UTC 1600

#### Action items

No.	Action Item	Owner
1		