

# UA EAI Working Group Meeting

## 29 August 2023

### Attendees

Mark Svancarek  
Abdalmonem Galila  
Nitin Walia  
Abraham Fiifi Selby  
Athanas Bahizire  
Haixin Duan  
Harsha Wijayawardhana  
Jian Kang

John Levine  
Kunle Olorundare  
Persis Yentumi  
Prof Ibrahim Tchakala  
Arnt Gulbrandsen  
Seda Akbulut  
Yin May Oo

### Meeting Agenda:

1. Welcome and roll call
2. Draft an [SOW for FY24 Action Item E2.1](#) (Make it easier to experiment with a self-hosted working EAI systems)
3. Clean up the EAI Self Certification [Guide](#)
4. AOB

**Meeting recording:** [Link](#); password 23#ar1yVfC

### Meeting Notes

At the beginning of the meeting, Yin May reminded the WG about cleaning up the document of EAI Self-certification Guide. The WG agreed to prioritize it. Mark said the guide has been launched as a preview and receiving comments, and there were no more new comments or feedback, thus, the clean-up process would proceed. This is required by ICANN and also by UA Measurement WG to work on the joint action item [M7:Rating email software using EAI Self-Certification Guide].

### Clean up the EAI Self Certification Guide

Mark said most of the comments have been addressed and updates were added in the text of the document, therefore, it was safe to resolve them. Yin May

helped resolve the comments in section 'Email System Components'. The issues of concern were in Section 10 and Section 11.

**MUA:**

There was a comment requesting to add definitions of U-Label and A-Label. Those were added to the section 'Definitions and Glossary'.

**IMAP:**

IMAP.10 was removed from the list. The numbering was adjusted.

**MTA:**

MTA.14 through MUA.17 was edited according to Jim's suggestion.

Harsha commented that Gmail can be accepted as Silver.

Abdalmonem also had comments on this and would come back to this after working on the next sections.

**Section 10: Email Utilities and Tools**

There was a comment linked to Arnt's email [thread](#), which is a proposal to the approach of this section. Mark recalled that the text is included in the section and comment could be resolved.

Mark said the requirements are not atomic requirements, but they are composite.

Tool.1 was edited according to Jim's suggestion. There was a suggestion to break down Tool.1 into separate rows.

**Section 11: EAI Communication and messaging**

This is under 'User Documentation and Communication'. The discussion for this section led to resolving the comments. Nitin's suggestions from Doc.5 to Doc.11 were discussed and accepted. John commented that it would be confusing to conflict marketing stuff and technical stuff. Mark explained that during the discussion of promoting using this guide, we wanted to include this part, since Gmail and Microsoft are not transparent about some parts or some components. It was subjective, and the values are not very clear about base-line requirements.

Mark asked whether to revert the changes back to Platinum or keep them as Silver. Nitin said the requirement for Platinum is comparatively high, thus, he

would suggest for it to be Silver. John also added that most of the candidates would not fall into the Platinum category. Mark agreed saying that the candidate would need good documentation to score up to Platinum, but Silver would be the base-line. Mark also said this is subjective and hard to measure. The purpose is to let people know their scores, and EAI readiness. Nitin explained that they are allowed to promote themselves about supporting EAI by using the scores of EAI Self-certification Guide. These “Doc” items are what they could do after testing.

### **Definitions and Glossary**

The comments from January and February 2023 were reviewed and resolved. The suggestion texts added by Jim were accepted.

### **Appendix: Self-Certification Process**

In this section, the wording for #4 and #5 were adjusted according to Jim’s suggestions.

There are remaining comments and sections for the next discussion.

The remaining items at the end of the document were:

- Comments for overall review
- Review a particular SOW relevant to this document
- Delete this placeholder when the comment is resolved

The meeting ended.

**Next meeting:** Tuesday, 05 September 2023 and 14:30 UTC

### **Action items:**

No.	Action Item	Owner
1	Prepare for the next week UA-EAI meeting	Yin May