

UA EAI Team Meeting

07 December 2021

Attendees

Mark Svancarek
Jim DeLaHunt
Mark Datysgeld
Prince Andrew Livingstone Zutah
Nitin Walia
Seda Akbulut

Agenda

1. Welcome and roll call
2. Reviewing the [self-certification guide](#)
- reviewing revised text for the introduction “Ratings of systems based on ratings of components” and updating the tables of evaluation criteria, continuing at “(1) EAI-Ready Mail User Agent (MUA) and EAI-Ready Webmail clients.”
3. AOB

Meeting Notes

The EAI WG resumed the work from 1.8 of “EAI-Ready Mail User Agent (MUA) and EAI-Ready Webmail clients” under the Self-Certification Technical Requirements (Evaluation Criteria).

Here the group added a new note as an overall criteria:

NOTE: This guide depends on the concept of “feature parity” for its guidance. If a Description contains text such as “If the software supports...”, it means that the score is given to ensure feature parity between EAI functionality and existing legacy functionality; it is not meant to indicate that new base functionality must be added.

All the way down till #1.25, each item was reviewed and updated.

The next agenda item is identified as reviewing #1.26 and onwards in the table of “EAI-Ready Mail User Agent (MUA) and EAI-Ready Webmail client”.

Next meeting: 14 December 2021 UTC 1530
(21 Dec and 28 Dec Meetings are cancelled due to the holiday break)

Action items

No.	Action Item	Owner
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1	<p>Go through the editorial work on the Self Certification guide until 14 Dec especially for “Email System Components” table. Edits will cover the following:</p> <ul style="list-style-type: none">• Changing the heading format so they show up correctly in the table of contents.• Changing the gold, silver bronze column to just have the levels, and not extra language like “must have for”.• Converting the numbering in the table to a code format (e.g MUA.25 instead of 1.25)	Jim
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