

UA EAI WG Meeting

04 May 2021

Attendees

Abdalmonem Galila
Harish Chowdhary
Mark Datysgeld
Mark Svancarek
Nitin Walia
Sarmad Hussain
K Mohan Raidu
Samantha Mancia
Jim DeLaHunt
Rajiv Kumar
Herman Ramos

Agenda

- 1) Welcome and roll call
- 2) 2nd Review the WG FY21 project status
 - a) FY22 plan projects: <https://drive.google.com/file/d/1XyeLA4tuXVowPLV-gotyIw9OUSGIWYGT/view?usp=sharing> [drive.google.com]
[\[nam06.safelinks.protection.outlook.com\]](https://nam06.safelinks.protection.outlook.com)
- 3) Continue work on [self-certification guide](#) [drive.google.com]
- 4) AOB

Meeting Notes

The WG did a review of the FY21 working plan. As the deadline for the working plan was set for the end of the week, a motion was brought and accepted to amend the agenda for the current meeting and the next to focus on finalizing the working plan. In the [previous meeting](#), the WG discussed focusing the FY21 working plan on three projects:

- E1: Build a test bed or working solution for email technology providers
- E2: Identify reference customers (mail service providers) to showcase for adoption and document the experience
- E3: Create a new user centric documentation about how to use/test EAI. Publish it in the UASG website and utilize the UASG social media channel.

After a review and discussion of the projects identified above, it was determined that additional projects or subtopics underneath the three proposed projects may be needed. The WG also decided to take note of the stakeholders that are involved in each project in the project grid in order to help foster understanding of the projects and what they might entail.

There were some proposals of additional projects which could be added to the list, such as:

- E4: Promote terminology by which purchasers and vendors of email services can communicate about support for globally inclusive email.
- E5: Improve support of globally inclusive email addresses by market share leader websites which are not primarily email services (e.g. Facebook, Ebay, etc.)

The WG set a goal to have a draft of the FY21 working plan ready by the end of the next week's meeting. The next step was identified as creating a more granular version of the list.

Next meeting: Tuesday 11 May 2021 UTC 0500-0600

Action items

No.	Action Item	Owner
1	Send the link to the FY21 working plan to the group via email	Sarmad
2	Review the FY21 working plan and project list – identify additional projects (E4, E5) or subtopics under the currently identified projects (E1-E3) for discussion	All
3	Finish identifying stakeholders for the proposed projects (E1-E3)	All