

# UA EAI WG Meeting

## 21 April 2020

### Attendees

Abdalmonem Galila  
Ahmed Bakhat  
Eric  
Harish Chowdhary  
Jim DeLaHunt  
Mark Datysgeld  
Mark Svancarek  
Santosh Thampy  
Sasa Kovacevic  
Sushanta Sinha  
Sarmad Husain  
Pitinan Kooarmornpatana

### Agenda

1. Review of previous [meeting note](#)
2. FY20/FY21 Action Plan
  - Finalize the status of FY20 action plan
  - Brainstorm for the FY21 action plan
3. Final comment on the [EAI mailbox best practice](#) before reorganize the document
4. AOB

### Meeting Notes

The WG reviewed the previous meeting note. A question was asked regarding the term “IDN Ready” as the tools are likely to be able to handle IDN via a-label. Administrators might need to pay more attention to the mailbox name part. Abdalmonem would test and get back to the WG.

The WG continued reviewing the status of FY20 action plan. The status of both UASG021C and Inventory for Email Tools were updated to ‘Contracting’. It was noted that experiencing free mail should collaborate with Comms WG. Members also brain-stormed the FY21 action items. The following were listed.

Carried from FY20	
E1.2	EAI Training for Software providers
E1.3	EAI Training for Managers and Policy Makers
E3.2	Contact List of Developers,
E4	Free email service (To be merged to E3)

New items	
1	Expand the UASG021A criteria e.g. APIs
2	Involve spam filter providers for UA EAI activities
3	Understand the chicken-and-egg adoption problem and address them
4	Reach out to be part of the standard forum
5	Address the gap from the supplies side: create solid mechanism to inform the result of gap analysis and how to remediate the gap
6	Activities in GitHub: - Evaluating existing library (on-going) - Publish library / source code
7	Publish knowledge base in Technical community e.g. Stackoverflow, Serverfault: (1) answer the EAI questions (2) post the good questions leading to the good answers (3) Create tags

The WG agreed to finalize the FY20 action plan status in the next meeting.

#### Action items

No.	Action Item	Owner
1.	<i>Test the email tool for IDN readiness via a-label</i>	<i>Abdalmonem</i>
2.	<i>Review the <a href="#">FY20-FY21 action plan</a> for discussion</i>	<i>ALL</i>
3.	<i>Review <a href="#">Best practices for email admins</a> document for discussion</i>	<i>ALL</i>