UA EAI WG Meeting
18 February 2020

Attendees
Cheryl Langdon-Orr
Mark Datysgeld
Mark Svancarek
Nitin Walia
Sasa Kovacevic
Sushanta Sinha
Yao
Sarmad Hussain

Agenda
1) Request to fill out the questionnaire from the UA Comms WG
2) Review of previous meeting notes
3) Final call for feedback to how to deploy EAI support presentation
4) Continuation of Best practices for email admins

Questionnaire from the UA Comms WG
The WG members were informed that UA Comms WG invited all UASG community to response to a questionnaire to help develop messaging for Email Tools and Services Providers.

Review notes from previous meeting
The meeting notes from 11 February 2020 was reviewed. There was no further feedback. It was raised that the meeting frequency could be changed to bi-weekly if the WG agree.

How to Deploy EAI presentation
It was shared that the presentation was developed for sysadmin or email administrators. It will be rolled-out by ICANN GSE team or UASG Ambassador via Local Initiatives or other local events.

This idea initiated from the fact found during UASG reach-out that though the email service provider capable for enabling EAI, they chose not to because other parties in the ecosystem still cannot send or receive EAI. Therefore, the training to enable companies’ in-house administrator to be able to enable EAI in their systems was important.

It was shared that the longer version which includes laboratory setup was also available. The material was for a one-day long training. It will be first conducted during MENOG20 event by Abdalmonem on 19 March 2020.
The idea of making the training material available on popular online learning platform could expand the audience out of DNS space. The WG agreed to explore this idea further. It was shared that once the material is stable, it will be voiced-over to create a VDO training material, published on ICANN Learn website and UASG YouTube channel.

The WG members were invited to provide feedback to the material.

**Best Practice for Email Administrator**

The suggestion on length was discussed. It was suggested to apply the same policy on length of an internationalized mailbox name as for ASCII mailbox name.

The WG skimmed through script mixing consideration and rendering consideration and had no further updates.

The variant consideration was discussed. It was agreed to add definition of variant in this section. A placeholder was added. It was marked to consider reordering variant section after the normalization section is done.

The item “5.b.i .. blocked by default” and its exception (5.6.ii) were reviewed and the WG agreed with the current text.

The number of activated variant labels were raised. It was noted that mapping too many variant labels to the same mailbox could create a manageability challenge.

The WG would continue from this item (5.3.iii) in the next meeting.

**Next meetings:** Tuesday 25 January 2020 UTC 0500-0600.

**Action items**

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<thead>
<tr>
<th>No.</th>
<th>Action Item</th>
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<tbody>
<tr>
<td>1.</td>
<td><strong>Response to the questionnaire from the UA Comms WG</strong></td>
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<td>2.</td>
<td><strong>Review and provide feedback to how to deploy EAI support presentation</strong></td>
<td>ALL</td>
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<td>3.</td>
<td><strong>Review Best practices for email admins document for discussion</strong></td>
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