UA EAI WG Meeting
24 December 2019

Attendees

Abdalmonem Galila

Jiangkang Yao

Mark Svancarek

Nitin Walia

Sasa Kovacevic

T Santhosh

Sonigitu Ekpe

Pitinan Kooarmornpatana

Sarmad Hussain

Agenda

1) Review notes from previous meeting
2) Review of the SOW document for Evaluation of Major Email Software and Services
3) Review of the SOW document for EAI Inventories and Definitions Update

Meeting Notes

The WG reviewed the 17 December 2019 meeting note and there was no further edit or comment.

It was noted that there was a debate on the co-chair candidacy. However, it was concluded that if Santhosh was still interested, the chair will send recommendation to UASG leadership for approval.

SOW document for Evaluation of Email Software and Services

It was shared that ICANN staff created preliminary list of tools and services which claim EAI or ESMTP support. The list still included the three tools and services tested in UASG021B, they will not be retested but the result will be included in this work report to create the single table of result.

The WG reviewed and finalize the rest of the description of work. The task relevant to creating the list was removed. The task to create a presentation for the report was included. It was discussed that the structure of the presentation could be something similar to UASG021B. The presentation will eventually be posted on the UASG website. The WG agreed on the tentative start date as 1 February 2020.

The WG agreed that the SOW is ready to be circulated on the mailing list and start the contracting process in parallel.

During the test and after having the test result, the tested tool developers or service providers should be informed, in case they have any feedback. Three options of reaching-out actor were discussed: the contractor, ICANN team, and UA Comms WG.

It was agreed that after the message was developed. The reach out should be performed by ICANN team so it is easier to follow-up. It could be multiple interactions and ICANN team has ticketing system to manage the interactions. The contractor can focus on creating the report. And ICANN team will manage on communicating and follow-up for publishing.

The reaching out was considered as a courtesy but the report will be able to publish regardless of product owners' response. It is the common practice of reviewing any products available in the market.

SOW document for EAI Inventories and Definitions Update

At the Purpose section, the WG agreed to remove the item formalizing 'phase1' and 'phase2' terminology as they were already listed in report UASG021B section 2.3.2. However, this should be repeated again in report UASG021C.

It was raised that the roadmap should be laid out to show that only phase1 and phase2 might not be enough. There are also other tools outside of the email tools e.g. spam filters, mailing-list software.

It was agreed that the inventory of spam filters and other relevant software should be created. It was noted that in some case, email software/service and the spam filter are inseparable. This task was included in the Description of Work item 1.

Next meetings: Tuesday 7 January 2020 UTC 0500-0600.

The meeting will be set weekly for January 2020. The meeting on 7 and 14 January is confirmed. The meeting on 21 will be confirmed later.

It was confirmed to freeze the list of tools and services in SOW for Evaluation of Email Software and Services. Remaining tools and services will be tested in a separate work item.

Action items

No.	Action Item	Owner
1	Send the recommendation of the co-chair to UASG leadership	MS, SH
2.	Finalize the SOW for the Evaluation of Email Software and Services and share on the list and process the contracting.	SH