

UA EAI WG Meeting

17 December 2019

Attendees

Abdalmonem Galila
Azhar Hasyim
Cheryl Langdon-Orr
Ejikeme Egbuogu
Eldar hori
Harish Chowdhary
Jiangkang Yao
Mark Datysgeld
Mark Svancarek
Min Jung
Nitin Walia
Peter George
Sasa Kovacevic
T Santhosh
Pitinan Kooarmornpatana
Sarmad Hussain

Agenda

- 1) Review notes from [previous meeting](#)
- 2) Introducing candidate for Vice-Chair of EAI WG
- 3) Review of the scope of work document Evaluation of Major Email Software and Services

Meeting Notes

The WG reviewed the 10 December 2019 meeting note and there was no further edit or comment.

Introducing candidate for Vice-Chair of EAI WG

The WG was introduced to T Santhosh, a vice-chair candidate, whose information was circulated via the mailing list prior to the call. Some attendees shared disagree comments in the chat and suggested the WG to issue another the call for candidates. The WG discussed that the call for candidates was known publicly, this position has been vacant and the WG has been waiting for the months. Some members noted that another call for candidates is unnecessary.

The WG was informed that as per the WG Charter, the finalization of the vice-chair selection is the responsibility of UASG leadership in consultation with the WG.

Evaluation of Email Software and Services SOW document discussion

The WG continued reviewing the scope of work for Evaluation of Email Software and Services. Following description of work was discussed: "A list of such tools and services will be drawn for testing based on research on which email components or systems provide support EAI support". It was discussed whether the list of tool should or should not be included in the work item, which in turn, will be included in the contract.

The WG noted that it do not want to determine the list of tools to keep neutral position. However, It was noted that letting the vendors to propose the list of tools could lead to different scopes and different cost estimations. It was mentioned that another option is to create a pre-list and advertise that for all bidders.

The WG was informed about the contracting process. After the WG finalize this scope of work, it will be handed over to the UASG leadership which will be forwarded to ICANN org to perform the contracting process. The list of tools will be communicated to the WG at the time of contracting.

The WG confirmed that this work item should be pushed out as soon as possible.

Next meeting: Tuesday 24 December 2019 UTC 0500-0600

Action items

No.	Action Item	Owner
1	Review the SOW of 'Evaluation of Email Software and Service' for discussion	All