

UA EAI Working Group Meeting

8 October 2019

Attendees

1. Abdalmonem Galila
2. Mohamad Farizul
3. Mark Svancarek
4. Nitin Walia
5. Pensri Arunwatanamongkol
6. Ruslana Pathia Manuru
7. Jiankang Yao
8. Zied Bouziri
9. Sarmad Hussain

Agenda

Before the Meeting

- Bookmark the EAI WG wiki page < <https://community.icann.org/display/TUA/UA-EAI+WG> >
- Review the [notes from last meeting](#) (on wiki page)
- Review UASG Scope of Measurement spreadsheet < https://docs.google.com/document/d/1-mRhBNetSKkQ3dc_ivQRU0YsrbBVkir9eB1nWwM0rSk/edit?pli=1 [docs.google.com] >

During Meeting

1. Review of meeting notes and development of action items from “Progress on Outcomes from the Charter” and “Action Items” sections
2. Discussion of UASG021A and UASG21B. < <https://uasg.tech/wp-content/uploads/documents/UASG021A-en-digital.pdf> [uasg.tech] > and < <https://community.icann.org/download/attachments/115638935/UASG021B%20Report%20Draft%20version.pdf?version=1&modificationDate=1567515497000&api=v2> >

Meeting Notes

1. EAI Phases

UASG021A and UASG021B use Phase 1 and Phase 2 terminology. Phase 1 supports send/receive of EAI as per the relevant RFCs. Phase 2 means that the mailboxes can be created. The members noted that these and other terms are covered well in UASG 021A and UASG021B and these should then be used as reference documents. It was also suggested to explain the two phases clearly, as these do represent the states of practice in the industry as well.

In addition, it was suggested to include additional “phases” to cover deploying the larger EAI ecosystem, e.g. spam-filters, contact lists. Examples include using contact lists U-label vs. A-label forms (including their searching and sorting).

2. Inventory of Applications and Tools

Members discussed how to proceed with determining a list of tools relevant for EAI, to be included in the matrix.

3. Contacts Lists

Members were informed that there is an initial list of contacts collected earlier. As next steps the WG needs to determine the messaging for these contacts, as well as enhance the list to include additional contacts.

Points 2 and 3 above may need to be combined.

To choose the appropriate messaging it would be necessary to know the level of support an email tool has for EAI.

4. Technical requirements for implementing EAI and testing for it

This item is already covered by UASG021B. The members considered all relevant test cases need to be supported for a tool to be compliant, with no applicable gaps.

This criteria for compliance needs to be documented clearly and posted.

5. Continuation of testing based on UASG021B

The group agrees to move forward on this item.

6. Review and develop technical documents and its translations

Not discussed

7. Best Practices

The members agreed that work needs to start on best practices for mailbox names. For domain part, it is already handled elsewhere. As a next step, a scope document needs to be developed. For example, does this include script level issues? Pensri, Mohamed, Rusalana and Marc to work on it.

8. Outreach to contacts

Group agreed that this was discussed in 2 and 3 above, where inventory and contacts are needed for starting the messaging to the stakeholders.

9. Training materials

There are multiple audiences, including email administrators, email tool providers, email service providers and ISPs (and registrars). Clear messaging and training materials are needed for these audiences to support EAI. Examples include some configurations of complete stacks of tools. The training and its dissemination will become the central piece of work by the WG.

ICANN66

The WG was reminded that they have 45 minutes to present the work at ICANN66. An outline was shared and members agreed to move forward with it. A draft should be finalized by 18 Oct and then a final draft on 25 Oct.

Pensri shared that they had conducted some training on UA readiness for undergraduate students in Thailand.

Action Items

No.	Action Item	Owner
1	Develop a scope document for best practices for mailbox names over email	Mark S., (and Pensri, Ruslana and Mohamed)
2	Start a Google document for the ICANN66 presentation and all to contribute	Mark and Sarmad