

UA EAI Working Group Meeting

13 August 2019

Attendees

1. Jay Paudyal
2. Jiankang Yao
3. Nitin Walia
4. Sonigitu Ekpe
5. Sarmad Hussain

Agenda

>> Before the Meeting <<

Bookmark the EAI WG wiki page <https://community.icann.org/display/TUA/UA-EAI+WG>
Review the notes from last week <https://community.icann.org/display/TUA/UA-EAI+WG?preview=/115638935/115638983/Meeting%20notes%20UA%20EAI%2020190730.docx>
Review the current charter draft <https://community.icann.org/download/attachments/115638935/UASG%20EAI%20Working%20Group%20Charter%2020190805.docx>

>>> During the Meeting <<<

1. Resolve the remaining “outcomes” portion of the charter (see the notes).
 - a. Vote on the charter.
2. There were other topics we discussed last meeting.
 - a. I don’t think I saw much activity on them.
 - i. Let’s figure out how to resolve in the meeting if possible.
3. Discuss and settle the issue of using Xgenplus as an EAI listserv.
 - a. Please assume that potential conflicts of interest can be resolved – focus on utility and functionality, please.
4. Create agenda and action items for next meeting.

Meeting Notes

EAI WG Charter

The latest version of the charter, incorporating earlier feedback, was presented and discussed. The members suggested adding the purpose to promote EAI development and deployment. In addition, outcomes section should also be updated to capture specific outputs focused on the promotion of EAI. Further, it was suggested to add review and development of technical best practices to address security and usability of EAI, dealing with homographs, script mixing, variant characters, right-to-left scripts, etc. Finally, it was suggested to enhance the points related to training on EAI.

The purpose is also enhanced to include promotion of EAI readiness deployment for both phase 1 and phase2.

Membership section was also reviewed, sharing that the list should be reviewed as a guide but not a filter as all members of community are welcome to join the working group. The existing feedback has been incorporated, where academia and researchers have been added. Non-commercial stakeholder group is not listed explicitly as all ICANN community is welcome to join. It was also explained that UASG members may be part of only one working group and are not be required to enlist in the UA-discuss list. The chair position was discussed, and it was concluded to move forward with the currently documented rough consensus approach in the charter, to be confirmed by the UASG leadership. UASG leadership to finalize a policy which is uniform across all the working groups.

Remaining operations, meeting rules and other sections were reviewed again and finalized. It was asked how would travel work, and explained that working group chairs may be invited to ICANN meetings to present the progress of the group. However, detailed discussions for a working group will continue to happen in online meetings and through the email list. A working group may plan a 2-3 day dedicated meeting separately from an ICANN meeting to conduct specific work. It was suggested to add the provision of face to face meeting in the charter, to be reviewed and finalized by UASG leadership for the template for all working groups. This is part of the FY20 Action Plan of UASG.

For the mailing list, it was suggested to make its archive publicly accessible, as it can help attract IETF and other experts. If EAI WG agrees, this can be managed.

Remaining items on the agenda will be discussed in the next meeting.

Action Items

No.	Action Item	Owner
1	Final call for the charter document based on the discussion by the WG	All members
2	Discuss addition of face to face meeting provision in the charter with UASG leadership	Sarmad Hussain
3	Check with EAI WG members on making the email list archives public	Sarmad Hussain