

EAI Working Group Meeting

1 December 2020

Attendees

1. Abdelmonem Galila
2. Cheryl Langdon-Orr
3. Jim DeLaHunt
4. Mark Datysgeld
5. Mark Svancarek (Chair)
6. Mohamed Elbashir
7. Nitin Walia
8. Sasa Kovacevic

Meeting Agenda

1. Welcome and roll-call
2. EAI Support Self-Certification Document :
Considerations or recommendations for EAI readiness self-certification by Software vendors
<https://docs.google.com/document/d/1mjdan7ID0aplQcwwVMPB3Ci2yJu-7snz/edit>
[\[docs.google.com\]](https://docs.google.com)
4. AOB

Meeting notes:

The WG continued drafting the EAI compliance self-certification document. The group discussion focused the type types of Email components, its classifications and the technical level of details to presented in the document.

The debated what functionalities that need to be tested, the WG will continue the document drafting in its coming meetings.

The next meeting: Tuesday, 15 December 2020 at 17:00 UTC (60mins)

The Action Items:

| No. | The meeting Action Items | Owner |
|-----|--|-------------------|
| 1 | <i>Continue the discussion and drafting of the EAI Support Self-Certification Document</i> | <i>WG members</i> |