

EAI Working Group Meeting

6 October 2020

Attendees

1. Abdelmonem Galila
2. Jim DeLaHunt
3. Mark Datysgeld
4. Mark Svancarek (Chair)
5. Mohamed Elbashir
6. T Santhosh (Vice-Chair)

Meeting Agenda

1. EAI Readiness Self-Certification Discussion :
Considerations or recommendations for EAI readiness self-certification by Software vendors
<https://drive.google.com/file/d/1mjdan7ID0aplQcwwVMPB3Ci2yJu-7snz/view?usp=sharing>
[\[drive.google.com\]](https://drive.google.com)
2. AOB

Meeting notes:

The WG started discussing and drafting the guidelines for EAI readiness self-certification, the members discussed the need to provide guidance to the email systems and tools vendors about the requirements functions to be available in order for the product to become an EAI ready product.

The software vendors can declare their products as EAI ready if they conducted the required testing, provided user documentation about EAI, and advertised it.

The group will continue drafting the document in the coming meetings.

The next meeting: Tuesday, 27 October 2020 at 17:00 UTC (60mins)

The Action Items:

No.	The meeting Action Items	Owner
1	<i>Continue the discussion about the EAI requirements or considerations for vendor's self-certification as an EAI Ready product</i>	<i>WG members</i>