UA EAI WG Meeting
11 May 2022

Attendees
Mark Svancarek
Mark Datysgeld
Jim DeLaHunt
Seda Akbulut

Agenda

1) Welcome and roll-call
2) Reviewing the Self-Certification Guide from 38/43
3) AOB

Meeting Notes

Mark Svancarek started the meeting and shared that current status. He started discussion from page 38, Item # 8.

Item8
For Item 8, Mark asked if hosting email addresses and can be contacted by email are 2 separate things or not. Jim agreed that both are different. Mark asked if it was decided Gold in the last meeting or not. Seda responded negatively. Jim and Mark discussed that the product does not need to have an email address, so it makes it Silver.

Item8a
Item 8a was the case mentioned by Jim i.e., if the product hosts email mailboxes. It was decided to be platinum.

Item9
Item 9 was about displaying RTL or LTR. Mark suggested it to be silver, but Mark Datysgeld pointed out that it should be gold. Jim stated that this does not fit the categorization and expectation from the product should be to correctly display both Right to Left and Left to Right scripts. Mark updated the description of Item 9. It was decided to be Silver.

Item10
Item 10 was decided to be silver by stating an example of list server.

Mark read the note after the table and asked If it should be removed or not. Jim shared that there is no harm in keeping it as it only clarifies the statements. They discussed the position of the note in the document. Mark shared that it belongs to Ratings of systems based on rating of components section. He pasted it there.

Mark moved to the section of EAI Communication and Messaging. Discussion started from DOC.1: Administrator and procurement marketing. Mark asked if the feature is marketed only to admin and not to end users then is there line 2 required. Jim replied that it should only be in case of marketing to end users. Mark added that line in the document. Mark mentioned that the table looks all fine.

Seda shared the status of videos and mentioned that Comms WG is working on 2/3 explainer videos. Videos will be shared as soon as the work is complete. Mark Datysgeld asked if they have managed to put it back in the agenda items because he has revised the script hoping that progress is little. Seda shared that Comms WG was busy with FY23 planning and it will catch up with SOW as soon as it's over.

Discussion continued about "Other Recommendations". Jim updated the section. Mark thanked him for this.

Mark asked about the positioning of "Self-Certification Process" in the document. Jim suggested making it an appendix for the time being and read its context later for better decision on its positioning. Mark agreed and added the comment in the document.

Mark started discussion on the steps of self-certification user guide. The 1st step is to visit the uasg.tech website and take a self-certification test. Jim asked what test it was. Mark Datysgeld shared that it sounds like the website provides software for tests which it does not. Mark agreed and decided to remove step 1 and added "Familiarize yourself with this document." Mark updated step 2 as well.

Jim asked where the score should be shared which is mentioned in step 3. Seda shared that there is a public email address for this (UAProgram@icann.org). Mark mentioned that in the document. Mark mentioned that 4 and 5 are a part of 3

already. Mark Datysgeld suggested transporting this to an SOW. Mark added the comment that it should be the part of an SOW.

Mark S. added a comment : Action item - create SOW for this algorithm (Posting results to UASG.tech (or other?) generates a score using a published algorithm - can create custom composite scores)

Jim appreciated the idea.

Mark mentioned the next step of certificate generation. Jim stated that it is an aspirational thing, so it can be removed for the time being and can be added later.

Mark closed the meeting and shared that he will not be joining the next meeting.

Next meeting: Wednesday 25 May 2022 UTC 1430 -1530

Action items

No.	Action Item	Owner
1	Review the document	All