UA EAI WG Meeting
19 April 2022

Attendees

Mark Svancarek
Abdalmonem Galila
Vadim Mikhaylov
Seda Akbulut - ICANN Org

Agenda

1) Welcome and Roll Call
2) FY22-23 Planning document - EAI WG.docx- by 15 May
3) Reviewing the EAI Readiness Self-certificaton-guide-updated-9Apri21.docx from MSP.4
4) AOB (Shifting the meeting time to an earlier time)

FY23 Planning

After a welcome and roll call Seda started the review of FY23 planning document - EAI WG by giving a short summary of the last session and review process. Seda gave an update on FY22 project status. Only item E0(Self Certification Guide) is in progress, other items have not been started yet. Items E2.1 and E2.2 will be investigated by Comms WG.

Two tasks/projects related to E0 self-certification have been added to proposed projects for FY23.

Abdalmonem Galila suggested keeping the EAI technical training and awareness task in FY23 tasks, he said some communities like stack overflow are very large in number and have huge impact, they should be kept engaged for updates and awareness. Mark added that since this activity is going to be completed in this fiscal year and results are not known yet, this activity can be put in proposed projects and to be continued based on results of SOW. Seda has added this activity in the suggestions section.

Seda started reviewing the suggested items. On a suggestion for academia outreach, Mark asked how the UA curriculum at ACM is relevant to EAI WG? Mark said it will take a lot of effort, to prepare the curriculum, to contact someone at ACM and to track it. The decision was made to keep this suggestion in the suggestions list for now because the scope is overlapping.

SOW items by EAI WG were briefly reviewed. Mark said we need to reevaluate the outcomes and deliverables of *EAI Inventories and Definitions update* SOW. And a comment to review it was added to the self-certification guide document. Suggestion related to best practices and standards was briefly discussed. Seda said it shall be done by vendor and it is part of all WGs' action plan.
The document shall be shared on the list for comments with the message that this is the finalized plan and no new item shall be added.

Reviewing EAI Readiness User Guide
Mark said the document is already looking fine and must be finalized as soon as possible by EAI WG.

Announcement: The meeting shall be held one hour earlier than current scheduled time

Next meeting: Tuesday 3rd May 2022 UTC 1500-1600

Action items

No.	Action Item	Owner
1	Put the FY22-23 Planning document - EAI WG.docx on the list for comments	Seda