

ATRT3 Review Team Plenary Call Report
Plenary Call #19
3 July 2019 – 11:00 – 12:30 UTC

Review Team Members

Vanda Scartezini, Cheryl Langdon-Orr, Daniel Nanghaka, Demi Getschko, Jaap Akkerhuis, Jacques Blanc, Pat Kane, Wolfgang Kleinwaechter, Ramet Khali, Sebastien Bachollet, Osvaldo Novoa, Liu Yue, Adetola Sogbesan

Apologies

Maarten Botterman, Michael Karanicolas, Erica Varlese

Observers

Sophie Hey, Chokri Ben Romdhane, Avri Doria

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Jennifer Bryce, Brenda Brewer, Negar Farzinnia, Bernard Turcotte (technical writer)

These high-level notes are designed to help ATRT3 Review Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which are posted on the wiki at: <https://community.icann.org/x/NaCjBg>.

The ATRT3 Review Team undertook the following during this session:

1. Welcome, roll call, SOI updates

See attendance recorded above. No SOI updates provided.

2. Marrakech recap - anything to note to plenary

Pat noted that archives of interactions with SO/ACs are [available](#), and asked RT members to share any notes they would like to add to the wiki.

Sebastien raised a concern that WS2 staff accountability is not a work party of ATRT3 and asked for it to be included. He noted a WS2 document will be published in August that the team should consider. Cheryl noted WS2 will be addressed at plenary as agreed. Going forward WS2 will be a specific agenda item.

Action item: Staff to add WS2 to future agendas as a plenary item for discussion.

3. Any work party items for plenary attention (Board, GAC, Reviews, Community, IRP)

Work party leads provided an overview of work progress to date:

- **Board** – Osvaldo noted the work party has requested documentation not yet received, and that information is hard to find on the website. He suggested the team consider the difficulty of finding information. Jennifer noted the requests for documentation are in progress. Sebastien asked for all members of the work party to engage in the work.

- **GAC** – Vanda reported the group is translating notes from meetings in Marrakech and will work throughout July via Skype. At end July, the work party will have a meeting to review the work.
- **Reviews** – Daniel reported he’s working with KC on a wrap-up of discussions to date.
- **Community** – No updates from the work party leads. Cheryl noted GNSO Council’s ongoing work on PDP 3.0 that the team should keep aware of.
- **IRP** – No updates during the call.

Action item: Staff to follow up with Board work party on their requests.

4. Welcome and introduction to Bernie Turcotte - ATRT3 technical writer

Bernie introduced himself to the team and provided an overview of his experience. Pat noted that he and Cheryl have asked Bernie to create a framework for the final report.

5. New methodologies for plenary work and WP activities (team will view [work plan](#))

Jennifer walked the team through proposed updates to the work plan. Team agreement was reached on which updates to accept or reject. Cheryl suggested the leadership group revisit the work plan on Monday’s call to agree how best to incorporate WS2 and IRP into the work plan.

Action item: Staff to add the work plan to the work party leaders call agenda on Monday 8 July.

Decision reached: Work plan updates were agreed, and reflected in the living [work plan](#) document. Details below:

- Provide community with details on adopted ToR and work plan: 100% complete
- Develop and adopt outreach plan: 100% complete
- Receive response from Board on ToR and Work Plan: New line item added
- Review team update ToR and work plan as appropriate based on feedback: New line item added
- Identify briefings/data sources needed: 50% complete
- For all work parties (except Board):
 - Review, analyze and summarize relevant documentation: 50% complete
 - Conduct investigation of identified objectives: 50% complete
 - Conduct relevant interviews as appropriate: 50% complete
 - Draft summary note of key findings: 50% complete
- Provide input on subgroups' draft report: Date changed to 13 September 2019

Cheryl talked the team through a new proposed methodology for plenary calls: Two blocks of time for substantive discussion on specific topic items will make up future agendas. Work parties to identify topics in advance for team discussion. This will begin on 10 July plenary.

6. A.O.B

None raised.

7. Confirm action items / decisions reached

Action items / decisions reached were read for the record.

Consensus reached on decisions/action items: Yes