

ATRT3 Review Team Plenary Call Report

Plenary Call #17

19 June 2019 – 11:00 – 12:30 UTC

Review Team Members

Pat Kane, Cheryl Langdon-Orr, Vanda Scartezini, Sebastien Bachollet, Liu Yue, Jacques Blanc, Daniel Nanhaka, Erica Varlese, Demi Getschko, Jaap Akkerhuis, Osvaldo Novoa, Ramet Khalili, Michael Karanicolas

Apologies

Wolfgang Kleinwächter, Geoff Huston, Maarten Botterman, Tola Sogbesan, Negar Farzinnia

Observers

Bernard Turcotte, Sophie Hey, Chokri Ben Romdhane

ICANN Org

Jennifer Bryce, Brenda Brewer

These high-level notes are designed to help ATRT3 Review Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which are posted on the wiki at: <https://community.icann.org/x/llejBg>.

The ATRT3 Review Team undertook the following during this session:

1. Welcome, roll call, SOI updates

See attendance recorded above. No SOI updates provided.

2. Board's acknowledgement of receipt of Terms of Reference & Work Plan; both documents circulated to SO/AC leaders

Cheryl noted that the Terms of Reference and Work plan have been shared with the ICANN Board and SO/AC leaders.

3. Updates from each work party (Board, GAC, Reviews, Community, IRP)

Work party leads provided an overview of work progress to date:

- **Board** – Osvaldo advised that the Board WP has put together a list of ATRT2 recommendations that they will focus on. They are working on preparing questions for Marrakech, to be finalized today or tomorrow.
- **GAC** – Liu advised the team that he had a meeting with the leadership of the GAC, where he provided an update, reviewed the questions the work party had shared, and requested some additional time for interviews/discussion in Marrakech.
- **Reviews** – Daniel reported that the work party is waiting for feedback from the leaders of other work parties on the ATRT2 implementation.
- **Community** – Erica confirmed that the SO/AC questions for Marrakech are now finalized as no feedback from the team has been received.

- **IRP** – No updates during the call.

4. Check in on outstanding resource requests, any NDA issues on receiving documents

Pat asked if any of the resource requests to-date had required an NDA, as a checkpoint agenda item. Jennifer confirmed to-date the NDA has not been required. Jennifer confirmed six team members have signed the NDA. Cheryl asked staff to follow-up with those who have not signed simply to remind them of the document in case they had intended to sign, noting that signing the NDA is not a requirement of the review.

Action item: Staff to double check with those who haven't signed the NDA to ensure they have the documentation in case they intend to sign it.

5. [Work plan](#) review – reminder of delivery dates

Pat reminded the team that the timetable over the summer is tight, and that they should keep in mind the delivery dates in the work plan between now and September. The team had a brief discussion on the process for updating the work plan. All members have commenting rights. Cheryl reminded the team the work plan is a living document and team members should comment when updates need to be made. Team will collectively review the work plan once a month.

Action item: Staff to add the work plan to the plenary agenda once a month.

6. ATRT3's [Marrakech agenda](#) - work parties to finalize questions and prepare for interactions

Cheryl and Pat asked the work parties to put their final questions for SO/AC groups into the agenda Google document. The deadline for final questions will now be 23:59 UTC on Friday 21st June.

Action item: Work parties to put their final questions into the [Google doc](#) by the new deadline of 21st June.

Decision reached: 23:59 UTC on 21st June will be the deadline for questions for the interactions in Marrakech.

7. A.O.B

None raised.

8. Confirm action items / decisions reached

Action items / decisions reached were read for the record.

Consensus reached on decisions/action items: Yes