

## Zoom Attendance and Chat: Small PDP3.0 team call 15 April 2019

Attendance: Rafik Dammak, Pam Little, Marie Pattullo, Maxim Alzoba, Elsa Saade, Philippe Fouquart, Darcy Southwell, Flip Petillion

Apologies: Arsene Tungali, Marika Konings (Staff)

Staff: Steve Chan, Julie Hedlund, Berry Cobb, Ariel Liang, Nathalie Peregrine

### Zoom chat:

14:44:49 From rafik : hello  
14:46:41 From Steve Chan : gee, thanks  
14:46:55 From Steve Chan : i thought you were going to say, give steve a chance to drink some of his coffee  
14:47:47 From Elsa S. : hi all!  
14:48:17 From Maxim Alzoba : Hello All  
14:48:19 From rafik : No coffee for Steve  
14:48:34 From Maxim Alzoba : on noes, I can not use fancy colours anymore  
14:50:20 From Nathalie Peregrine : Hehe no! And it is a shame!  
14:50:47 From Steve Chan : also, for the screen being shared, you have the ability to resize for better viewing, though you will not be able to scroll.  
14:51:42 From Marie : What's a shame? What did I miss?  
14:53:04 From Philippe Fouquart : Hi Nathalie, everyone  
14:53:16 From Flip Petillion : Hi everyone  
14:53:18 From Marie : Can anyone tell me how to have the chat up all the time in a side box rather than a popup thing smack in the middle of the screen? Gracias amigos.  
14:53:19 From pamlittle : Hi Nathallie  
14:53:21 From Flip Petillion : Hi Nathalie  
14:53:25 From Nathalie Peregrine : Marie, do you want to try to connect your audio so we can test it prior to the call? Connecting by computer audio is very simple and it's excellent quality. Click on Audio on your bottom toolbar.  
14:53:41 From Marie : No - will call in - too many people to disturb.  
14:53:45 From Marie : Thanks though.  
14:54:20 From rafik : good incentive for people to join on time :)  
14:54:27 From Maxim Alzoba : I used app on my phone with - dial me (it seems to work)  
14:54:46 From Maxim Alzoba : and zoom on notebook (so I see more :)  
14:54:51 From Marie : Ignore chat q - resolved.  
14:55:17 From Maxim Alzoba : P.s: opening Slack too might be a good idea  
14:59:20 From Marie : I'm the GSM above BTW. We're not being monitored by BE phone providers. AFAIK.  
14:59:29 From Nathalie Peregrine : hehe thanks!  
15:00:20 From Maxim Alzoba too : @Marie, you never know :)  
15:00:44 From Marie : AFAIK = As far as Maxim knows ;-)

15:03:09 From Maxim Alzoba too : CTRL-A and CTRL-C works to copy chat window contents

15:06:33 From Nathalie Peregrine : Please click on View Options - Steve's screen to follow the documents. Click on View Options - Nathalie's screen to follow the agenda.

15:10:40 From Berry Cobb : Here as with many of our WGs, this is one of the fundamental problems.....how can we adequately size tasks when we build an initial plan to not allow for the project moving to to At Risk or In Trouble.

15:11:27 From Philippe Fouquart : really just our of curiosity: what's the heuristic for a task to go from OK to at risk?

15:11:56 From Berry Cobb : mostly in WorkFront, missing the date or insufficient % completion.

15:12:37 From Philippe Fouquart : thanks Berry, precisely "insufficient" meaning?

15:13:11 From Philippe Fouquart : yes not critical

15:14:18 From Berry Cobb : in the case of the tool, it is marking a task "some" % complete. It is difficult to do because we're not making widgets. So for our purposes it's more about guesstimating a % Complete. F

15:17:52 From Marie : Can we factor in something about the SoP/ESOB being enforceable, lifting wording from Legal's letter to Keith re the ESOB? So that from day 0 all potential participants know that these aren't just words but something to which you'll adhere?

15:18:21 From Steve Chan : Ah, sorry Marie, forgot to mention your pending comment.

15:19:07 From Marie : No worries. And answering Berry - for everything, all groups of any flavour.

15:20:35 From Maxim Alzoba too : click through agreements - barely someone read it carefullt

15:20:41 From Maxim Alzoba too : \*reads

15:21:00 From Berry Cobb : Did we notice a difference when it was used in EPDP?

15:21:39 From Steve Chan : As a co-host, I can't raise my hand :( Quick comment to Berry's question and Marie's response

15:22:01 From Maxim Alzoba too : I can

15:22:20 From rafik : @berry did we use it ;)?

15:23:11 From Berry Cobb :  
<https://community.icann.org/display/EOTSFGRD/EPDP+Team+Statement+of+Participation>

15:23:25 From Berry Cobb : I don't recall how we got EPDP members to "sign-on" to it.

15:23:37 From Marie : We've amended that in Slack, Berry

15:24:41 From Marie : Rafik - as vice chair, can you raise this with Kurt as ex-chair? Seems Kurt has the experience!

15:25:11 From Maxim Alzoba too : I hope we hear about the new EPDP Chair by the GNSO Council meeting time

15:25:50 From Marie : We have Maxim, but as the new chair hasn't yet started doesn't it make more sense to ask Kurt what actually happened?

15:26:52 From Maxim Alzoba too : cornering might help

15:28:17 From rafik : It is question for Kurt :) I dont think the possible new chair catch up yet with GNSO OP etc

15:29:19 From Berry Cobb : That template and chart are included as Annex to #14. But good question Pam.

15:32:36 From Steve Chan : Hand-up after Berry

15:33:38 From Maxim Alzoba too : how severe punishment for being bit late should be ? (I do not think it is good to follow Vagon procedures)

15:35:29 From Maxim Alzoba too : for EPDP kind of groups it might add some discipline ... but for generic ... might not be good

15:36:55 From pamlittle : 14. Make better use of existing flexibility in PDP to allow for data gathering, chartering and termination when it is clear that no consensus can be achieved.

15:37:26 From Berry Cobb : And forgive me, as I was not a part of the Council SPS sessions in 2018 and 2019. So I'm likely missing context to how this one got formulated.

15:40:19 From Berry Cobb : Got it. Thanks Steve. "unstick". I'd just note that data gather "may" unstick a WG/PDP, but it would also likely add "delay" if the group is attempting to identify and collect data that it does not already have when it is stuck.

15:40:56 From Steve Chan : I think one of the things we could do is actually make an explicit reference in the work plan.

15:41:02 From Steve Chan : If applicable

15:41:35 From Maxim Alzoba too : it is #14

15:42:30 From Maxim Alzoba too : most answers from the beginning might be - we do not know yet (about evaluation of data gathering)

15:44:45 From pamlittle : I think we should also avoid "over-engineering" things by developing a lot of new documents or processes.

15:45:28 From rafik : yes, that few will know

15:52:32 From Nathalie Peregrine : Yes

15:52:36 From julie.hedlund : yes

15:52:48 From Nathalie Peregrine : yes

15:53:11 From Steve Chan : Hand-raised Rafik

15:57:09 From pamlittle : We can develop an evaluation form but the questions are also when to evaluate, who will evaluate?

15:57:21 From Maxim Alzoba too : I would recommend to use short surveys only

15:57:29 From Maxim Alzoba too : long ones might be ignored

15:58:46 From Steve Chan : I think I'm following you Rafik...maybe it makes sense to work on #6 first, to identify the requirements of Chairs.

15:59:01 From Marie : Been kicked off phone for 2nd time. Re-dialling-in.

15:59:34 From Nathalie Peregrine : Sorry to hear that Marie!

15:59:39 From Maxim Alzoba too : bye all, I have to drop now

15:59:45 From Nathalie Peregrine : Thank you Maxim!

15:59:56 From Steve Chan : Here is #6 btw: #6. Document expectations for WG leaders (Chairs/Co- Chairs/Leads) that outlines role responsibilities as well as minimum skills / expertise required

16:00:09 From Berry Cobb : For #11, please review the prototype. I will also send some questions to consider in prep for the next call.

16:00:09 From Darcy Southwell : Thanks, all. Have to depart for another meeting at this time. Bye.

16:00:10 From Marie : Back.  
16:00:30 From Nathalie Peregrine : Rafik's phone dropped.  
16:00:44 From Philippe Fouquart : Thanks Steve - (it'd be good to have a screen we could scroll down)  
16:00:48 From Nathalie Peregrine : (audio - not phone) and yes  
16:02:21 From Steve Chan : @Philippe, yes, not being able to unsync documents will require some getting used to.  
16:02:34 From Marie : 6th May? OK for me.  
16:02:52 From Nathalie Peregrine : Noted.  
16:03:05 From Marie : Bye all!  
16:03:07 From pamlittle : Thanks everyone  
16:03:08 From Philippe Fouquart : Thanks. Bye All;  
16:03:16 From Flip Petillion : 6 May is not ok for me Flip