ATRT3 Review Team Plenary Call Report
Plenary Call #09
17 April 2019 – 21:00 –22:30 UTC

Review Team Members	Observers
Cheryl Langdon-Orr, Daniel K. Nanghaka, Demi Getschki, Erica Varlese, Jaap Akkerhuis, Jacques Blanc, Liu Yue, Maarten Botterman, Michael Karanicolas, Osvaldo Novoa, Sebastien Bachollet, Tola Sogbesan	Sophie Hey, Yang Hunyu, Chokri Ben Romdhane, Abdeldjalil Bachar Bong, Avri Doria, Taylor Bentley
	ICANN Org
	Jennifer Bryce, Brenda Brewer, Negar Farzinnia
Apologies	
Geoff Huston, KC Claffy, Herb Waye, Pat Kane, Wolfgang Kleinwächter	

These high-level notes are designed to help SSR2 Review Team members navigate through the content of the call. They are not meant to be a substitute for the recording or transcript, which are posted on the wiki at: https://community.icann.org/x/2BpIBg.

The ATRT3 Review Team undertook the following during this session:

1. Welcome, roll call, SOI updates
See attendance recorded above. No SOI updates provided.

2. Work party communication channels – each work party now has a Skype group
Cheryl advised the team that Skype groups had been set up for each work party, and reminded everyone that email discussions would take place on the plenary list.

3. Text for technical writer job description finalized
Cheryl called for any objections to the technical writer job description that was circulated on-list. No objections or edits to the job description were raised on-list or during the call.

Decision: Team considered the technical writer job description finalized and instructed staff to proceed with the process.

4. Updates from each work party
Work party leads provided an overview of work progress to date, guided by the Google doc here.

- **Board –** Sebastien noted this group has no progress update to report at this time, as nothing has changed since the LA face-to-face meeting. Maarten noted he would have some comments on prioritization of scope items that he would share with the work party.
- **GAC –** Vanda reported the team has made some updates to the Google doc, including the addition of 'GAC operating principles' as a scope item and a request has been made of ICANN org to provide some factual information on case studies.

- **Reviews –** Daniel talked the team through the work party's draft work plan [here](#).
- **Community –** Erica noted that the team is refining the scope and requests and will finalized soon. Team had some discussion around investigation areas 3 and 5 in the Google doc and under which party (or at plenary) these scope items should be reviewed. Further discussion on this will take place on the next plenary call.
- **Independent Review Process –** Cheryl reminded the team that David McAuley, Chair of IRP-IOT will give a presentation to the team in the coming weeks, and asked staff to prepare a page on the wiki of background materials on this topic.

Cheryl asked that all work parties let staff and the team know what resources are expected to be required, as early as possible.

5. **Review input from staff on future meetings**

Jennifer provided a brief overview of the information presented to the team [via email](#). Team discussed how best to proceed with deciding where and when to have face-to-face meetings, determining that more information is needed first.

Action item: Staff to provide the review team with an overview of information regarding visa requirements and an indication of costs for the team to meet at the ICANN offices that can accommodate the team size.

Action item: Staff to determine from Meetings Team ICANN's level of support for IGF in Berlin and if there is a possibility for the team to have a face-to-face meeting around the IGF, either before or after.

Action item: Staff to circulate a Doodle poll of dates in the time periods that are not in the blackout dates provided, up to early 2020.

6. **A.O.B**

None raised.

7. **Confirm action items / decisions reached**

Action items / decisions reached read for the record.

Consensus reached on decisions/action items: Yes